



CITY OF EAST PROVIDENCE

SPECIFICATIONS

THE RENOVATION OF SWEETLAND HOUSE

REQUEST FOR PROPOSALS

RFP EP20/21-07

BID OPENING ON WEDNESDAY, JANUARY 13, 2021 AT 11AM

INTRODUCTION

The City received CARES ACT funds to prevent, prepare for, and respond to the Covid-19 pandemic. To that end, the City intends to renovate its Sweetland House building located at 610 Waterman Avenue, East Providence, RI 02914 to accommodate mental health services caused from the effects and social changes in response to the pandemic. To that end, it will renovate the exterior and interior to secure the building's envelope, allow for better air exchange, and accommodate counseling space.

BACKGROUND

Sweetland House is an eighteenth-century, two-and-one-half-story farmhouse. In late 1996, the City acquired a portion of the Providence Country Day School's property including other buildings in addition to the Sweetland House for the establishment of its Senior Center.

REGULATORY RESTRICTIONS

Because the City used Federal Community Development Block Grant (CDBG) funds to acquire the property, Davis Bacon prevailing wage rate requirements apply to any construction related activities for the building. General Decision Number: RI20200001 11/06/2020 will be used to comply with this requirement.

REUSE

This home will be renovated to accommodate mental health services caused from the effects and social changes in response to the pandemic.

SUBMISSION REQUIREMENTS

For a proposal to be deemed complete, it must contain the following items:

1. AGENCY INFORMATION

- Name of firm;
- Business address, including city, state, zip code and phone number;
- Contact person phone and e-mail who can respond to detailed questions regarding their firm's proposal;
- Indicate whether or not incorporated and if so, when;
- If not incorporated, name of owner(s);
- Indicate if you ever defaulted on a federal contract and are on the disbarred list.

2. TIME LINE

- Provide an estimated start and completion date from contract signing;
- Provide a time line of all major components of the redevelopment of the property;

3. PROJECT TEAM

- Describe the background and relevant experience of the firm along with any sub-consultants to be employed on this project. Describe the background and experience of the designated project manager and other personnel who will participate in the project design and implementation, including a description of the function of each designated participant;

SELECTION PROCESS & CRITERIA

The following criteria will be used to evaluate the responses to this RFP:

- Qualifications of the respondents;
- Response from references;
- Price of total construction and all other associated costs.

GENERAL CONDITIONS

- The City reserves the right to reject any and all proposals, to waive any informality, and to select and negotiate services in the best interest of the City;

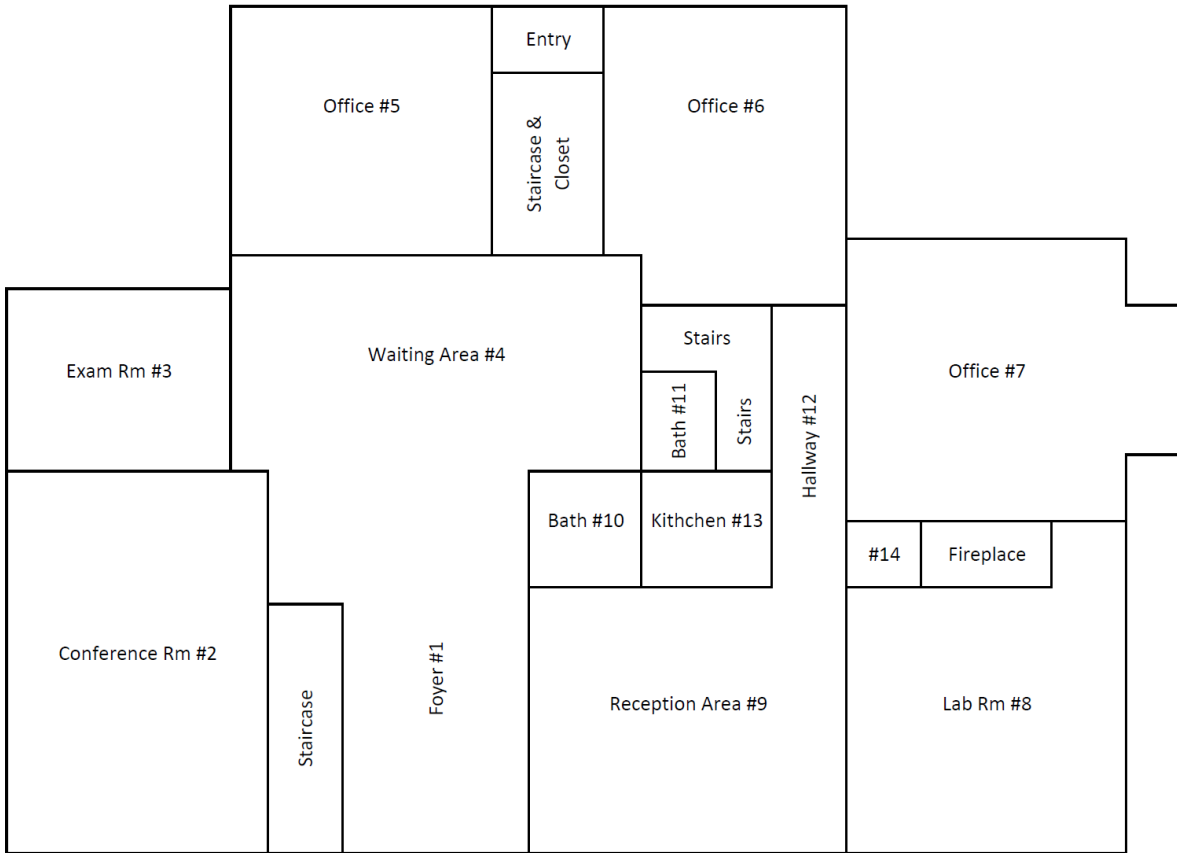
- The respondent will abide by all applicable Federal, State and City regulations in the performance of their redevelopment of this property;
- The City reserves the right to accept all or part of any proposal, and to negotiate a contract for services and cost with the selected respondent.

CITY CONTACTS

Any questions regarding this RFP may be directed to Dawn Kenney, Procurement Specialist in an email by **THURSDAY, JANUARY 7, 2021 AT 4PM**
dkenney@eastprovidenceri.gov

Attachment 1:

Sweatland House 1st Floor Layout



Sweatland House 2nd Floor Layout

