



CITY OF EAST PROVIDENCE
DEPARTMENT OF PLANNING
CONSULTING SERVICES FOR INTERPRETIVE SIGNAGE
ADVERTISEMENT
REQUEST FOR QUALIFICATIONS
RFQ EP22/23-06

BID OPENING THURSDAY FEBRUARY 23, 2023 AT 12:00PM

The City of East Providence is seeking consulting services to implement the recently completed citywide interpretive signage plan for the City's historic sites that was completed in July 2021, prepared by the consulting firm H2 Design. The citywide interpretive signage plan recommends interpretive signage for 31 historic resources located throughout the City that includes village neighborhoods and individual historic sites such as the Little Neck Cemetery, Nathaniel Daggett House (1685), Watchemoket Square, Crescent Park Carousel (late 1800s), District 6 Schoolhouse (1864-1874) and the Rose Land Park Plat (1928). Currently, the 31 historic resources identified in the plan do not have any interpretive signage. The plan recommends a graphic design to use as a template for all of the signage, a master directory panel to be placed at a central location in the City such as City Hall or the Weaver Library (36" X 48"), site specific interpretive panels to be placed at individual sites (18" X 30"), and at sites where it is appropriate to use QR code panels (10" X 10").

Consulting services will include the research, writing, image acquisition and graphic production for a single master directory panel (36" X 48"), 4 typical interpretive signs (30" X 18") and 4 QR signs (10" X 10"). The 4 typical interpretive signs and the 4 QR signs will be installed at 8 of the 31 sites that were identified in the citywide interpretive signage plan. Specifications may be downloaded from the City's website <https://eastprovidenceri.gov/rfp>

Three (3) copies and 1 Thumb Drive of proposals shall be submitted in one (1) sealed envelope to East Providence City Hall, Controllers Office, Room 103, Attn: Ralph Mitchell Procurement Specialist, 145 Taunton Ave., East Providence, RI 02914 no later than **THURSDAY FEBRUARY 23, 2023 AT 11:00AM**. The bids will be publicly recorded. Bids received with a time of 11:01 AM or later will be rejected. The outside envelope needs to be marked **RFQ EP22/23-06**.

The City reserves the right to reject any/or all companies, to waive any informality in the proposal statement and to accept the proposal of any company based on what the City deems to be in its best interest.

Any questions regarding the RFQ may be directed in writing to Patrick Hanner, Principal Planner phanner@eastprovidenceri.gov no later than **WEDNESDAY FEBRUARY 15, 2023 AT 11:00 AM**.

Equal Opportunity/Affirmative Action Employer

Ralph Mitchell
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