



City of East Providence  
Roberto L. DaSilva  
Mayor

William Fazioli  
Dir. of Planning &  
Economic Development

## **CONFIDENTIAL APPLICATION** **East Providence Economic Development Commission**

### **APPLICATION FOR COVID-19 SMALL BUSINESS ASSISTANCE**

The information requested in this application is required in order to process your request for relief financing.

- 1) Digital loan application submittals (preferred submittal option), with all appropriate attachments, can be emailed to Chief Economic Planner James Moran at: [jmoran@cityofeastprov.com](mailto:jmoran@cityofeastprov.com)

Hand written (original) loan applications, with all required submittal attachments should be mailed to:

East Providence Economic Development Commission  
COVID -19 Small Business Assistance Program  
c/o James Moran, Chief Economic Planner  
Dept. of Planning and Economic Development RM 206  
145 Taunton Ave.  
East Providence, RI 02914

Questions may directed to James Moran at the email above.  
Questions by telephone: 401-435-7531 ext. 11153

All information provided as part of this application will be kept confidential.

- 2) To ensure your application receives prompt attention, please submit a **complete** loan request package.
- 3) The acceptance of this application by the Department of Planning and Economic Development in no way constitutes approval, of the request or any commitment, on the part of the Economic Development Commission to approve funding.
- 4) The Economic Development Commission shall not be responsible for expenses incurred by the applicant in the preparation and submission of any request for financial assistance.
- 5) Requests for financial assistance will be approved or rejected by the Economic Development Commission. The Commission's approval will be conditioned on the negotiation of an appropriate legal agreement between





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**CONFIDENTIAL FINANCING APPLICATION  
COVID-19 SMALL BUSINESS ASSISTANCE PROGRAM**

**A. APPLICANT INFORMATION:**

1. Applicant (Business Name): \_\_\_\_\_

Business Address: \_\_\_\_\_

City/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_ website: \_\_\_\_\_

General Business Description including NAICS code (if known): \_\_\_\_\_

\_\_\_\_\_

Form of Business (Sole proprietor, Partnership, Corporation): \_\_\_\_\_

Date Business Established: \_\_\_\_\_

Federal Tax ID Number: \_\_\_\_\_

2. Business Principals: \_\_\_\_\_ Positions: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Amount of Loan Request (\$1,000 to \$5,000): \_\_\_\_\_

4. Current Number of Employees in East Providence: \_\_\_\_\_

5. Number of Employees prior to the COVID-19 pandemic \_\_\_\_\_

**B. BACKGROUND MATERIAL: A complete application must include the following:**

\_\_\_\_\_ 1. Business tax returns for most recent fiscal year.

\_\_\_\_\_ 2. Personal tax return of all business principals for 2019 tax year.



