



**CITY OF EAST PROVIDENCE, RI
REQUEST FOR PROPOSALS RFP# EP21/22-01R
FOR THE SALE OF (8) 7,500 sq. ft. PARCELS FOR THE
CONSTRUCTION OF SINGLE-FAMILY DWELLINGS
BID SHEET
BID OPENING TUESDAY, MARCH 15, 2022 at 10AM**

Proposals will be assessed generally on the proposed fee, timeline and evidence of bidder's financial capability to purchase the property, complete construction and obtain a certificate of occupancy within 2 years from the conveyance of the property. All of the below required submission materials must be submitted in order for the proposal to be considered complete. Any proposal without all of the required submission materials will not be considered. For a proposal to be considered, it must contain the following information;

Basic Information

- Name of individual or entity submitting the bid;
- Individual or entity address, including city, state, zip code and phone number, and email;
- Contact person phone and e-mail who can respond to detailed questions regarding submitted proposal;
- An offer of payment for a single designated parcel by parcel number. Bidders may submit offers of no more than 2 designated parcels.
- All fee proposals must identify no more than 2 preferred designated parcels on the bid sheet. The individual parcel numbers can be found on the site plan that is posted under this RFP. Fee proposals that fail to identify a preferred parcel will be excluded from consideration.
- A proposed timeline that includes transfer of ownership, obtaining a building permit, construction start date, construction end date and obtaining certificate of occupancy;
- A document or commitment letter providing evidence of bidder's financial capability to purchase the property.
- An acknowledgement that the bidder will complete construction and obtain a certificate of occupancy within 2 years from the conveyance of the property. If a parcel that is conveyed by the City does not complete construction and obtain a certificate of occupancy within a period of 2 years from the date of conveyance, the ownership of the parcel shall revert back to the City.
- Indicate whether or not incorporated and if incorporated, date of incorporation and a signed statement if the corporation has ever defaulted on a contract and if so, when and why.

- All of the required documents posted under this RFP must be submitted and signed that include but not limited to the equal employment opportunity certificate of compliance, anti-collusion declaration, electronic bid document notification of receipt and a W-9 form.

Failure to provide all of the above requested information will result in disqualification of proposal. The City reserves the right to request additional information pertaining to the proposal.

The City reserves the right to accept other than the highest value proposals, to reject any and all proposals, and to waive any of the requirements of the bid selection procedures as set forth in this bid and accompanying forms in the best interest of the City.

BIDDING FIRM: _____

NUMBER & STREET: _____

CITY/STATE/ZIP: _____

SIGNATURE: _____ DATE: _____

PRINT NAME: _____ TITLE: _____

PHONE NO: (____) _____ FAX NO: (____) _____

EMAIL ADDRESS: _____

BID PROPOSAL:

No more than one parcel will be conveyed to a single individual or entity. All fee proposals **must** identify no more than 2 preferred designated parcels on the bid sheet. The individual parcel numbers can be found on the site plan that is posted under this RFP. Fee proposals that fail to identify a preferred parcel will be excluded from consideration.

Bid # 1. Circle preferred parcel by circling the parcel number below

3 4 5 6 7 8 9 10

Dollar Amount Figure	Dollar Amount in Words
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Bid # 2. Circle preferred parcel by circling the parcel number below

3 4 5 6 7 8 9 10

Dollar Amount Figure	Dollar Amount in Words
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In case of a discrepancy between the amount written in words and the amount written in figures, the amount written in words will govern.

PROPOSED TIMELINE:

Being a Corporation, incorporated under
the Laws of the State of

(Partnership)
(Individual)

Composed of officers, partners
or owner as follows:

(President, Owner, Partner)

(Corporate Seal)
