



**CITY OF EAST PROVIDENCE  
EAST PROVIDENCE FIRE DEPARTMENT  
FLEET MAINTENANCE SERVICE PARTNER  
REQUEST FOR PROPOSALS  
RFP EP20/21-09  
BID FORM**

**BID OPENING ON THURSDAY, FEBRUARY 4, 2021 AT 11AM**

- The contractor must employ an Emergency Vehicle Technician (EVT) who meets the requirements of NFPA 1911, 2017 edition (hereafter referred to as NFPA 1911). Documentation of this certification must be submitted with bid documents.
- The contractor must demonstrate a history of performing similar services and testing for a minimum of three (3) other fire departments. To prove such, complete contact information for a representative of each of these three (3) fire departments must be included with bid documents.
- The contractor must make every effort to reduce the amount of time that each apparatus is out of service for inspection, maintenance and performance testing. Means to accomplish this may include, but is not limited to, 1) conducting chassis preventative maintenance routines at the location where said apparatus is housed, 2) including apparatus pick-up and drop-off service along with the work being performed, 3) providing written assurance that apparatus taken out of service for routine preventative maintenance and testing will be returned on the same day. All responsive bids will include all details about how efforts will be made to reduce out of service time of apparatus.
- Provide their hourly labor rate for light diagnostic work and repairs.

**Item 1.**

Preventative Maintenance at location

Labor Cost/Hr \$ \_\_\_\_\_

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(Written Words)

**Item 2.**

Preventative Maintenance off-site (returned same day)

Labor Cost/Hr \$ \_\_\_\_\_

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(Written Words)

**Item 3.**

Annual pump inspection and maintenance service (7 total)

Each \$ \_\_\_\_\_

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(Written Words)

**Item 4.**

Annual pump performance test (7 total)

Each \$ \_\_\_\_\_

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(Written Words)

**Item 5.**

Annual Aerial maintenance service (3 total)

Each \$ \_\_\_\_\_

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(Written Words)

**Item 6.**

Light diagnostic & repairs Labor Cost/Hr \$ \_\_\_\_\_

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(Written Words)

**Item 7.**

On-Site Inspections Labor Cost/HR \$ \_\_\_\_\_

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(Written Words)

**Item 8.**

Parts to be billed at cost + \_\_\_\_\_ % Overhead & Profit

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(Written Words)

**If there is a discrepancy between the written number and the written words, the written words will prevail.**

Successful bidder will be required to submit a certificate of insurance with the City listed as additionally insured in the amounts listed in the instructions prior to final award.

The City of East Providence reserves the right to reject any or all bids and reserves the right to award the job to the bidder deemed to be in the best interest of the City.

BIDDING FIRM: \_\_\_\_\_

NUMBER & STREET: \_\_\_\_\_

CITY/STATE/ZIP: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_ TITLE: \_\_\_\_\_

PHONE NO: (\_\_\_\_) \_\_\_\_\_ FAX NO: (\_\_\_\_) \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_