

**CITY OF EAST PROVIDENCE
EMPLOYMENT OPPORTUNITY**



**BUILDING INSPECTOR
EPPMTEA UNION AFFILIATION
(Pay Grade 41) \$65,735- \$78,189**

Under the supervision of the Building Official, inspects buildings and structures to see that work is being done according to approved plans and in accordance with pertinent codes and ordinances; and makes reports relative to compliance and violations of the City Building Ordinances and the State Building Code. Performs related work as required. On call for structural Emergencies.

General Responsibilities:

- Inspecting structures for compliance with Rhode Island State Building codes.
- On occasion, fill in for Building Official in his absence.
- Responding to structural emergencies such as fire, vehicular damage and natural disasters.
- Perform minimum housing inspection for compliance with property maintenance code.
- Plan review of blue print for compliance with minimum building code standards.
- Makes reports for Building Official related to job description.
- Communicates with other Divisions such as; Engineering, Water Department, Sewer and Zoning, prior to issuance of permits for compliance with other requirements of said Divisions.
- Conduct Electrical, Plumbing or Mechanical Inspections if needed.
- Performs other duties assigned by the Building Official or Public Works Director.

Desirable Abilities, Knowledge and Skills:

- Ability to write professional correspondences and reports.
- Ability to maintain confidential and sensitive information.
- Ability to communicate effectively both orally and in writing.
- Ability to understand and follow oral and written instructions.
- Ability to respond professionally, fairly, timely, effectively and courteously to the public.
- Ability to establish and maintain good working relationships with the general public and coworkers.
- Ability to operate efficiently, effectively and work well under pressure.
- Knowledge of basic computer operation, specifically View Permit software.
- Occasional night, weekend and emergency availability.
- Ability to pass an in-depth background check.
- Must possess and maintain a valid state driver's license.
- Must maintain certification as a Rhode Island State Certified Building Inspector/Official.
- Maintains appropriate records.

Minimum Qualifications:

- Must obtain Building Official certification within one year.
- At least 5 years of responsible in-charge construction experience in the building trades.
- Graduation from a high school and completion of some courses in engineering or architecture or graduation from a technical institute with training in construction or engineering;
- Current Rhode Island certification or ICC certification as a Residential Inspector or Official.

Preferred Qualifications:

- Five years' experience in a Minimum Housing inspection or building inspection program; or any equivalent combination of experience and training which provides the desired abilities, knowledges and skills.
- Multi-Disciplined certified inspector (Electrical, Plumbing, and Mechanical).

EXAMINATION WEIGHT

Oral 100 %

Please apply online at:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=7194c980-8645-4d6c-a63d-4aa97ffa0bad&cclid=19000101_000001&type=JS&lang=en_US



Applications must be submitted no later than September 11, 2023, by 4:00 p.m.

At the City of East Providence we celebrate the diversity of our citizenry, and are proud to encourage inclusiveness in our workforce. We do not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

ADA/AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER