



**CITY OF EAST PROVIDENCE**  
**DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT**  
**STREET TREE INVENTORY ANALYSIS & RISK ASSESSMENT**  
**ADVERTISEMENT**  
**REQUEST FOR QUALIFICATION**  
**RFQ EP22/23-07**

**BID OPENING WEDNESDAY MARCH 8, 2023 AT 11:30AM**

The City of East Providence is seeking an urban forestry consultant (or consultant team) to conduct data cleanup, validation, and analysis of a citywide street tree inventory that was conducted in summer 2021, as well as a Level II Risk Assessment of approximately 1,500 trees. Specifications may be downloaded from the City's website <https://eastprovidenceri.gov/rfq>

Three (3) copies of a proposal and 1 Thumb Drive shall be submitted in one (1) sealed envelope to East Providence City Hall, Controllers Office, Room 103, Attn: Ralph Mitchell, Procurement Specialist, 145 Taunton Ave., East Providence, RI 02914 no later than **WEDNESDAY MARCH 8, 2023 AT 11:00AM**. The bids will be publicly recorded. Bids received with a time of 11:01 AM or later will be rejected. The outside envelope needs to be marked **BID EP22/23-07**.

The City reserves the right to waive any informality in order to reject any or all bids if deemed to be in the best interest of the City.

Any questions regarding this RFQ should be directed to Ralph Mitchell, Procurement Specialist at [rmitchell@eastprovidenceri.gov](mailto:rmitchell@eastprovidenceri.gov) and to Johanna Walczak, Senior Planner at [jwalczak@eastprovidenceri.gov](mailto:jwalczak@eastprovidenceri.gov) no later than **WEDNESDAY MARCH 1, 2023 AT 11:00AM**.

Equal Opportunity/Affirmative Action Employer

Ralph Mitchell, Procurement Specialist  
[rmitchell@eastprovidenceri.gov](mailto:rmitchell@eastprovidenceri.gov)