



CITY OF EAST PROVIDENCE

DEPARTMENT OF PUBLIC WORKS

DESIGN & INSTALLATION FOR PIERCE FIELD ENTRANCE LIGHTING

SPECIFICATIONS

RFP NO. EP19/20-35

BID OPENING DATE WEDNESDAY, OCTOBER 7, 2020 AT 11AM

I. INTRODUCTION AND BACKGROUND

The City of East Providence (City) requests proposals from professional lighting design firms and/or licensed electricians for the design and installation of lighting upgrades to the Pierce Field Entrance.

The Pierce Stadium Facility is located at 201 Mercer Street in East Providence. The City has recently made extensive improvements at the facility to improve handicap accessibility and has recently installed new sidewalks and fencing at the entrance to the stadium. The stadium entrance is in need of new lighting and the City is seeking professional assistance in the selection of pedestrian scale lighting as well as the installation of the selected fixtures.

In order for the project to be cost effective, the City will provide assistance with site work services including excavation for laying of conduit, installation of pole bases, etc.

The attached plan shows a conceptual layout of light poles, however this plan is to be used for reference purposes only. The City does not guarantee the accuracy of these plans and drawings. It shall be the responsibility of the Contractor to review and verify all existing conditions. The selected firm shall select develop a lighting plan for this area.

II. SCOPE OF SERVICES

The Scope of Work outlined within this Proposal calls attention to certain objectives and general work items anticipated. However, the Department recognizes the competence of professional design firms and encourages them to utilize their judgment and expertise in defining their approach and comprehensive Scope of Work. As such the Contractors are encouraged to review the Scope of Services and to make independent suggestions and recommendations in their proposal if it is felt that it will best meet the objectives of this RFP and best serve the City's needs.

Respondents shall also provide a not to exceed fee and schedule for completion of the following tasks:

- A. Thorough review and inspection of project area to understand lighting and electrical needs.
- B. Development of lighting plan with proposed post and LED light fixtures, and bases. Lighting shall be pedestrian/park scale in size and type, as manufactured by RAB, Phillips, or approved equal. The City shall have an opportunity to review selected light fixtures prior to installation.
- C. Installation of lighting fixtures as selected by the City. City to provide assistance with site work such as excavation of electrical conduit, pole bases, etc.

III. RESPONSE TO RFP

Four (4) written proposals from companies specializing in the work requested in this RFP shall be submitted to the Controller's Office, Room 103, East Providence City Hall, 145 Taunton Avenue, East Providence, RI 02914 by **TUESDAY, OCTOBER 7, 2020 at 11:00AM**. Proposals shall contain the following as a minimum.

- A. Detailed proposal of the respondents approach and methodology to institute the project as outlined within this Request for Proposals.
- B. The respondent shall include a total, not to exceed fee for the services proposed for each to successfully complete this project. Fee proposals shall also include fees associated with work for subcontractors. All printing, travel, and other miscellaneous costs shall be included in the total not to exceed fee.

References, especially for similar projects and any other information the Consultant deems pertinent are to be included.

IV. GENERAL CONDITIONS

- A. The City reserves the right to reject any and all proposals, to waive any informality, to request interviews of consultants prior to award and to select and negotiate the consultant services in the best interest of the City.
- B. The City reserves the right to accept all or part of any proposal and to negotiate a contract for services and cost with the selected Contractor.
- C. The Contractor shall provide all necessary personnel, sub-contractors, materials and equipment to perform and complete all work under this proposal.
- D. All original documents and drawings shall become the property of the City after completion of the Contractor's work.

- E. The Contractor shall be prepared to commence work immediately upon execution of a contract with the City.

Any questions regarding the RFP may be directed to Stephen Coutu, Director of Public Works, 401-435-7700, or at SCoutu@eastprovidenceri.gov by **WEDNESDAY, SEPTEMBER 30, 2020 at 4PM.**