



**CITY OF EAST PROVIDENCE  
CITY'S PRIVATE PENSION PLAN REVIEW  
SPECIFICATIONS  
REQUEST FOR QUALIFICATION  
RFQ EP22/23-26  
BID OPENING THURSDAY JULY 20, 2023 AT 11:00AM**

The purpose of this request is reviewing and recommending updates to the City's private pension plan ordinance Article V, Chapter 11, section 11-231 et. seq. to ensure compliance with local, state and any federal requirements including but not limited to changes related to disability pension for firefighters and police officers and collective bargaining agreement provisions.

The Fund also seeks the creation of a formal pension plan document, forms, and supporting materials to help guide City staff in the administration of the pension plan's requirements. Include any proposed fee structured (i.e hourly, flat, or hybrid) for the Fund's consideration. Applicants should also include a brief description of similar work performed for and on behalf of similar entities.

Any questions need to be directed in writing to Michael J. Marcello, City Solicitor at [mmarcello@eastprovidenceri.gov](mailto:mmarcello@eastprovidenceri.gov) and Ralph Mitchell, Procurement Specialist at [rmitchell@eastprovidenceri.gov](mailto:rmitchell@eastprovidenceri.gov) no later than **MONDAY JULY 10, 2023 AT 11:00 AM.**

Equal Opportunity/Affirmative Action Employer

Ralph Mitchell  
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