



**CITY OF EAST PROVIDENCE  
DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT  
REQUEST FOR PROPOSALS  
RFP EP23/24-27  
OPERATION OF THE LOOFF CAROUSEL CONCESSION STAND  
BID OPENING MONDAY, MAY 20, 2024 AT 11:00AM  
ADVERTISEMENT**

The City of East Providence is seeking the services of a Concessionaire to operate the Concession stand located at Crescent Park adjacent to the Historic Loeff Carousel. The Concessionaire will prepare, serve, and sell the public food and beverage items in accordance with the terms and conditions set forth in this Request for Proposals.

The City desires to sell in the Concession, traditional Clam Shack faire such as, but not limited to, clam cakes, clam chowder, and fried fish, of the best quality approved for sale by the Carousel Commission Director or their designees. Additional consideration will be given to applicants that source local Rhode Island caught seafood.

Specifications may be downloaded from the City's website <https://eastprovidenceri.gov/rfp>

A **pre-bid site visit** will be held on Monday, May 13, 2024 at 10:00am at the Loeff Carousel located at 700 Bullocks Point Avenue, East Providence, RI 02915.

One (1) original, two (2) copies and 1 Thumb Drive of the proposal shall be submitted in one (1) sealed envelope to East Providence City Hall, Controllers Office, Room 103, Attn: Jessica Lamprey, Procurement Specialist, 145 Taunton Ave., East Providence, RI 02914 no later than **Monday, May 20, 2024 at 11:00am**. The bids will be publicly opened on that same day in Conference Room A at East Providence City Hall. Bids received with a time of 11:01 AM or later will be rejected. The outside envelope needs to be marked **RFP EP23/24-27 OPERATION OF THE LOOFF CAROUSEL CONCESSION STAND**.

The City reserves the right to waive any informality in order to reject any or all bids if deemed to be in the best interest of the City.

Any questions should be directed to Tracy Johnson, Crescent Park Carousel Commission, at [tjohnson@eastprovidenceri.gov](mailto:tjohnson@eastprovidenceri.gov) or Jessica Lamprey, Procurement Specialist at [jlamprey@eastprovidenceri.gov](mailto:jlamprey@eastprovidenceri.gov) no later than **Wednesday, May 15, 2024 at 2:00pm**.

Equal Opportunity/Affirmative Action Employer

Jessica Lamprey, Procurement Specialist  
[jlamprey@eastprovidenceri.gov](mailto:jlamprey@eastprovidenceri.gov)