



**CITY OF EAST PROVIDENCE
FINANCE DEPARTMENT
REQUEST FOR PROPOSALS
EP24/25-011
PROFESSIONAL AUDITING SERVICES & AGREED-UPON PROCEDURES
BID OPENING THURSDAY, JULY 24, 2025, AT 11:00AM**

ADVERTISEMENT

The City of East Providence and its School Department are requesting proposals from qualified firms of certified public accountants to audit its financial statements for the fiscal year ending October 31, 2025, with the option of auditing its financial statements for each of the two subsequent years.

The East Providence School Department uses the Uniform Chart of Accounts (UCOA). The auditors engaged in performing the annual audit of the District shall also be engaged to report on their tests of compliance with the school UCOA requirements in an agreed-upon procedures compliance attestation format.

Specifications may be downloaded from the City's website <https://eastprovidenceri.gov/rfp>

One (1) original, four (4) copies and 1 Thumb Drive of the proposal shall be submitted in one (1) sealed envelope to East Providence City Hall, Controllers Office, Room 103, Attn: Jessica Lamprey, Procurement Specialist, 145 Taunton Ave., East Providence, RI 02914 no later than THURSDAY, JULY 24, 2025, AT 11:00AM. The bids will be publicly opened and recorded on the same day at East Providence City Hall in Conference Room A. Bids received with a time of 11:01 AM or later will be rejected. The outside envelope needs to be marked **RFP EP24/25-011 PROFESSIONAL AUDITING SERVICES & AGREED-UPON PROCEDURES**.

The City reserves the right to waive any informality in order to reject any or all bids if deemed to be in the best interest of the City.

Any questions should be directed to Kim Brown, Controller, at kbrown@eastprovidenceri.gov, Glenda Delgado, Finance Director, at gdelgado@eastprovidenceri.gov and Jessica Lamprey, Procurement Specialist at jlamprey@eastprovidenceri.gov no later than WEDNESDAY, JULY 16, 2025, AT 4:00PM.

Equal Opportunity/Affirmative Action Employer

Jessica Lamprey, Procurement Specialist
jlamprey@eastprovidenceri.gov