



**CITY OF EAST PROVIDENCE
BUILDING INSPECTION DIVISION
REQUEST FOR PROPOSALS
RFP EP23/24-21
CUTTING/REMOVAL OF OVERGROWN GRASS ROTATING LIST
BID OPENING WEDNESDAY, APRIL 3, 2024 AT 11:00AM**

SPECIFICATIONS

I. INTRODUCTION and BACKGROUND

The City of East Providence is seeking qualified contractors to provide grass cutting services for various properties located within the City of East Providence for a two year period beginning from the date of notification of formal award on an “as-needed and requested basis.” Selected Contractor will be required to work on private property that has been subject to minimum housing violations.

The City of East Providence is an urban community with a population of approximately 50,000 people. Most of the City is fully developed as residential, commercial, and industrial property.

II. SCOPE OF SERVICES

This scope of work pertains to the requirements for cutting/removal of overgrown grass and weeds at various locations in the City. Scope also pertains to light trash pickup at each location. The successful contractor shall furnish all materials, equipment, labor and licenses to perform the work. Mowing and trimming of lawn areas to a maximum length of four (4) inches on an as needed and requested basis. All clippings, weeds, and light trash will be removed at the time of cutting. All trash must be removed before, during, and after each mowing cycle. Grass needs to be blown from walks and parking areas after every visit and before contractors leave the site. All elements of the lawn maintenance cycle shall be completed the same day they are started. No partial mowing will be allowed unless the weather forces delay. Winning contractor is expected to respond to City requests within 24 hours of initial notification. If rain or wet turf conditions exist, contractor shall finish the cycle as soon as favorable conditions exist. Operator must exercise care when trimming around tree trunks, sign posts, light standards, buildings or any other fixed object. Equipment must not come in contact with or cause damage to any fixed object. Vendor will be responsible for any damages. It shall be the contractor’s responsibility to remove all debris and litter. A penalty of twenty five (25%) percent off the cost of the cut will be charged any contractor who leaves the mowing site without removing all litter and debris left by their mowers and power equipment.

III. GENERAL CONDITIONS

Any questions regarding the specifications may be directed to Robert Walker, Building Official in writing at rwalker@eastprovidenceri.gov and Jessica Lamprey, Procurement Specialist at jlamprey@eastprovidenceri.gov by **THURSDAY, MARCH 28, 2024 AT 4:00PM.**

Equal Opportunity/Affirmative Action Employer
Jessica Lamprey
Procurement Specialist
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