



**CITY OF EAST PROVIDENCE  
DEPARTMENT OF PUBLIC WORKS – PARKS DIVISION  
REQUEST FOR PROPOSALS**

**EP24/25-02**

**ON-CALL SERVICES FOR FENCING REPLACEMENT & REPAIRS  
BID OPENING THURSDAY, NOVEMBER 14, 2024, AT 11:00AM**

**SPECIFICATIONS**

**1. Introduction**

The City is seeking proposals from qualified contractors to provide **on-call fence improvement services** for various municipal properties and facilities. The aim of this project is to establish a pool of reliable contractors who can provide timely, high-quality, and cost-effective fencing repairs, replacements, and installations across the City. These services will be requested on an as-needed basis, with the goal of maintaining and improving the security, aesthetics, and functionality of the City's properties.

**2. Scope of Services**

The selected contractor(s) will be responsible for performing a wide range of fencing-related services including, but not limited to:

- Repairing damaged or deteriorating fences (chain-link, wooden, vinyl, ornamental, etc.).
- Installing new fences at City facilities, parks, and other public properties.
- Conducting inspections and assessments to provide recommendations for maintenance or replacement/installation.
- Providing emergency fence repair services as required.
- Ensuring that all work complies with local zoning laws, safety regulations, and applicable building codes.

**3. Project Duration**

This on-call service contract is expected to cover a period of two years, with an option to extend based on the contractor's performance and agreed upon escalator.

**4. Key Considerations**

Contractors must demonstrate:

- Experience in handling a variety of fencing materials and systems.
- A solid track record of working with municipalities or large-scale institutions.
- Adequate staffing and equipment to handle urgent or emergency requests.
- Familiarity with local permitting processes and regulations.
- Strong commitment to safety and environmental considerations.

## **5. Proposal Requirements**

Respondents should include the following information in their proposal:

- A detailed description of their qualifications, experience, and past performance on similar projects.
- A list of key personnel and their relevant certifications.
- A breakdown of unit pricing for various fence types and service categories as identified in the bid form.
- An overview of their approach to project management and customer service.
- Availability and response times for emergency repairs.
- Proof of insurance and bonding as outlined in this bid package.

## **6. Evaluation Criteria**

Proposals will be evaluated based on the following criteria:

- Relevant experience and qualifications of the contractor.
- Competitive pricing and overall cost-effectiveness.
- Ability to meet the City's response time requirements.
- Approach to quality control and project management.
- References and feedback from past clients.
- Commitment to safety and regulatory compliance.