



# **CITY OF EAST PROVIDENCE**

**2018 – 2019  
BUDGET**



**PRESENTED TO THE EAST PROVIDENCE CITY COUNCIL**

**JAMES A. BRIDEN, MAYOR  
ROBERT BRITTO, ASSISTANT MAYOR  
JOSEPH A. BOTELHO, JR.  
BRIAN J. FARIA  
ANNA M. SOUSA**

**PRESENTED BY:  
CHIEF CHRISTOPHER J. PARELLA, ACTING CITY MANAGER**



# City of East Providence

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October 29, 2018

To: The Director of Finance:

In accordance with the provisions of Article V, Section 13, of the City Charter, we Chief Christopher J. Parella, Acting City Manager and Kim A. Casci-Palangio, City Clerk of the City of East Providence, respectively do hereby certify that the within budget was adopted on October 25, 2018 as the budget for the City of East Providence, for the fiscal year 2018-2019, which begins November 1, 2018 and ends October 31, 2019.

IN ATTESTATION WHEREOF, we have hereby unto set our hands this twenty 29th day of October, 2018.

Chief Christopher J. Parella  
Acting City Manager

Kim A. Casci-Palangio  
City Clerk

# CITY OF EAST PROVIDENCE, RHODE ISLAND

## 2018-2019 BUDGET

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## **Honorable Mayor and City Council Members:**

It is my honor to submit to you the proposed budget for the City of East Providence for the fiscal year November 1<sup>st</sup> 2018 to October 31<sup>st</sup> 2019. This will be the last budget submitted to the Council by a city manager because East Providence will soon be changing to an elected mayor form of government starting January 1<sup>st</sup> 2019. Though my tenure as Acting City Manager has, and will be, brief I have dedicated myself to further improving the delivery of our core functions to our residents from all of our City departments. The City government that our new Mayor will take over will be one that emphasizes professionalism, worker dedication, quality of service delivery, fiscal responsibility, and transparency. I see an enthusiasm building in East Providence, not only because of the impending change in governmental structure, but because our residents have recently seen a lot of progress in our City and have heard of more good things to come. East Providence is advancing forward and I believe that this proposed budget will continue to build that momentum throughout fiscal year 2019, and beyond. It is a budget that has questioned why things are being done in a certain way, and has attempted to move us towards doing the things the right way, so that our new Mayor will have an easier administrative transition. It is also a budget that anticipates and addresses some of the important future challenges that our City will be facing concerning school funding, infrastructure replacement and improvements, and the potential of our City undertaking a \$189.5 million dollar bond to build a new high school. As a longtime resident of East Providence I am excited about the direction that our City is going, and I believe that this proposed budget will help East Providence end up as being a very special place to live, work and operate a business in.

In the following two sections I would like to first discuss the City's current financial position and the tax impact of the proposed fiscal 2019 proposed budget, and then I will detail some of the remarkable opportunities that our City has in economic development, recreational enhancement and energy conservation.

### **Current Financial Condition and 2019 Budget Impact**

On September 16<sup>th</sup>, we will mark the fifth year anniversary of the departure of the Budget Commission from East Providence. We were placed under state oversight as the result of accumulated deficits and our inability to present a balanced budget, and because we could not secure TANs borrowing so that we could pay our bills on time. Additionally, our municipal pensions were vastly underfunded, our infrastructure was in neglect, and we were not replacing our capital equipment. Due to the efforts and support of our various City Councils, our municipal and school workers, our political leaders at the state house, and most importantly our taxpayers – we have turned things completely around in a very short period of time. On behalf of those just mentioned, I am proud to report the following:

- We have been able to generate operating surpluses in all fiscal years since the departure of the Budget Commission and through the 2016 audit these have totaled approximately \$7.1 million.
- We have fully provided the required ten percent of revenues in our Budget Reserve Fund and as of the 2016 audit have approximately \$14.8 million in that Fund. Our Budget Reserve Fund was fully achieved seven years ahead of schedule, and will help protect the City against unexpected reductions in revenues, or unanticipated increases in expenditures, such as healthcare.
- We have fulfilled our commitment since 2013 to fully meet all required pension contributions for our MERS and our Police/Fire Plans. Additionally, the City has made significant contributions into a trust fund each year since 2013 to reduce its future OPEB (Other Post-Retirement Employment Benefits) liability. Our OPEB funding commitment is well beyond what the state requires, and well ahead of what most other Rhode Island municipalities are contributing. Our current commitment to OPEB and pension funding will help to ensure East Providence's fiscal health for future taxpayer generations.
- We have significantly reduced the annual amount needed by the City for TANs borrowing from a high of \$32 million in 2011 to \$17.5 million in the past year. The City will always have to borrow some level of TANs as long as it's fiscal and tax years are different, but less TANs reliance is always better from a bank's or rating agency's viewpoint, and the smaller amount borrowed will mean lower annual interest payments.
- We have substantially improved our bond ratings from junk status to "Investment Grade" quality from both the Moody's (A2) and Standard and Poor's (AA) rating services. It is one thing when we tell our constituents how well our City is doing economically and administratively, it is another thing when respected, worldwide rating agencies echo our assessment. The City's strong bond ratings will help us secure the lowest available interest rates for the proposed new high school construction bond, if that project



proceeds after the November General Election, and should save the City millions of dollars in future interest payments. High bond ratings also signal to potential and existing businesses that we are a fiscally responsible community and that we are a great place for them to operate in.

- We have reversed years of neglect and have made substantial infrastructure investments in roads, buildings and parks. We have also replaced needed equipment in our Public Safety and Public Works departments. Our Police and Fire Departments are well equipped with the latest equipment, so that our residents receive the best protection available, and our Public Works and Parks departments have continually upgraded equipment to make the lives of our residents easier, safer and more enjoyable.
- We have improved our technological capabilities to make it more convenient for our taxpayers to electronically pay and track tax payments, and have enhanced the City's website so that we can communicate relevant news, updates, and safety alerts to our residents and businesses in a faster and more comprehensive manner. We have also made meaningful internal investments in computer hardware and network infrastructure, as well as in new software for our utility collections, payroll and human resource functions.

The proposed fiscal 2019 budget was conservatively prepared but reflective of the important financial challenges that the City either has faced, or will face in the weeks, months and years to come, namely the successful resolution of our labor contracts; the ending of annual increases to the state's school funding formula; the continued need for replacing capital equipment and restoring our infrastructure – particularly our roads; and the alleviation of the potential future tax impact of the proposed \$189.5 million bond for new high school construction by absorbing a portion of that expected large tax increase into fiscal 2019. To meet these financial challenges I am requesting a tax rate increase of 2.9% that includes roughly .8 % to help reduce the future tax impact of the new high school. Without the additional tax for the new high school, the tax rate increase would be around 2.1%. The 2.1% increase without any consideration for the new high school is lower than what was projected in last year's financial forecast because growth in our tax base has actually been higher than expected. This is a positive sign for our City because it indicates that economic development is accelerating in our City, and that this expansion will help modulate tax rates for all of our taxpayers. The proposed 2.9% tax rate increase will add approximately \$112.58 to the tax bill of the average homeowner with approximately \$32.41 of that amount being associated with prefunding some of the anticipated future debt payments for the new high school. Without the school debt prefunding, the tax bill for an average homeowner will increase in this proposed budget by about \$80.17.

In the proposed fiscal 2019 budget the City's General Operating Fund expenditures will increase by approximately \$4.4 million over the prior year's budget which represents a 2.8 percentage increase. Of the proposed overall expenditure increase, City operations are up from last year by approximately \$2.0 million (2.7 percentage points) and the School Department is approximately \$2.4 million higher (3.0 percentage points). The School Department's \$2.4 million budgeted expenditure increase will necessitate an increased City contribution to education of approximately \$2.2 million with the remainder being funded through a small increase in state revenues. The primary areas that have increased in this budget are discussed in detail below:

- Our School Department has requested that in fiscal 2019 the City provide approximately \$2.3 million in additional financial support towards their operations from what was contributed last year. While this is an extremely high increase year-over-year it is neither unwarranted nor unexpected. The City has been aware for some time that the state's school funding formula which in recent years has annually increased state funding to our School Department by \$1.5 million to \$2.4 million would essentially flatten out starting in fiscal 2019 with no further annual increases in state aid anticipated. Unless something changes with state funding, and no immediate changes have been proposed in the legislature, all current and future School Department operating increases will be borne by City taxpayers through the General Fund. I attended the School Department's budget workshop and have met with the Superintendent and her Finance Director regarding their 2019 proposed budget that was passed by the School Committee. I am satisfied that the budget was prepared in a conservative fashion and reflects reasonable additional costs that are primarily associated with their four recently ratified union contracts as well as unforeseen special education requirements. After reviewing their budget, I recommend that the City fund the School Department approximately \$2.2 million which is \$100K less than what they requested, but still sufficient for them to meet their goals for fiscal 2019. I also recommend that the City earmark \$150K of its capital budget to the School.



- Of the City's budgeted expenditure increase approximately \$750K is associated with higher salaries due to our new labor contracts of which three have been ratified and one is still in negotiation - but is close to agreement. In general, the contracts increased annual wages by 2% across the board which we believed was reasonable in comparison to other municipal contracts across Rhode Island. There were also sizable increases in the actuarial determined Police & Fire Pension Plan (\$181K) and general liability insurance (\$70K).
- The proposed fiscal 2019 budget reflects the January 2019 changeover to an elected mayor form of government (10 months into fiscal 2019) and has tried to anticipate what the office of the new Mayor would require. In doing so, certain assumptions regarding staff additions and other possible expenditure line item requests were made so that a comprehensive enough budget will be provided to the new Mayor as to not limit any vision or plans that he/she brings to the City. That being said, the Mayor's budget combined with two months of budgeted City Manager expenditures in fiscal 2019 total \$507K which is approximately \$162K higher than the City Manager budget in fiscal 2018.
- Fiscal 2019 will be a year that East Providence makes substantial investments in repairing and replacing decaying infrastructure, fixing our buildings and replacing outdated equipment across all of our departments but particularly in public safety and public works. During fiscal 2018 we earmarked \$10 million from what previously had been funded to synchronize our fiscal years to fix our neglected and decayed roads. This will make driving in East Providence much safer and more pleasurable. Additionally, we are proposing in fiscal 2019 a total amount of \$4.2 million in capital for numerous items that have been identified as needs by our departments, and approved by our Planning Board as part of our 5 Year Capital Plan. Infrastructure repair and capital replacement were often ignored in past budgets, but our taxpayers deserve a first-rate, safe and attractive City environment and this proposed 2019 capital budget helps provide that.

#### **East Providence's Opportunities:**

The future of economic development in East Providence has never looked brighter. The shining star being the continued development of the city's Waterfront District. With several major projects either completed, under construction or well into the permitting process, the economic growth potential of this District grows exponentially greater with each fiscal year. Boasting fourteen miles of west facing waterfront, the city's exciting waterfront development has only just begun. Since its creation over fifteen years ago, the City's Waterfront District Commission, comprised of appointed Commissioners from a broad range of professional disciplines has spearheaded the past, present and future development of this precious resource. The Commission's collective vision, along with the backing of a very proactive Planning Department provides the City Council and our municipal government with a blueprint to pursue our lofty goals of continued economic development well into the future. Waterfront Concerts, in only their first full year of operation has eclipsed all of the city's expectations with bigger and better attended shows much sooner than expected. This concert venue has brought large numbers to our City and provided a showcase of the amazing potential for economic development along our beautiful waterfront. The new waterfront development now includes the recently completed University Orthopedics building, an 88,000 square foot medical office building that, along with the several other similar medical office buildings, will provide much needed growth revenue to the City. Future and already proposed mixed-use development projects in the district now include a higher percentage of office and commercial use, meaning these mixed-use projects will be even more beneficial to the City's financial future. This budget will continue to strengthen our financial framework that will support this type of development.

As the City grows economically, and develops more residential opportunities, it's imperative that we continue to invest in our parks and recreational facilities. One of the more popular attractions to this City is the Loeff Carousal. In this fiscal year's capital budget, monies have been slated to improve the Carousal both aesthetically as well as structurally. It also includes funds to obtain surveillance cameras to increase security to the Carousal's customers and workers. The water on the southern portion of the waterfront is getting cleaner and more inviting and to that end, the need to provide easy public access is becoming more important. The Kettle Point project will soon unveil a large and completely revamped fishing pier that the public will have access to. This beautiful, west facing pier will be great for fishing, walking and watching the sunset.



Additionally, a proposed new project north of Kettle Point is proposing a kayak launching point as well as some other park space on the water. Both projects provide easy walking access to the East Bay Bike Path, which is one of the most popular recreational attractions in Rhode Island.

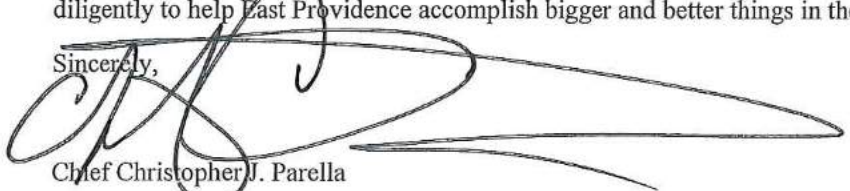
Because my roots are in the Public Safety profession, I am well aware of the impact that safety and security has on a city. Indeed it is without question one of the most important common denominators in attracting and retaining business and residents. The City boasts outstanding public safety and emergency management departments. Response times for our Police and Fire departments are unmatched throughout the state. When contemplating and researching a potential business or residential move to our City, some of the most important factors considered are crime rate, fear of crime, and response time of police, fire and EMS. East Providence rates superlatively in all these safety factors, making us very attractive for relocation. Residents are far more likely to utilize our parks and gathering areas and participate in more activities if they feel that they are safe. Businesses are far more likely to relocate here if thefts, vandalism and loitering around their businesses are not a concern. This year's Capital Budget includes a separate line item entitled Public Safety Office to specifically address many of the non-departmental concerns that will assist in making residents feel even safer in our public buildings and when enjoying our parks and public spaces. Pierce Field, a large and popular athletic complex, will also benefit from some of the Capital money set aside for surveillance and security.

The bright future for East Providence that I have discussed above will soon extend to our streets because we will be proposing switching to cost effective LED streetlights, a project that will result in substantial energy savings over future years that will more than pay for its cost. We will also recommend to turn back on the twenty percent of streetlights that were turned off five years ago by the Budget Commission to save money. The additional streetlights combined with improved LED energy efficiency, durability, and controllability will help make our City streets brighter, safer, and more technologically capable than they are now. In addition to our streetlight project, we will also continue to pursue in fiscal 2019 our green energy "net metering" imitative which will help reduce fossil fuel reliance, and potentially save the City money by reducing our energy costs.

The City of East Providence is a strong and resilient city that truly reflects its Townie Pride. We have endured every hardship and have only gotten stronger in the process. There is a feeling of excitement in the air as we witness major developments on our waterfront, and the potential for a brand new high school synced perfectly with the advent of a new form of government backed up by a newly updated City Charter. The City's workforce is a hardworking and committed group led by some exceptional supervisors and Department Heads and this budget is intended to balance fiscal responsibility with the resources they need to continue the City's work.

It has been my honor to have been your City Manager for the brief period of time prior to the City's transition to an elected mayor form of government. My goal in the next several months is to accomplish as much as possible to benefit the City, and to clean things up administratively to make the handoff to the new Mayor as easy as possible. I am confident that this proposed budget will give our new Mayor the tools to build upon all of the positive achievements that have happened in our City over the past five years, and will help him/her propel our City to even greater heights. I am also confident that this budget will help the City meet future challenges that will come from potentially financing the new high school project, and from the fact that state funding to schools has been frozen. East Providence is a special place for me, and for all of its residents. I am convinced that we have barely tapped the City's potential for economic and social growth, and I know that I, along with all of our city workers, will work diligently to help East Providence accomplish bigger and better things in the years to come.

Sincerely,



Chief Christopher J. Parella

Acting City Manager



# CITY OF EAST PROVIDENCE

## ALL FUNDS SUMMARY

FISCAL 2019

10/25/2018

ALL FUNDS REVENUE	FY 2016	FY 2017	FY 2018			FY 2019		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
CITY TAX REVENUE	60,214,197	59,943,749	60,862,532	12,939,975	61,961,620	59,559,867	62,667,799	61,505,543
CITY STATE AID	5,487,104	6,052,493	4,638,504	2,500,838	4,662,796	5,715,197	5,715,197	5,715,197
CITY DEPARTMENT REVENUE	6,725,252	7,786,104	7,395,646	3,475,680	7,335,485	6,887,083	6,887,083	6,887,083
CITY OTHER	2,215,000	1,448,967	1,500,000	-	1,500,000	1,578,592	1,120,500	1,939,233
<b>TOTAL CITY REVENUE</b>	<b>74,641,553</b>	<b>75,231,313</b>	<b>74,396,682</b>	<b>18,916,493</b>	<b>75,459,901</b>	<b>73,740,739</b>	<b>76,390,579</b>	<b>76,047,056</b>
SCHOOL TAX REVENUE	44,003,809	45,003,809	45,624,752	11,122,634	45,624,752	48,174,561	47,883,474	47,733,474
SCHOOL STATE AID	31,094,815	34,270,872	35,482,777	17,826,388	35,482,777	35,672,633	35,672,633	35,672,633
SCHOOL OTHER	2,135,000	1,520,328	1,465,000	243,876	1,465,000	1,465,000	1,465,000	1,465,000
<b>TOTAL SCHOOL REVENUE</b>	<b>77,233,624</b>	<b>80,795,009</b>	<b>82,572,529</b>	<b>29,192,898</b>	<b>82,572,529</b>	<b>85,312,194</b>	<b>85,021,107</b>	<b>84,871,107</b>
CITY REVENUE	151,875,177	156,026,322	156,969,211	48,109,391	158,032,430	159,052,933	161,411,686	160,918,163
WATER REVENUE	8,413,350	7,963,339	9,653,372	3,981,248	8,646,429	10,682,275	10,369,672	10,369,672
WASTEWATER REVENUE	14,366,846	12,426,299	13,799,235	5,908,631	13,443,561	14,020,300	14,020,300	14,020,300

<b>Total Revenue</b>	<b>174,655,373</b>	<b>176,415,960</b>	<b>180,421,818</b>	<b>57,999,270</b>	<b>180,122,420</b>	<b>183,755,508</b>	<b>185,801,658</b>	<b>185,308,135</b>
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ALL FUNDS EXPENSE	FY 2016	FY 2017	FY 2018			FY 2019		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
100 CITY COUNCIL	79,721	35,017	35,787	12,763	30,441	32,042	30,637	30,637
125 MAYOR						-	472,376	394,156
150 MANAGER	320,816	321,339	345,883	142,184	320,125	344,713	35,372	35,372
155 SENIOR SERVICES	339,252	384,407	383,148	179,195	408,516	460,142	449,527	447,815
170 IT	1,431,474	1,217,361	1,078,437	527,036	996,276	1,000,560	1,005,649	949,246
200 CITY CLERK	699,338	698,590	700,361	305,964	690,343	785,987	791,737	718,123
260 FINANCE	924,020	847,487	841,104	385,202	860,551	791,194	836,935	833,451
270 TAX COLLECTION	494,798	467,600	631,018	244,347	608,637	753,972	740,249	740,249
290 TAX ASSESSMENT	777,807	545,968	613,302	231,473	593,710	808,346	744,602	719,602
300 PLANNING	615,203	659,668	631,169	234,764	568,734	679,767	672,114	672,114
350 LAW	317,566	337,868	367,640	154,837	337,233	374,102	371,984	371,984
400 HUMAN RESOURCES	606,597	550,316	594,614	215,961	387,414	561,045	559,545	559,545
450 CANVASSING AUTHORITY	207,136	205,403	226,978	84,693	210,015	229,811	232,264	232,264
550 LIBRARY	2,141,015	2,194,097	2,299,874	961,708	2,264,527	2,372,151	2,360,650	2,358,636
600 PUBLIC WORKS	266,614	274,993	271,176	119,123	268,326	285,560	285,810	282,711
605 BUILDING INSPECTION	769,895	802,957	771,913	334,885	781,915	789,034	818,109	818,109
610 ENGINEERING	736,521	756,685	755,582	309,969	699,442	811,905	760,667	760,667
630 HIGHWAY	3,911,504	4,244,243	4,529,547	2,000,184	4,326,904	4,565,589	4,577,206	4,592,464
635 STREETLIGHTS	607,507	678,982	700,000	299,897	705,070	700,000	650,000	600,000
650 REFUSE DISPOSAL	2,603,652	2,699,828	2,884,406	1,537,400	2,825,055	2,872,631	2,877,890	2,877,890
660 PUBLIC BUILDINGS	1,396,111	1,301,805	1,361,987	508,842	1,226,103	1,598,176	1,371,485	1,315,869
670 CENTRAL GARAGE	750,931	799,926	771,373	329,407	739,658	814,371	781,619	781,619
700 POLICE	14,994,034	15,388,978	16,355,163	6,663,153	15,537,304	16,734,806	16,737,370	16,732,039
720 ANIMAL SHELTER	298,385	293,221	333,711	153,878	330,917	343,326	343,326	343,326
730 HARBOR MASTER	47,965	51,774	50,742	16,955	35,086	50,692	50,692	50,692
750 FIRE	18,337,256	19,401,151	20,350,884	8,332,501	19,770,734	22,771,571	20,891,118	20,888,558
800 RECREATION	779,424	806,349	798,867	332,118	825,367	863,177	857,073	855,345
801 PIERCE STADIUM	22,675	34,932	15,500	12,986	23,122	23,000	22,000	22,000
850 CAROUSEL	126,038	108,429	131,922	38,189	138,192	148,512	149,833	149,833
900 MISC/GENERAL GOV'T	9,909,501	7,079,738	6,836,325	1,542,020	6,865,723	7,321,962	6,711,892	6,711,892
905 DEBT SERVICE	8,498,704	5,004,048	4,931,975	2,133,869	4,976,869	4,965,321	4,965,321	4,965,321
910 CAPITAL	1,359,458	962,048	3,796,294	571,266	3,796,294	4,235,527	4,235,527	4,235,527
950 SCHOOL DEPARTMENT	76,913,624	80,095,353	82,572,529	43,329,290	82,572,529	85,312,194	85,021,107	84,871,107
120 WATER	7,051,560	8,003,578	9,653,372	3,118,839	8,784,895	10,682,275	10,369,672	10,369,672
140 WASTEWATER	10,897,437	12,921,935	13,799,235	4,454,551	13,478,896	14,020,300	14,020,300	14,020,300

<b>Total Expense</b>	<b>169,233,539</b>	<b>170,176,073</b>	<b>180,421,818</b>	<b>79,819,449</b>	<b>176,984,922</b>	<b>189,103,761</b>	<b>185,801,658</b>	<b>185,308,135</b>
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<b>Surplus/(Deficit)</b>	<b>5,421,834</b>	<b>6,239,887</b>	<b>-</b>	<b>(21,820,179)</b>	<b>3,137,498</b>	<b>(5,348,253)</b>	<b>0</b>	<b>0</b>
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# CITY OF EAST PROVIDENCE

## FUNDS DETAIL

FISCAL 2019

10/25/2018

GENERAL FUND REVENUE	FY 2016	FY 2017	FY 2018			FY 2019		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
TOTAL CITY FUND REVENUE	74,641,553	75,231,313	74,396,682	18,916,493	75,459,901	73,740,739	76,390,579	76,047,056
TOTAL SCHOOL FUND REVENUE	77,233,624	80,795,009	82,572,529	29,192,898	82,572,529	85,312,194	85,021,107	84,871,107
<b>Total Revenue</b>	<b>151,875,177</b>	<b>156,026,322</b>	<b>156,969,211</b>	<b>48,109,391</b>	<b>158,032,430</b>	<b>159,052,933</b>	<b>161,411,686</b>	<b>160,918,163</b>

GENERAL FUND EXPENSE	FY 2016	FY 2017	FY 2018			FY 2019		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
100 CITY COUNCIL	79,721	35,017	35,787	12,763	30,441	32,042	30,637	30,637
125 MAYOR	-	-	-	-	-	-	472,376	394,156
150 MANAGER	320,816	321,339	345,883	142,184	320,125	344,713	35,372	35,372
155 SENIOR SERVICES	339,252	384,407	383,148	179,195	408,516	460,142	449,527	447,815
170 IT	1,431,474	1,217,361	1,078,437	527,036	996,276	1,000,560	1,005,649	949,246
200 CITY CLERK	699,338	698,590	700,361	305,964	690,343	785,987	791,737	718,123
260 FINANCE	924,020	847,487	841,104	385,202	860,551	791,194	836,935	833,451
270 TAX COLLECTION	494,798	467,600	631,018	244,347	608,637	753,972	740,249	740,249
290 TAX ASSESSMENT	777,807	545,968	613,302	231,473	593,710	808,346	744,602	719,602
300 PLANNING	615,203	659,668	631,169	234,764	568,734	679,767	672,114	672,114
350 LAW	317,566	337,868	367,640	154,837	337,233	374,102	371,984	371,984
400 HUMAN RESOURCES	606,597	550,316	594,614	215,961	387,414	561,045	559,545	559,545
450 CANVASSING AUTHORITY	207,136	205,403	226,978	84,693	210,015	229,811	232,264	232,264
550 LIBRARY	2,141,015	2,194,097	2,299,874	961,708	2,264,527	2,372,151	2,360,650	2,358,636
600 PUBLIC WORKS	266,614	274,993	271,176	119,123	268,326	285,560	285,810	282,711
605 BUILDING INSPECTION	769,895	802,957	771,913	334,885	781,915	789,034	818,109	818,109
610 ENGINEERING	736,521	756,685	755,582	309,969	699,442	811,905	760,667	760,667
630 HIGHWAY	3,911,504	4,244,243	4,529,547	2,000,184	4,326,904	4,565,589	4,577,206	4,592,464
635 STREETLIGHTS	607,507	678,982	700,000	299,897	705,070	700,000	650,000	600,000
650 REFUSE DISPOSAL	2,603,652	2,699,828	2,884,406	1,537,400	2,825,055	2,872,631	2,877,890	2,877,890
660 PUBLIC BUILDINGS	1,396,111	1,301,805	1,361,987	508,842	1,226,103	1,598,176	1,371,485	1,315,869
670 CENTRAL GARAGE	750,931	799,926	771,373	329,407	739,658	814,371	781,619	781,619
700 POLICE	14,994,034	15,388,978	16,355,163	6,663,153	15,537,304	16,734,806	16,737,370	16,732,039
720 ANIMAL SHELTER	298,385	293,221	333,711	153,878	330,917	343,326	343,326	343,326
730 HARBOR MASTER	47,965	51,774	50,742	16,955	35,086	50,692	50,692	50,692
750 FIRE	18,337,256	19,401,151	20,350,884	8,332,501	19,770,734	22,771,571	20,891,118	20,888,558
800 RECREATION	779,424	806,349	798,867	332,118	825,367	863,177	857,073	855,345
801 PIERCE STADIUM	22,675	34,932	15,500	12,986	23,122	23,000	22,000	22,000
850 CAROUSEL	126,038	108,429	131,922	38,189	138,192	148,512	149,833	149,833
900 MISC/GENERAL GOV'T	9,909,501	7,079,738	6,836,325	1,542,020	6,865,723	7,321,962	6,711,892	6,711,892
905 DEBT SERVICE	8,498,704	5,004,048	4,931,975	2,133,869	4,976,869	4,965,321	4,965,321	4,965,321
910 CAPITAL	1,359,458	962,048	3,796,294	571,266	3,796,294	4,235,527	4,235,527	4,235,527
950 SCHOOL DEPARTMENT	76,913,624	80,095,353	82,572,529	43,329,290	82,572,529	85,312,194	85,021,107	84,871,107
<b>Total Expense</b>	<b>151,284,542</b>	<b>149,250,560</b>	<b>156,969,211</b>	<b>72,246,059</b>	<b>154,721,131</b>	<b>164,401,186</b>	<b>161,411,686</b>	<b>160,918,163</b>

<b>Surplus/(Deficit)</b>	<b>590,635</b>	<b>6,775,762</b>	<b>-</b>	<b>(24,136,668)</b>	<b>3,311,299</b>	<b>(5,348,253)</b>	<b>0</b>	<b>0</b>
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WATER FUND	FY 2016	FY 2017	FY 2018			FY 2019		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
REVENUE	8,413,350	7,963,339	9,653,372	3,981,248	8,646,429	10,682,275	10,369,672	10,369,672
EXPENSE	7,051,560	8,003,578	9,653,372	3,118,839	8,784,895	10,682,275	10,369,672	10,369,672
<b>Surplus/(Deficit)</b>	<b>1,361,790</b>	<b>(40,239)</b>	<b>-</b>	<b>862,409</b>	<b>(138,466)</b>	<b>(0)</b>	<b>0</b>	<b>0</b>

WASTE WATER FUND	FY 2016	FY 2017	FY 2018			FY 2019		
	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manger	Council
REVENUE	14,366,846	12,426,299	13,799,235	5,908,631	13,443,561	14,020,300	14,020,300	14,020,300
EXPENSE	10,897,437	12,921,935	13,799,235	4,454,551	13,478,896	14,020,300	14,020,300	14,020,300

<b>Surplus/(Deficit)</b>	<b>3,469,409</b>	<b>(495,635)</b>	<b>-</b>	<b>1,454,080</b>	<b>(35,335)</b>	<b>-</b>	<b>-</b>	<b>-</b>
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**CITY OF EAST PROVIDENCE**  
**GENERAL FUND REVENUE DETAIL**  
**FISCAL 2019**

	FY 2016	FY 2017	FY 2018			FY 2019		
Account Description	ACTUAL	ACTUAL	BUDGET	1/2 year	Est YE	DEPT	Manager	Council
<b>PROPERTY TAXES</b>								
TAX COLLECTIONS - Current	79,337,054	80,044,971	82,213,025	23,440,989	106,584,000	106,732,056	109,548,901	108,236,645
TAX COLLECTIONS - Prior	23,990,711	23,784,411	23,274,259	-	-	-	-	-
TAX COLLECTIONS - Penalty Int.	890,241	1,118,176	1,000,000	621,640	1,002,372	1,002,372	1,002,372	1,002,372
TOTAL	104,218,006	104,947,558	106,487,284	24,062,609	107,586,372	107,734,428	110,551,273	109,239,017
<b>CITY REVENUE</b>								
TAXES	60,214,197	59,943,749	60,862,532	12,939,975	61,961,620	59,559,867	62,667,799	61,505,543
<b>STATE AID</b>								
PILOT - HOSPITAL	218,245	243,052	243,053	-	243,053	244,237	244,237	244,237
DISTRESSED COMMUNITY	685,142	443,240	-	-	-	-	-	-
LIBRARY AID & OTHER	354,339	422,447	415,613	415,553	415,553	418,643	418,643	418,643
MOTOR VEHICLE	505,623	520,818	516,914	129,228	516,913	1,653,876	1,653,876	1,653,876
PUBLIC SERVICE CORP TAX	582,845	590,502	590,502	-	596,479	596,479	596,479	596,479
HOTEL TAX	50,607	35,668	54,040	19,331	50,622	54,552	54,552	54,552
MEALS TAX	917,015	1,010,695	1,034,918	530,462	1,075,948	1,180,700	1,180,700	1,180,700
SCHOOL HOUSING AID	1,828,104	2,354,047	1,620,415	1,399,405	1,602,775	1,506,727	1,506,727	1,506,727
STATE REVAL REIMB	-	-	-	-	-	-	-	-
ADDITIONAL HOUSING AID	-	200,187	-	-	-	-	-	-
INCENTIVE	223,919	67,843	-	-	-	-	-	-
LIBRARY CONSTRUCTION AID	61,265	63,549	63,549	6,859	61,766	59,983	59,983	59,983
FINANCE OFFICER	60,000	100,445	99,500	-	99,687	-	-	-
TOTAL	5,487,104	6,052,493	4,638,504	2,500,838	4,662,796	5,715,197	5,715,197	5,715,197
<b>DEPARTMENT REVENUE</b>								
155 SENIOR SERVICES	62,187	47,005	73,030	43,388	59,238	66,228	66,228	66,228
200 CITY CLERK	1,426,000	1,533,905	1,675,566	1,031,796	1,700,384	1,504,760	1,504,760	1,504,760
260 FINANCE	30,000	156,532	60,000	22,451	60,000	60,000	60,000	60,000
300 PLANNING	7,500	6,225	7,500	5,452	8,065	7,500	7,500	7,500
400 HUMAN RESOURCES	200,000	246,509	125,000	32,938	87,456	100,000	100,000	100,000
550 LIBRARY	40,000	42,672	50,000	18,957	39,788	45,000	45,000	45,000
600 DPW	53,488	56,179	54,768	1,500	4,400	55,152	55,152	55,152
605 BUILDING	425,000	946,798	689,555	313,913	741,838	700,000	700,000	700,000
610 ENGINEERING	142,712	152,348	148,704	2,550	148,704	154,216	154,216	154,216
630 HIGHWAY	3,000	15,833	7,000	8,306	11,024	10,000	10,000	10,000
650 REFUSE DISPOSAL	8,375	-	-	-	-	-	-	-
700 POLICE	1,132,055	1,582,320	1,250,000	587,013	1,317,221	1,300,000	1,300,000	1,300,000
720 ANIMAL SHELTER	18,000	15,471	18,000	13,575	24,187	25,000	25,000	25,000
730 HARBOR MASTER	50,000	39,336	45,000	30,935	49,927	50,000	50,000	50,000
750 FIRE	2,171,229	2,303,932	2,298,000	1,201,156	2,671,652	2,327,000	2,327,000	2,327,000
800 RECREATION	66,714	133,317	120,000	34,123	141,416	134,915	134,915	134,915
801 PIERCE STADIUM	7,011	5,076	5,000	618	825	17,312	17,312	17,312
850 CAROUSEL	88,000	68,569	95,000	688	47,598	115,000	115,000	115,000
RENT	105,400	200,236	175,000	116,075	204,100	200,000	200,000	200,000
MISCELLANEOUS	-	233,841	412,240	10,246	17,662	15,000	15,000	15,000
SCHOOL - SALARIES	613,581	-	-	-	-	-	-	-
SCHOOL - REFUSE	75,000	-	86,283	-	-	-	-	-
TOTAL	6,725,252	7,786,104	7,395,646	3,475,680	7,335,485	6,887,083	6,887,083	6,887,083
<b>OTHER</b>								
CAPITAL FUND TRANSFER IN	2,215,000	1,448,967	1,500,000	-	1,500,000	1,578,592	1,120,500	1,939,233
TOTAL CITY REVENUE	74,641,553	75,231,313	74,396,682	18,916,493	75,459,901	73,740,739	76,390,579	76,047,056
<b>SCHOOL REVENUE</b>								
TAXES	44,003,809	45,003,809	45,624,752	11,122,634	45,624,752	48,174,561	47,883,474	47,733,474
<b>STATE AID</b>								
STATE AID	30,348,208	33,550,019	35,482,777	17,427,461	35,482,777	35,672,633	35,672,633	35,672,633
GROUP HOME	510,748	513,074	-	322,999	-	-	-	-
HIGH COST SPED ED	235,859	207,779	-	75,928	-	-	-	-
NON PUBLIC TRANS	-	-	-	-	-	-	-	-
TOTAL	31,094,815	34,270,872	35,482,777	17,826,388	35,482,777	35,672,633	35,672,633	35,672,633
<b>OTHER</b>								
MEDICAID/OTHER	2,135,000	1,520,328	1,465,000	243,876	1,465,000	1,465,000	1,465,000	1,465,000
TOTAL SCHOOL REVENUE	77,233,624	80,795,009	82,572,529	29,192,898	82,572,529	85,312,194	85,021,107	84,871,107
TOTAL REVENUES	151,875,177	156,026,322	156,969,211	48,109,391	158,032,430	159,052,933	161,411,686	160,918,163

## **CITY COUNCIL**

**James A. Briden, Mayor**  
**Robert Britto, Assistant Mayor**  
**Joseph A. Botelho, Jr.**  
**Anna M. Sousa**  
**Brian J. Faria**

The City Council is made up of five elected officials. One from each of the four wards within the City and one elected at-large. The Mayor and Assistant Mayor are elected by the Council from among its members. The Mayor presides at the Council meetings and is the ceremonial head of City Government. The Assistant Mayor acts as Mayor during the absence or disability of the Mayor. The City Council meets regularly on the first and third Tuesdays of the month except on holidays when an alternate date is set. In July and August, the Council meets once each month.

The City Council determines policy for City government by resolution, ordinance and adoption of the City budget. The Council is instrumental in assisting citizens with questions and complaints regarding the workings of City government.

# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 100 CITY COUNCIL

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	18,500	19,508	18,500	8,396	18,357	18,500	18,500	18,500
51141	Phone Allowance	-	3,260	4,200	1,906	3,812	4,200	4,200	4,200
52101	Health Insurance	53,121	843	-	-	-	-	-	-
52102	Life Insurance	-	1,319	-	476	934	905	-	-
52103	Dental Insurance	-	463	1,150	565	1,130	-	-	-
52110	Health CoShare	-	(161)	-	-	-	-	-	-
52301	FICA/Medicare	1,400	1,641	1,737	788	1,717	1,737	1,737	1,737
53705	Postage	-	113	2,000	9	203	1,000	500	500
54403	Telephone/Communications	4,200	158	-	-	-	-	-	-
55000	Public Celebrations	2,335	2,876	3,200	623	3,680	3,200	3,200	3,200
55400	Advertising, Printing	-	-	-	-	-	-	-	-
56100	General Office Expense	165	4,997	5,000	-	608	2,500	2,500	2,500
									-
	TOTAL	79,721	35,017	35,787	12,763	30,441	32,042	30,637	30,637

STAFFING	2018	Proposed
Position	Totals	Totals
President	1	1
Vice President	1	1
Councilmembers	3	3
-	-	-
-	-	-
Totals	5	5



## **CITY MANAGER**

Chief Christopher J. Parella  
Acting City Manager

As the City's Chief Executive Officer, the City Manager administers the functions of the City in accordance with Federal and State laws, as well as the City Charter, Ordinances, established policies, and collective bargaining agreements.

The City Manager is responsible for planning and controlling the operations of City government, including all personnel transactions and is charged with the preparation, presentation, and administration of the annual budget as adopted by the City Council. The City Manager prepares status reports and analyzes issues for presentation to the City Council. The City Manager also serves as the City's Public Safety Director, Emergency Management Director, and the Chief Procurement Officer. In addition, the City Manager also serves on numerous boards and commissions where the activities of those organizations could have a significant impact on the City.

The City Manager's Office is staffed by the City Manager and an Administrative Assistant. The City Manager's Office also handles all constituent concerns/requests via phone, email, or walk-ins and is responsible for following up with the appropriate department for resolution. All City Department Heads report directly to the City Manager.

Currently, the City Manager is appointed by the City Council to serve as the City's Chief Executive Officer. Starting with the November 2018 election, the Chief Executive Officer will now be the Mayor who will be elected by a majority vote of the residents of East Providence to serve in this capacity.

# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 150 CITY MANAGER - 2 Months

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	229,390	229,217	240,124	103,179	231,650	241,933	19,309	19,309
51133	Longevity	4,520	4,713	4,445	-	4,445	5,408	5,408	5,408
52401	Deferred Comp	-	-	-	-	-	-	167	167
52101	Health Insurance	17,891	16,521	17,205	4,072	6,938	6,762	1,127	1,127
52102	Life Insurance	-	1,270	1,320	602	1,221	830	138	138
52103	Dental Insurance	-	615	1,526	658	1,316	1,479	247	247
52110	Health CoShare	(3,626)	(2,299)	(2,444)	(639)	(1,182)	(676)	(113)	(113)
52112	Clothing Allowance	-	125	-	-	-	-	-	-
52208	MERS Pension	52,801	47,991	56,447	24,904	54,983	59,980	5,994	5,994
52301	FICA/Medicare	15,896	17,097	18,710	6,469	15,292	18,922	1,904	1,904
53705	Postage	38	47	50	21	36	75	25	25
54403	Telephone/Communications	-	-	2,500	-	651	2,500	417	417
55800	Travel and Training	1,740	871	2,500	214	321	3,000	-	-
56100	General Office Expense	1,975	3,096	1,500	1,266	1,639	2,500	417	417
56101	Office Equipment	191	1,855	500	707	1,367	500	83	83
58102	Dues & Fees	-	220	1,500	729	1,449	1,500	250	250
	<b>TOTAL</b>	<b>320,816</b>	<b>321,339</b>	<b>345,883</b>	<b>142,184</b>	<b>320,125</b>	<b>344,713</b>	<b>35,372</b>	<b>35,372</b>

STAFFING	2018	Proposed
Position	Totals	Totals
City Manger	1	1
Executive Secretary/Constituent Affairs Coord	1	1
Receptionist		1
		-
<b>Totals</b>	<b>2</b>	<b>3</b>

# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 125 MAYOR - 10 Months

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	-	-	-	-	-	-	268,590	218,590
51116	Part Time/Temporary Pay	-	-	-	-	-	-	25,000	25,000
51133	Longevity	-	-	-	-	-	-	-	-
52401	Deferred Comp	-	-	-	-	-	-	833	833
52101	Health Insurance	-	-	-	-	-	-	38,916	25,093
52102	Life Insurance	-	-	-	-	-	-	1,791	1,458
52103	Dental Insurance	-	-	-	-	-	-	3,393	2,465
52110	Health CoShare	-	-	-	-	-	-	(7,220)	(4,406)
52112	Clothing Allowance	-	-	-	-	-	-	-	-
52208	MERS Pension	-	-	-	-	-	-	65,133	53,008
52301	FICA/Medicare	-	-	-	-	-	-	22,523	18,698
53000	Purchased Professional Services	-	-	-	-	-	-	8,333	8,333
TBD	Economic Development	-	-	-	-	-	-	12,500	12,500
53705	Postage	-	-	-	-	-	-	417	417
54403	Telephone/Communications	-	-	-	-	-	-	4,000	4,000
55800	Travel and Training	-	-	-	-	-	-	4,167	4,167
56100	General Office Expense	-	-	-	-	-	-	4,167	4,167
56101	Office Equipment	-	-	-	-	-	-	10,500	10,500
56211	Gas, Oil, Lubricants	-	-	-	-	-	-	2,500	2,500
57301	Repairs - Vehicles	-	-	-	-	-	-	833	833
TBD	Leased Vehicle	-	-	-	-	-	-	-	-
58102	Dues & Fees	-	-	-	-	-	-	6,000	6,000
	TOTAL	-	-	-	-	-	-	472,376	394,156

STAFFING	2018	Proposed
Position	Totals	Totals
Mayor	0	1
Executive Secretary/Constituent Affairs Coordin	1	1
Receptionist	1	1
Chief of Staff	0	1
Public Relations	0	0
Totals	2	4



## **SENIOR SERVICES**

Robert Rock

Director

The East Providence Senior Activity Center serves individuals 55 years of age and older, or any age and disabled. The center provides directly or makes arrangements for outreach, information, referral, socialization, education, health services, transportation, volunteer opportunities, nutrition, and recreation. The center offers over twenty assorted programs weekly and an additional 14 programs monthly.

Our Nationally Accredited center has the official recognition that the center meets professional and national standards for senior centers. It also assures older adult consumers, their families and caregivers that we are operating out of a common senior center philosophy. The center currently has a membership of over 2,200 and grows daily.

Our Elder Resource Specialist creates a direct link for the senior and disabled population and their families. She links them to information and services that are available to them such as: Health Insurance/Medicare, Medical Assistance, Food Stamps, Heating Assistance, Housing Options, Social Security, In Home Care, Caregiver's Support Services and more. Resources and information are ample and the Resource Specialist provides a service that is utilized immensely.

The East Providence Senior Activity Center is a state-certified site for diabetes outpatient education classes and individual counseling. The nurse coordinates all health screenings, manages ancillary health office personnel, referrals, and scheduling for: registered nutritionists, a registered pharmacist, and laboratory services. She also coordinates all health presentations, facilitates diabetes support group monthly meetings, coordinates influenza clinics each fall, and assesses walk-in clients daily for health assessments/questions/problems.

The center is a meal site for a congregate nutrition program, serving over 17,000 meals last year. Ocean State Dining is a federally funded grant program from the Department of Aging, Title III B funds.

Over eighty volunteers work in the capacity of waitstaff, recreational leaders, cashier, librarians, receptionists and advisory board. Member and volunteer input are greatly valued and serve as a great source of new ideas. The senior center has community partnerships with over fifty different community agencies.

# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 155 SENIOR SERVICES

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	143,719	152,555	149,187	67,708	148,667	156,718	161,618	160,416
51116	Part Time/Temporary Pay	82,344	96,723	95,316	43,667	100,453	113,126	95,316	95,316
51133	Longevity	10,404	10,884	10,884	-	10,884	10,994	11,444	11,348
51201	Regular Overtime	-	882	-	-	-	-	-	-
52101	Health Insurance	19,804	33,532	34,411	14,930	31,215	51,306	51,306	51,306
52102	Life Insurance	-	1,270	1,320	635	1,270	1,308	1,308	1,308
52103	Dental Insurance	-	1,389	3,449	1,602	3,204	3,562	3,562	3,562
52110	Health CoShare	(2,138)	(4,715)	(4,886)	(2,218)	(4,837)	(8,293)	(8,293)	(8,293)
52112	Clothing Allowance	375	250	250	-	250	-	-	-
52208	MERS Pension	33,371	39,168	36,960	16,226	35,618	40,670	41,968	41,653
52301	FICA/Medicare	18,225	20,037	19,537	8,733	19,254	25,409	24,456	24,357
52401	Deferred Comp	-	-	-	-	-	-	2,000	2,000
53101	Instructors	18,735	18,990	18,770	8,555	20,948	18,770	18,770	18,770
53705	Postage	524	270	600	323	539	600	600	600
54310	Repairs - Building	950	1,877	2,000	258	828	2,000	2,000	2,000
54402	Water	-	-	-	1,583	3,913	3,166	3,166	3,166
55000	Program Costs	5,040	5,072	5,500	1,599	4,263	5,000	5,000	5,000
55800	Travel and Training	952	500	1,000	145	218	1,000	500	500
56100	General Office Expense	1,145	679	750	43	407	500	500	500
56209	Heating Gas/Oil	-	-	-	7,776	13,637	15,552	15,552	15,552
56211	Gas, Oil, Lubricants	2,249	2,904	3,100	1,724	3,414	3,500	3,500	3,500
56215	Electricity	-	-	-	5,127	11,825	10,254	10,254	10,254
57301	Repairs - Vehicles	2,308	1,361	4,000	273	1,508	4,000	4,000	4,000
57305	Repair & Maintenance -Equipm	1,245	779	1,000	507	1,039	1,000	1,000	1,000
									-
	<b>TOTAL</b>	<b>339,252</b>	<b>384,407</b>	<b>383,148</b>	<b>179,195</b>	<b>408,516</b>	<b>460,142</b>	<b>449,527</b>	<b>447,815</b>

STAFFING	2018	Proposed
Position	Totals	Totals
Director	1	1
Edler Information Specialist	1	1
Administrative Assistant	1	1
Totals	3	3



## INFORMATION TECHNOLOGY

Kelly Ahrens  
Director

The Information Technology Department's primary purpose is to plan, manage, coordinate and support technology in the City. The IT staff prioritizes building upon our strong partnership with each City department as we work together to utilize computer, network and telecommunications technologies to report and manage pertinent information and data for the City and residents in an effective and cost efficient manner.

Over the past year, the IT Department has installed all new computers for the Police Station. A new network configuration plan is underway, working with the State Police, to build a stronger, more resilient plan focused on continued cybersecurity concerns. The Fire Department made large strides improving operations by creating a new mobile technology initiative to improve reporting accuracy and providing real-time situational assessment capacity. The Fire Department fleet of engines, ladders, rescue and command staff vehicles received mounted military quality laptops. Fire command staff have engaged in off-site intensive training to fully utilize our computer-aided dispatch, mobile and records management system. Working together, the IT and Fire Department created professional development sessions for all Fire staff to fully integrate the new technology as part of new Fire policy-based operations. In addition to the new computer platform, the Fire Department and the IT Department are set to deploy a cloud-based workforce management program that will streamline shift assignment planning and coordination using automated rules-based SMS technology.

The Water Department and the IT Department have completed the new water meter reading network and have deployed Android tablets for their staff. The Police Department has also increased the use of tablets in their field operations adding Microsoft Surface tablets for investigations and surveillance operations. The City Clerk's Office migrated two core programs, Municipal Court and Land Transactions. In the next year, the IT Department continues to move the City forward and will be supporting efforts to replace our outdated Finance program, migrate email to the cloud and increase security around the city with an enhanced network of security cameras while providing efficient, timely and friendly customer service to our City staff and residents.



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 170 INFORMATION TECHNOLOGY

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	464,139	446,042	379,980	169,568	375,013	383,613	338,188	335,769
51133	Longevity	13,650	7,115	7,114	-	7,114	14,842	14,842	14,673
51201	Overtime	250	3,288	1,500	846	2,748	3,000	3,000	3,000
51116	Part Time	-	-	-	-	-	-	26,000	-
52101	Health Insurance	77,366	59,648	66,735	20,265	41,862	48,148	30,750	30,750
52102	Life Insurance	-	3,516	2,640	1,758	3,516	3,622	3,170	3,170
52103	Dental Insurance	-	1,844	3,941	1,404	2,808	3,153	1,875	1,875
52110	Health CoShare	(6,785)	(10,401)	(8,187)	(3,114)	(7,539)	(5,193)	(6,150)	(6,150)
52208	MERS Pension	116,546	113,131	85,672	40,652	89,876	96,625	85,610	84,982
52301	FICA/Medicare	35,270	35,103	29,727	12,798	30,468	30,711	29,225	27,038
53000	Purchased Professional Service	64,391	28,182	30,000	-	18,129	55,000	60,000	60,000
53705	Postage	-	-	-	-	-	-	-	-
54320	Supplies - Technology	11,313	11,784	12,300	1,590	4,399	10,000	10,000	10,000
54403	Telephone/Communications	94,801	104,265	55,000	46,030	90,114	124,000	124,000	124,000
55800	Travel and Training	-	-	-	-	-	-	1,000	1,000
56100	General Office Expense	6,432	5,556	6,000	1,240	3,030	1,000	2,100	2,100
56101	Office Equipment	5,558	-	1,000	-	-	-	-	-
57309	Computer Hardware / Electrical	160,587	107,874	191,000	139,050	174,112	100,000	150,000	125,000
57311	Technology Software	387,956	300,414	214,015	94,949	160,625	132,039	132,039	132,039
58102	Dues & Fees	-	-	-	-	-	-	-	-
	<b>TOTAL</b>	<b>1,431,474</b>	<b>1,217,361</b>	<b>1,078,437</b>	<b>527,036</b>	<b>996,276</b>	<b>1,000,560</b>	<b>1,005,649</b>	<b>949,246</b>

STAFFING	2018	Proposed
Position	Totals	Totals
Chief Information Officer	1	1
Senior IT Manager	1	1
Senior IT Manager	1	1
IT Manager	1	1
IT Technician	1	1
Online Content Developer	1	0
<b>Totals</b>	<b>6</b>	<b>5</b>

## **OFFICE OF THE CITY CLERK**

Kim A. Casci-Palangio  
City Clerk

The Office of City Clerk is a department of the City which reports to the City Manager. The City Clerk is appointed by the City Council.

The Office of City Clerk maintains all required records in accordance with Federal, State and local laws. The City Clerk's Office is also responsible for all vital statistics ie: births, marriages and deaths, all business licenses, liquor licenses, dog licenses, yard sales and various permits, all probate estate matters, land evidence recordings, the processing of traffic violations, historic records retention, creation and retention of council journals, dockets, records and retention of resolutions and ordinances.

Two courts are located in the City Clerk's Office, the Municipal Court and the Probate Court.

The City Clerk staff consists of the City Clerk, the Deputy City Clerk, Municipal Court Administrator, Probate Court Administrator and four full time Municipal Services Clerks.

The Municipal Court Judge, Municipal Court Bailiff, Municipal Court Sergeant, Probate Judge, Deputy Probate Judge, and two City Sergeants are also considered members of the office, although they are not regular, full time employees.

During the past year, the City's land evidence records dating back to 1955 were made searchable on line. All the historic plat and highway maps which were digitized are stored in the Clerk's basement storage area in an enclosed space with an air filtration system to prevent further decay. Additionally, the Clerk's Office now maintains the first floor display case with rotating displays provided by local businesses and non-profit groups.

In the year ahead, the Clerk's Office will continue with preservation efforts for historic documents, host a records retention seminar, as well as organize a records cleanup day for City Hall. The digitization process for records dating from 1955 to our City's inception continues with the goal in the next year to have all land evidence records searchable on line. Additionally, we are continuing our efforts to simplify the process of licensing new businesses in the City, plan to offer e-recording for land evidence recordings and plan to offer credit card payments for traffic violations.



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 200 CITY CLERK - (INCLUDES MUNICIPAL COURT + PROBATE)

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	322,469	347,472	350,971	155,081	339,016	392,071	392,071	352,526
51116	Part Time/Temporary Pay	6,528	4,779	-	-	-	-	-	-
51117	Court Pay	20,692	30,431	31,187	13,338	29,163	31,187	31,187	31,187
51119	Detail Pay	19,831	-	-	-	-	-	-	-
51120	Boards & Commissions	10,277	-	-	-	-	-	-	-
51131	Acting Pay	-	1,170	-	1,180	1,880	-	-	-
51133	Longevity	3,129	3,287	3,082	-	3,082	-	-	-
51201	Overtime	593	835	-	-	726	-	-	-
51322	Severance Pay	-	-	-	6,467	6,703	-	-	-
52101	Health Insurance	81,819	69,467	73,325	34,392	76,927	106,426	106,426	86,640
52102	Life Insurance	-	2,930	3,080	1,595	3,321	3,823	3,823	3,823
52103	Dental Insurance	-	2,307	5,726	2,785	5,570	6,305	6,305	5,916
52110	Health CoShare	(8,726)	(11,006)	(9,829)	(5,436)	(12,330)	(11,981)	(11,981)	(13,260)
52112	Clothing Allowance	1,000	750	900	-	875	-	-	-
52208	MERS Pension	77,680	83,673	81,748	37,251	81,763	95,077	95,077	85,487
52301	FICA/Medicare	27,774	28,177	29,471	12,851	27,868	32,379	32,379	29,354
53000	Purchased Professional Service	52,678	36,631	42,000	14,388	41,704	42,000	48,600	48,600
53102	Temporary Clerical Support	-	-	-	-	-	-	-	-
53705	Postage	1,965	2,339	2,500	1,698	2,958	2,500	2,500	2,500
54403	Telephone/Communications	502	480	-	160	420	-	500	500
55401	Advertising	22,121	29,660	25,000	7,884	21,042	25,000	25,000	25,000
55500	Printing & Binding	49,492	55,878	50,000	17,052	49,522	50,000	50,000	50,000
55800	Travel and Training	250	-	600	-	-	600	250	250
56100	General Office Expense	3,842	4,494	5,000	2,050	4,627	5,000	5,000	5,000
56101	Office Equipment	3,667	3,397	3,300	2,656	4,392	3,300	3,300	3,300
57305	Repair & Maintenance -Equipm	1,455	1,148	2,000	402	822	2,000	1,000	1,000
58102	Dues & Fees	300	290	300	170	290	300	300	300
	<b>TOTAL</b>	<b>699,338</b>	<b>698,590</b>	<b>700,361</b>	<b>305,964</b>	<b>690,343</b>	<b>785,987</b>	<b>791,737</b>	<b>718,123</b>

STAFFING	2018	Proposed
Position	Totals	Totals
CITY CLERK	1	1
DEPUTY CITY CLERK	1	1
MUNICIPAL SERVICES CLERK	1	1
PROBATE COURT ADMINISTRATOR	1	1
MUNICIPAL SERVICES CLERK	1	1
MUNICIPAL COURT ADMINISTRATOR	1	1
MUNICIPAL SERVICES CLERK	1	1
MUNICIPAL SERVICES CLERK	-	0
Totals	7	7

## **FINANCE**

Malcolm A. Moore  
Director

The Finance Department develops and controls financial management functions of the City of East Providence as delegated in Article IV of the East Providence City Charter. This includes all matters pertaining to the financial operations, financial planning, and development of the City to insure fiscal stability.

There are three Divisions under the control of the Finance Director; Tax Collection, Tax Assessment, and Finance. The heads of these divisions are appointed by and report directly to the Director of Finance who in turn reports directly to the City Manager.

The Tax Collection Division is located in Room 104 on the first floor of City Hall. The Tax Assessment Division is located in Room 202 on the second floor of City Hall. The Finance Division has been separated and is now located in three rooms on the second floor of City Hall. The Controller/Purchasing Agent is in Room 203, the Purchasing Clerk is in Conference Room D and the Senior Accountant, Junior Accountant and the Accounts Payable Clerk are located in Room 206.

The State appointed Fiscal Agent was appointed in September 2013 for a period of 5 years. He is housed within the Finance Department and is located in Conference Room C on the second floor of City Hall. His term has expired and will now work full time for the City of Woonsocket.



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 260 FINANCE

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	526,243	478,669	516,898	233,533	534,724	475,760	508,760	506,270
51116	Part Time/Temporary Pay	10,703	-	-	-	-	-	-	-
51131	Pension Board Stipend	1,653	39	5,000	2,269	4,962	-	-	-
51133	Longevity	15,313	22,118	22,224	(240)	22,224	27,546	27,546	27,372
51201	Overtime	-	7,379	-	-	-	-	-	-
51322	Severance Pay	-	4,700	-	-	-	-	-	-
52101	Health Insurance	140,824	92,831	86,026	44,039	88,078	86,401	89,698	89,698
52102	Life Insurance	-	3,370	3,080	1,685	3,370	3,080	3,080	3,080
52103	Dental Insurance	-	2,930	7,275	3,766	7,100	7,275	7,275	7,275
52110	Health CoShare	(20,666)	(16,036)	(15,987)	(7,256)	(15,826)	(15,987)	(15,987)	(15,987)
52112	Clothing Allowance	1,125	750	775	-	750	-	-	-
52125	Deferred Comp	-	-	-	-	-	6,352	6,352	6,352
52208	MERS Pension	159,325	127,826	125,638	56,936	127,708	116,213	123,833	123,218
52301	FICA/Medicare	47,933	39,678	41,625	17,250	38,789	38,503	41,027	40,824
53000	Purchased Professional Service	33,250	72,065	35,000	29,250	37,050	35,000	35,000	35,000
53102	Temporary Clerical Support	-	-	-	-	-	-	-	-
53705	Postage	2,865	2,742	3,050	1,406	2,900	3,050	3,050	3,050
55400	Advertising, Printing	-	-	-	-	-	-	-	-
55800	Travel and Training	181	-	1,700	-	-	1,700	1,500	1,500
56100	General Office Expense	4,275	7,516	4,100	2,247	7,392	4,100	4,100	4,100
57305	Repair & Maintenance -Equipm	946	507	700	317	635	700	700	700
58102	Dues & Fees	50	405	1,500	-	697	1,500	1,000	1,000
52917	Tuition/Education	-	-	2,500	-	-	-	-	-
	<b>TOTAL</b>	<b>924,020</b>	<b>847,487</b>	<b>841,104</b>	<b>385,202</b>	<b>860,551</b>	<b>791,194</b>	<b>836,935</b>	<b>833,451</b>

STAFFING	2018	Proposed
Position	Totals	Totals
FINANCE DIRECTOR	1	1
CONTROLLER	1	1
FINANCE SPECIALIST	0	1
SENIOR ACCOUNTANT	1	1
JUNIOR ACCOUNTANT	1	0
ACCOUNTS PAYABLE CLERK	1	1
PURCHASING CLERK	1	1
STATE FISCAL OFFICER	1	0.5
<b>Totals</b>	<b>7</b>	<b>6.5</b>

# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 270 TAX COLLECTION

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	217,679	238,987	269,040	113,990	270,470	339,468	339,468	339,468
51116	Part Time/Temporary Pay	5,401	10,799	20,000	3,713	6,456	20,000	10,000	10,000
51133	Longevity	15,572	11,808	17,000	-	17,000	18,000	16,794	16,794
51201	Overtime	1,913	4,150	5,000	84	121	5,000	1,000	1,000
51322	Severance Pay	10,475	-	-	-	-	-	-	-
52101	Health Insurance	78,107	42,985	43,000	17,394	39,126	50,000	63,286	63,286
52102	Life Insurance	-	1,612	2,200	806	1,612	2,000	2,712	2,712
52103	Dental Insurance	-	1,664	4,600	2,167	4,334	5,800	5,185	5,185
52110	Health CoShare	(10,136)	(6,590)	(5,701)	(2,587)	(5,773)	(8,141)	(11,485)	(11,485)
52112	Clothing Allowance	1,250	875	1,250	-	1,250	-	-	-
52208	MERS Pension	72,010	62,565	66,047	27,676	63,805	86,686	86,393	86,393
52301	FICA/Medicare	22,733	21,177	23,795	8,790	20,203	29,259	28,096	28,096
52401	Deferred Comp	-	-	-	-	-	-	1,000	1,000
53000	Purchased Professional Service	30,007	27,232	30,000	12,939	31,289	30,000	30,000	30,000
53501	ADP Fees	-	3,844	92,487	49,313	98,626	100,000	100,000	100,000
53705	Postage	24,756	26,571	31,000	2,641	30,697	31,000	31,000	31,000
55400	Advertising, Printing	14,005	9,467	14,000	2,763	12,327	16,000	13,000	13,000
56100	General Office Expense	2,838	3,549	5,000	2,042	4,574	5,500	5,000	5,000
56101	Office Equipment	946	2,164	2,500	-	436	7,500	7,500	7,500
57305	Repair & Maintenance -Equipm	1,277	857	2,000	210	976	2,000	1,000	1,000
57311	Technology - Lease	5,880	3,788	7,500	2,318	10,992	10,000	10,000	10,000
58102	Dues & Fees	85	95	300	88	116	3,900	300	300
	TOTAL	494,798	467,600	631,018	244,347	608,637	753,972	740,249	740,249

STAFFING	2018	Proposed
Position	Totals	Totals
TAX COLLECTOR	1	1
DEPUTY TAX COLLECTOR	1	1
SENIOR ACCOUNT MAINTENANCE CLERK	1	1
ACCOUNT MAINTENANCE CLERK	2	1
PAYROLL CLERK	1	1
PAYROLL BACKUP/ACCT MAINT CLERK	0	1
TREASURY SPECIALIST	0	1
PART TIME	0.5	0.5
Totals	6.5	7.5



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 290 TAX ASSESSOR

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	330,226	346,498	344,482	145,142	332,002	358,261	358,261	358,261
51120	Boards & Commissions	-	-	-	-	-	-	-	-
51133	Longevity	21,900	22,017	22,776	841	22,776	23,914	23,914	23,914
51322	Severance	-	-	-	3,969	4,069	-	-	-
52101	Health Insurance	57,962	56,856	66,089	34,287	70,184	75,380	75,380	75,380
52102	Life Insurance	-	2,393	2,640	1,099	2,247	2,465	2,465	2,465
52103	Dental Insurance	-	2,156	5,352	2,474	4,948	5,527	5,527	5,527
52110	Health CoShare	(8,184)	(10,509)	(11,282)	(5,021)	(11,332)	(11,458)	(11,458)	(11,458)
52112	Clothing Allowance	1,875	1,250	1,250	-	1,250	-	-	-
52208	MERS Pension	87,466	89,828	84,800	34,944	78,693	93,421	92,677	92,677
52301	FICA/Medicare	26,313	27,736	28,095	11,087	24,812	29,236	29,236	29,236
52401	Deferred Comp	-	-	-	-	-	-	1,000	1,000
52917	Tuition/Education	-	-	500	-	-	1,000	1,000	1,000
53000	Purchased Professional Service	254,319	2,315	60,000	855	60,000	224,000	160,000	135,000
53705	Postage	690	733	800	274	1,399	1,000	1,000	1,000
55400	Advertising, Printing	1,997	1,772	2,400	-	-	2,400	2,400	2,400
55800	Travel and Training	25	312	500	50	180	500	500	500
56100	General Office Expense	421	212	1,200	296	645	600	600	600
56101	Office Equipment	2,045	2,045	2,500	995	1,492	1,000	1,000	1,000
56211	Gas, Oil, Lubricants	-	-	-	-	-	-	-	-
57301	Repairs - Vehicles	-	-	-	-	-	-	-	-
57305	Repair & Maintenance -Equipment	339	310	500	135	301	400	400	400
58102	Dues & Fees	413	45	700	45	45	700	700	700
	TOTAL	777,807	545,968	613,302	231,473	593,710	808,346	744,602	719,602

STAFFING	2018	Proposed
Position	Totals	Totals
TAX ASSESSOR	1	1
ASSISTANT ASSESSOR	2	2
APPRAISAL TECHNICIAN	1	1
TITLE RESEARCHER	1	1
SENIOR CLERK TYPIST II	1	1
Totals	6	6

## PLANNING DEPARTMENT

Diane M. Feather, AICP  
Acting Director

The Planning Department oversees land-use planning, comprehensive planning, review of subdivisions and land development projects, promotes economic development and business assistance, and applies for and administers Federal, State and private grants. The Department is also responsible for long-range planning and plan preparation, including the City's Comprehensive Plan, Housing Plan, Natural Hazard Mitigation Plan, etc. The Department is responsible for preparing zoning text and map amendments. The Department prepares the annual Capital Improvement Program and Budget. The Department administers the implementation of various transportation, open space and recreation projects. The Department provides staff to many City boards and commissions, and liaisons to community groups.

The Community Development Office is a division of the Planning Department and is federally funded through the Department of Housing and Urban Development (HUD). The Community Development Office administers the CDBG Federal funds to offer economic development programs, housing rehabilitation programs, infrastructure improvements, and assists local City non-profit agencies. The Community Development Coordinator advances community development initiatives to improve safety and quality of life for residents and economic development.

The City's Emergency Management Agency is also housed within the Planning Department and is responsible for all emergency management, floodplain, and natural hazard mitigation planning, preparation and administration of emergency management grants and coordination with other City departments such as Police, Fire and Public Works during emergency events.

The Planning Department is reviewing several development projects, including major developments, and receiving weekly requests for meetings with City staff for conceptual review meetings for possible developments. Ribbon cuttings this year included the University Orthopedics Building at 1 Kettle Point, the new AAA Branch Office off Mink Road, and the Highland Avenue Plaza. A complete redevelopment of the Narraganset Park Plaza located on Newport Avenue for a mixed use residential, retail and commercial development "life center" has received Master Plan approval and a Comprehensive Plan Amendment and Rezoning from the City Council. The Planning Department continued to work with the State and other City Departments on the second year of seasonal outdoor waterfront concerts at Bold Point Park by Waterfront Concerts. The first season in the summer of 2017 was a great success and the concert offerings increased in 2018. Creating a permanent outdoor concert venue on the waterfront is of great importance to the City to offer a high-quality regional entertainment destination and create a vital economic generator.



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 300 PLANNING

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	392,359	383,598	373,260	153,629	352,577	392,948	392,948	392,948
51116	Part Time/Temporary Pay	-	10,606	18,000	6,971	14,927	18,000	18,000	18,000
51120	Boards & Commissions	-	-	-	-	-	-	-	-
51322	Severance	-	30,313	-	-	-	-	-	-
51133	Longevity	31,851	30,806	25,770	-	25,770	27,993	27,993	27,993
51201	Overtime	-	-	-	-	-	-	-	-
52101	Health Insurance	52,192	42,258	50,009	17,499	37,712	48,148	48,148	48,148
52102	Life Insurance	-	2,149	2,200	989	2,009	2,163	2,163	2,163
52103	Dental Insurance	-	1,441	4,202	1,784	3,568	4,340	4,340	4,340
52110	Health CoShare	(8,314)	(7,887)	(9,171)	(3,436)	(8,029)	(9,340)	(9,340)	(9,340)
52112	Clothing Allowance	-	-	250	-	125	-	-	-
52208	MERS Pension	91,841	99,034	92,096	36,614	93,434	102,078	102,078	102,078
52301	FICA/Medicare	31,307	34,064	31,903	11,914	26,710	33,579	33,579	33,579
52401	Deferred Comp	-	-	-	-	-	-	3,000	3,000
52902	Employee Assistance	-	-	-	-	-	-	-	-
53000	Purchased Professional Service	9,353	15,298	20,000	-	-	30,500	28,000	28,000
53102	Temporary Clerical Support	2,288	-	-	-	-	-	-	-
53705	Postage	937	896	1,500	494	979	1,800	1,800	1,800
54403	Telephone/Communications	595	579	1,000	193	460	1,000	-	-
55400	Advertising, Printing	140	2,226	10,000	-	2,571	11,500	7,500	7,500
55401	Advertising - SubDivision	700	275	600	-	-	800	500	500
55800	Travel and Training	1,531	531	1,500	320	480	1,505	1,505	1,505
56100	General Office Expense	563	872	1,300	732	1,143	1,630	1,300	1,300
56101	Office Equipment	4,311	6,142	3,500	4,653	11,111	7,653	4,300	4,300
56211	Gas, Oil, Lubricants	-	-	-	-	-	-	-	-
57301	Repairs - Vehicles	-	-	-	-	-	-	-	-
57305	Repair & Maintenance -Equipm	1,029	515	-	622	1,262	600	1,300	1,300
58102	Dues & Fees	2,520	5,954	3,250	1,786	1,925	2,870	3,000	3,000
									-
	<b>TOTAL</b>	<b>615,203</b>	<b>659,668</b>	<b>631,169</b>	<b>234,764</b>	<b>568,734</b>	<b>679,767</b>	<b>672,114</b>	<b>672,114</b>

STAFFING	2018	Proposed
Position	Totals	Totals
Director of Planning	1	1
Planner IV (Chief Planner)	-	-
Planner III - Economic Development	1	1
Planner III	0	1
Planner II	1	0
Planner II/Assistant EMA Director	1	1
Planner 1	1	1
Part Time	0.5	0.5
		-
<b>Totals</b>	<b>5.5</b>	<b>5.5</b>

## LAW DEPARTMENT

Gregory Dias  
City Solicitor

The City Solicitor and the Assistant City Solicitors represent the City of East Providence in all litigation in Federal and State courts and all Federal and State administrative agencies. Additionally, the Law Department acts as legal advisors to the City Council, City Manager, all departments and divisions and appointed City boards and commissions in matters ranging from the application of City and State law to union grievances and arbitration matters. The Law Department acts as legal counsel/prosecutor in Rhode Island District Court for all misdemeanor offenses brought by the East Providence Police Department, including the handling of all pre-trials and trials for these offenses as well as code violations prosecuted in Municipal Court. As corporate counsel, they prepare and review all ordinances, resolutions, contracts, leases, easements and other legal documents and render legal opinions on a myriad of questions and also appear before the Liquor Control Administration, Commission for Human Rights, Labor Relations Board, American Arbitration Association and miscellaneous other commissions and agencies of the State and Federal government. As litigation counsel, the attorneys accept service, prepare pleadings and attend court hearings on lawsuits filed against various City agencies. They also regularly attend City Council, Zoning Board of Review, Planning Board, Canvassing Board, Police & Fire Pension Board, and Personnel Hearing Board meetings and are available by request for attendance at meetings of various other City boards and commissions.



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 350 LAW

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	98,405	104,315	102,264	46,412	102,265	106,355	106,355	106,355
51116	PartTime/Temporary Salaries	1,643	8,764	14,820	3,881	7,525	14,820	14,820	14,820
51133	Longevity	4,899	5,111	4,817	-	4,817	5,315	7,565	7,565
51322	Severance Pay	-	-	-	-	-	-	-	-
52101	Health Insurance	1,033	730	-	-	-	-	-	-
52102	Life Insurance	-	879	880	440	880	904	904	904
52103	Dental Insurance	-	305	370	154	308	389	365	365
52110	Health CoShare	-	-	-	-	-	-	-	-
52208	MERS Pension	25,815	25,845	24,714	10,923	23,785	27,080	27,626	27,626
52301	FICA/Medicare	8,888	9,140	9,325	3,847	8,307	9,676	9,849	9,849
52401	Deferred Comp	-	-	-	-	-	-	1,000	1,000
52902	Employee Assistance	-	-	-	-	-	63	-	-
53000	Purchased Professional Service	169,910	175,786	199,000	86,310	183,810	199,000	195,000	195,000
53705	Postage	266	261	500	111	208	500	500	500
54403	Telephone/Communications	566	131	-	-	-	-	-	-
55800	Travel and Training	374	650	1,500	98	168	1,500	1,500	1,500
56100	General Office Expense	1,112	1,195	1,200	534	1,156	1,200	1,200	1,200
56101	Office Equipment	-	-	2,000	-	-	2,000	500	500
56219	Supplies - Cleaning	-	-	-	-	-	300	300	300
56400	Books	2,045	2,764	3,000	1,419	2,638	2,000	2,000	2,000
57305	Repair & Maintenance -Equipm	2,137	1,701	2,500	708	1,367	2,500	2,000	2,000
57311	Technology - Lease	-	-	-	-	-	-	-	-
58102	Dues & Fees	473	290	750	-	-	500	500	500
	TOTAL	317,566	337,868	367,640	154,837	337,233	374,102	371,984	371,984

STAFFING	2018	Proposed
Position	Totals	Totals
LEGAL SECRETARY	1	1
LEGAL SECRETARY I	1	1
-		-
-		-
-		-
Totals	2	2

## **HUMAN RESOURCES**

Michael A. David

Acting Director

The role of the Department of Human Resources is to support the administration and employees of the City of East Providence, so that they may successfully meet the needs of city governance and the citizens. The department consists of one (1) Director of Human Resources, one (1) Affirmative Action/ Equal Employment Officer, and three (3) Human Resource Analysts. Each HR employee is dedicated to ensuring that personnel practices in the city are handled as competently, respectfully, transparently, and fairly as possible.

Human Resources is responsible for the recruitment and selection of staff; ensuring equal opportunity in employment; administering wage, salary, and benefit programs; promoting employee wellness and well-being; ; instituting employee training programs; developing and implementing effective workplace policies; and investigating matters that negatively affect employee morale and productivity. The Office of Affirmative Action and Equal Employment exists to ensure that no employee, or applicant for employment, is discriminated upon based on race, color, religion, sex, sexual orientation, gender identity or expression, age, disability and national origin. This office also takes an active role in promoting diversity through sponsoring and supporting various celebrations of identity within the city.



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 400 HUMAN RESOURCES

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	324,339	337,180	360,373	106,737	207,146	329,223	329,223	329,223
51116	Part Time/Temporary Pay	16,127	6,805	-	-	-	-	-	-
51117	Court Pay	300	-	-	-	-	-	-	-
51133	Longevity	7,734	3,238	-	809	809	9,833	9,833	9,833
51201	Overtime	-	412	-	-	-	-	-	-
51322	Severance Pay	-	2,428	-	19,781	19,781	-	-	-
52101	Health Insurance	102,389	62,559	66,089	29,714	57,489	72,988	72,988	72,988
52102	Life Insurance	-	2,198	2,200	1,099	2,200	2,264	2,264	2,264
52103	Dental Insurance	-	1,693	4,202	1,878	3,756	4,900	4,900	4,900
52110	Health CoShare	(15,618)	(12,301)	(12,911)	(3,653)	(7,248)	(14,622)	(14,622)	(14,622)
52112	Clothing Allowance	-	-	-	-	-	-	-	-
52208	MERS Pension	115,336	81,283	78,592	26,854	54,774	82,221	82,221	82,221
52301	FICA/Medicare	31,661	25,053	27,569	9,369	18,357	25,938	25,938	25,938
52902	Employee Assistance	-	9,000	9,500	8,190	8,190	9,500	9,500	9,500
52917	Tuition/Education	-	1,904	5,000	1,719	3,438	5,000	3,500	3,500
53000	Purchased Professional Services	(315)	3,477	2,500	-	-	2,500	2,500	2,500
53501	ADP Fees	-	-	2,800	10,925	3,331	-	-	-
53705	Postage	1,227	1,220	1,000	309	557	1,000	1,000	1,000
55401	Advertising	-	-	5,000	-	1,058	5,000	5,000	5,000
55501	Printing - Forms	-	1,230	1,000	-	-	1,000	1,000	1,000
55800	Travel and Training	-	-	600	-	-	1,500	1,500	1,500
55810	Recruitment Expense	16,921	16,000	15,000	360	2,316	15,000	15,000	15,000
56100	General Office Expense	2,269	1,542	4,000	210	1,353	4,000	2,000	2,000
56101	Office Equipment	2,929	4,356	1,500	1,329	2,659	2,000	4,000	4,000
57305	Repair & Maintenance -Equipment	1,298	1,039	1,200	330	759	1,200	1,200	1,200
58102	Dues & Fees	-	-	400	-	110	600	600	600
58103	Workers comp State Assistance	-	-	19,000	-	6,579	-	-	-
	TOTAL	606,597	550,316	594,614	215,961	387,414	561,045	559,545	559,545

STAFFING	2018	Proposed
Position	Totals	Totals
DIRECTOR	1	0.75
HR ANALYST II	1	1
HR ANALYST III	1	1
HR ANALYST III	1	1
AFFIRMATIVE ACTION OFFICER	1	1
ADMINISTRATIVE ASSISTANT	0.5	0
Totals	5.5	4.75

## **CANVASSING AUTHORITY**

Leslie Shattuck-Moore  
Canvassing Administrator

The primary goal of the Board of Canvassers is to operate in accordance with Title 17 of the Rhode Island General Laws and the Charter of the City of East Providence. The mission of the Board of Canvassers is to maintain the highest standards of professionalism in the electoral process and for the voters of the City of East Providence. The Board of Canvassers works in conjunction with the Rhode Island State Board of Elections and the Secretary of State's Office to provide the highest level of integrity in all elections. We continue with required upgrades and conversions and to address all election requirements for future primaries and elections.

The Department is responsible for the following: declaration, nominations, preparing lists for candidates, preparing maps for candidates and residents, verification, gathering and compiling of reporting information, legal ads, preparation of mail ballot applications and mail ballot certifications, scheduling and training of poll workers for all voting districts, preparing street listings, voter lists and labels for all districts, purchasing and organizing supplies for all districts, disaffiliation forms, continued voter list upgrades, statewide duplicate list changes, and National Change of Address Voter list maintenance which requires the handling of over 32,000 voter registration forms for each project.

The Board of Canvassers is a bipartisan three member board that is appointed by the City Council but governed by the State. They are responsible for the conduct of all election activities as outlined above.

The Canvassing Authority staff consists of an Administrator who oversees one full time clerk and one part time clerk.



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 450 CANVASSING AUTHORITY

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	92,626	86,053	89,792	40,218	89,843	95,429	95,429	95,429
51116	Part Time/Temporary Pay	2,030	13,356	15,000	6,905	15,492	15,000	15,000	15,000
51120	Boards & Commissions	-	3,808	3,000	1,285	2,259	3,000	3,000	3,000
51133	Longevity	3,629	3,789	3,789	-	3,789	3,865	4,417	4,417
51201	Overtime	1,078	3,300	4,000	302	461	4,000	4,000	4,000
52101	Health Insurance	35,478	23,059	34,410	16,287	28,503	34,204	34,204	34,204
52102	Life Insurance	-	830	880	415	830	855	904	904
52103	Dental Insurance	-	340	752	751	1,502	1,576	1,576	1,576
52110	Health CoShare	(4,988)	(4,460)	(5,844)	(2,587)	(5,634)	(4,976)	(5,800)	(5,800)
52112	Clothing Allowance	250	250	250	-	250	-	-	-
52208	MERS Pension	21,810	21,445	21,607	9,593	21,091	24,079	24,213	24,213
52301	FICA/Medicare	7,610	7,923	8,842	3,494	7,704	9,279	9,321	9,321
52401	Deferred Comp	-	-	-	-	-	-	1,000	1,000
53000	Purchased Professional Service	25,666	31,906	25,000	-	25,000	27,500	32,000	32,000
53705	Postage	7,026	5,380	6,000	1,405	3,330	6,000	6,000	6,000
53706	Food	33	475	500	-	500	500	500	500
54000	Special Election	-	2,089	10,000	6,149	9,223	-	-	-
54600	Rentals	4,046	1,951	1,600	-	-	1,600	2,000	2,000
55400	Advertising, Printing	7,574	394	5,000	-	2,419	5,000	1,000	1,000
55800	Travel and Training	-	-	200	-	-	200	-	-
56100	General Office Expense	2,436	2,691	1,500	185	2,889	2,000	3,000	3,000
57305	Repair & Maintenance -Equipm	786	823	500	133	323	500	500	500
58102	Dues & Fees	46	-	200	160	240	200	-	-
	<b>TOTAL</b>	<b>207,136</b>	<b>205,403</b>	<b>226,978</b>	<b>84,693</b>	<b>210,015</b>	<b>229,811</b>	<b>232,264</b>	<b>232,264</b>

STAFFING	2018	Proposed
Position	Totals	Totals
CANVASSING ADMINISTRATOR	1	1
CLERK TYPIST	1	1
PART TIME	0.5	0.5
	-	-
<b>Totals</b>	<b>2.5</b>	<b>2.5</b>

## **PUBLIC LIBRARY**

Michael Carlozzi

Director

The East Providence Public Library dedicates itself to serving the community by providing equal access to a wide range of educational and recreational materials, programs, and services to promote lifelong learning and to improve the quality of life of city residents.

Three library locations focus on the special interests of children encouraging a love of reading and learning. Each location offers physical and virtual community space for civic engagement, discussion, information gathering, and learning from librarians, scholars, authors, artists, experts, and peers. Essential to library service is to supply current reading materials for all ages in print, large print, audio, databases, e-books, CDs, DVDs and emerging technologies and devices.

The Weaver Library on Grove Avenue and the Riverside Library on Bullocks Point Avenue are full service lending libraries offering a diverse program schedule for children, teens, and adults, literacy classes, technology classes, book clubs, films, concerts, lectures, and more. For the past five years, the Weaver Library Farmers Market has attracted hundreds of Rhode Islanders to the library lawn showcasing the library's outdoor space and supporting local farmers, businesses, musicians, and children's performers.

The Anne Ide Fuller Creative Learning Center on Dover Avenue is an extension of the East Providence Public Library where residents of all ages can develop a new skill, share an expertise, and learn individually or together. Designed to inspire and enable creativity, the Learning Center is program-based and provides information, technology, and a vital community space that are key to a city's quality of life and social and economic prosperity.

The Library is a City department reporting to the City Manager. A 7 member Board of Trustees appointed by the City Council governs the Library. The Library staff consists of: Library Director, Assistant Director/Adult Services and 7 Full time and 4 Part time professional librarians, Literacy Coordinator, Circulation Coordinator, Coordinator of Learning and Discovery and Assistant, Technical Services Assistant, Youth Services Assistant, 6 Full time and 1 Part time Library Aides, 1 Part time Literacy Assistant, and 2 Student Library Pages.

Annually, the Library circulates 300,000 items and answers over 15,000-reference questions. There are 20,159 registered borrowers and visits to the Library totaled more than 220,000. The Library offered 907 programs with an attendance of 16,704 for the enjoyment and intellectual stimulation of residents of all ages.



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 550 LIBRARY

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	974,701	1,058,133	1,039,191	463,078	1,018,712	1,075,787	1,075,787	1,074,260
51116	Part Time/Temporary Pay	44,672	44,252	55,500	28,157	61,072	82,775	82,775	82,775
51133	Longevity	61,817	54,228	61,641	-	61,641	62,481	62,481	62,481
51201	Overtime	13,848	13,141	19,160	7,442	13,528	24,060	9,000	9,000
51322	Severance Pay	-	24,441	-	1,899	1,899	-	-	-
52101	Health Insurance	274,204	260,578	253,905	121,070	241,680	243,898	243,898	243,898
52102	Life Insurance	-	8,742	9,240	4,225	9,240	8,552	9,450	9,450
52103	Dental Insurance	-	6,238	15,638	7,538	15,076	15,374	14,568	14,568
52108	Employee Assistance	-	-	-	-	-	441	-	-
52110	Health CoShare	(38,592)	(42,068)	(44,219)	(18,780)	(40,798)	(37,787)	(37,787)	(37,787)
52112	Clothing Allowance	3,500	2,500	2,750	-	2,500	2,750	-	-
52208	MERS Pension	266,271	268,136	254,182	111,615	245,437	276,030	276,030	275,660
52301	FICA/Medicare	84,249	87,797	89,925	36,742	80,678	95,250	94,098	93,981
52401	Deferred Comp	-	-	-	-	-	-	6,000	6,000
53000	Purchased Professional Service	116,372	20,329	30,000	13,780	30,598	36,000	36,000	36,000
53100	Ocean State Libraries	-	108,618	85,750	42,874	115,485	85,750	95,000	95,000
53705	Postage	731	540	500	316	658	750	750	750
54300	Maintenance	12,608	13,249	15,000	11,215	24,529	22,500	20,000	20,000
54321	Maintenance - Signal System	4,168	3,747	4,000	1,773	3,807	4,000	4,000	4,000
54402	Water	5,621	5,288	5,000	2,254	4,459	6,000	6,000	6,000
54403	Telephone/Communications	603	5,876	100	-	-	100	-	-
55400	Advertising, Printing	3,161	4,929	5,500	1,160	7,218	6,500	6,500	6,500
55800	Travel and Training	1,574	907	3,000	57	216	3,000	3,000	3,000
56000	LIBRARY MATERIALS	149,181	147,984	168,000	64,786	141,295	160,000	160,000	160,000
56100	General Office Supplies	8,546	9,750	9,000	4,497	12,195	10,000	10,000	10,000
56200	Tuition Education	4,859	4,290	4,500	2,343	4,631	-	-	-
56209	Heating Gas/Oil	15,020	25,640	30,000	16,281	25,487	30,000	30,000	30,000
56211	Gas, Oil, Lubricants	-	-	-	-	-	-	-	-
56215	Electricity	44,198	50,820	45,000	17,767	46,935	45,000	45,000	45,000
56219	Supplies - Cleaning	3,394	4,520	5,000	2,134	3,961	5,000	5,000	5,000
57301	Repairs - Vehicles	-	-	-	-	-	-	-	-
57305	Repair & Maintenance -Equipm	6,200	971	18,000	17,108	18,000	5,000	5,000	5,000
58102	Dues & Fees	484	520	600	375	375	600	600	600
58311	Bond Principal Pmt	-	-	74,700	-	74,700	75,000	75,000	75,000
58322	Bond Interest	-	-	39,311	-	39,311	22,500	22,500	22,500
59999	Transfer Out	79,625	-	-	-	-	4,840	-	-
	TOTAL	2,141,015	2,194,097	2,299,874	961,708	2,264,527	2,372,151	2,360,650	2,358,636

STAFFING	2018	Proposed
Position	Totals	Totals
LIBRARY DIRECTOR	1	1
NEIGHBORHOOD & COMM SERV LIBR	1	1
BRANCH LIBRARIAN	1	1
TECH SERVICES/COMPUTER SERVICE	1	1
ASSISTANT DIRECTOR/ADULT SERVICES	1	1
CHILDRENS LIBRARIAN	1	1
HEAD OF REFERENCE/DIGITAL SERVICE	1	1
CATALOGING AND ACQUISITIONS LIBR	1	1
LITERACY COORDINATOR	1	1
CIRCULATION COORDINATOR	1	1
TECHNICAL SERVICES ASST	1	1
YOUTH SERVICES ASSISTANT	1	1
LIBRARY AIDE	6	6
TEEN LIBRARIAN	1	1
COORDINATOR OF LEARNING AND DISC	1	1
ASSISTANT COORDINATOR OF LEARNIN	1	1
Totals	21	21

## DEPARTMENT OF PUBLIC WORKS

Steve Coutu  
Director

The mission of the Department of Public Works is to efficiently provide essential public works services for the entire community with a commitment to enhance the living and working environment within the City.

The Department of Public Works is headed by the Public Works Director. Staff in the Department consists of 90 full-time employees, and several part-time and seasonal employees. The Department consists of nine (9) Divisions including: Building Inspection, Engineering, Highway and Parks, Refuse and Recycling, Public Buildings, Central Garage, Water Utilities, and Water Pollution Control.

The Department of Public Works provides services to East Providence residents in the areas of streets and sidewalks, parks and grounds maintenance, refuse and recycling collection, engineering services, water distribution, wastewater treatment and collection, and building code and inspection services. In addition, the Department is responsible for the maintenance of all City owned buildings and maintenance of the City's vehicles and equipment. The Department coordinates streetlight repairs with National Grid.

The Building Inspection Division is overseen by the City's Building Official and this office is responsible for the issuance of permits and conducting inspections for all new construction and alterations for buildings within the City to ensure all applicable building codes are met. The Division issues permits including building, plumbing, mechanical, and electrical. This office is also responsible for the review of minimum housing complaints, and zoning issues.

The Engineering Division is headed by the City Engineer and it is responsible for the maintenance and update of roadway, sewer, water, and drainage plans and is the source of information to contractors and the general public on these subjects. The Engineering Division works closely with the Public Works Director and the other public works divisions on developing plans and specifications, and contracts for public works projects. Many City improvement projects including water and sewer line extension, drainage improvements, building improvements, as well as work at the City's wastewater treatment facility are developed with in-house staff eliminating the need for relying on consultants for many projects.

The Highway Division is responsible for the maintenance of 160 miles of City streets and work activities include:

- Snow and Ice removal operations (The City does not rely upon outside contractors for this service)
- Street Sweeping
- Storm Drain Maintenance including catch basin cleaning (3000 catch basins and 1300 manholes), and drain pipe cleaning (66 miles of drain pipe), and clearing brush and debris from over 4.5 miles of open drainage ditches.
- Provides pothole patching, and utility trench repairs on City streets.



- Provides sidewalk improvements for locations damaged by City street trees.
- Provides for new traffic signs and makes repairs to signs as needed.
- Provides and maintains pavement markings for traffic control.
- Maintains 158 City owned and operated traffic signal devices.
- Maintains the former landfill site and operates the compost facility where approximately 5,000 tons of leaf and waste are processed annually.

The Parks Division is responsible for the planning, maintenance and improvement of approximately 320 acres that consists of 15 neighborhood parks and playgrounds, sports field maintenance for 20 ball fields, 5 outdoor tennis courts, 17 outdoor basketball courts, 9 youth soccer and football fields. In addition, Parks oversees and cares for public trees and grounds including traffic islands and public buildings.

The Public Buildings Division is responsible for the daily cleaning, general maintenance, and repairs of the following City owned buildings: City Hall, Municipal Garage Complex, Animal Shelter, Recreation Center, Police Station, Senior Center, Breed Hall, Sweetland House, and the three Library branches. The Division also assists with maintenance and repairs to the four Fire Stations as needed.

The Refuse and Recycling Division is managed by the DPW Programs Coordinator. The Refuse/Recycling Division successfully implemented the Automated Recycling Collection program. Nearly 5,000 tons of recycling materials were collected last year and the City's recycling rate has increased to 27%.

Central Garage or Fleet Maintenance is located at the Municipal Public Works Complex located at 60 Commercial Way. This Division is responsible for the maintenance and repair of approximately 350 pieces of City owned equipment ranging from lawnmowers to snow plow trucks, police vehicles, and all fire apparatus. Most repair work and preventative maintenance is performed with in-house resources. The work performed ranges from oil changes and tire repairs, to complete engine overhauls.

The Water Utilities Division serves to operate and maintain the water distribution system which provides water service to all East Providence residents and businesses. The water distribution system consists of 200 miles of water main of various sizes, all valves and hydrants, two water storage tanks and pumping station located at Kent Heights, and nearly 15,000 water meters.

The City's Wastewater Facility and Collection System is operated and maintained by Suez. The system consists of a Wastewater Treatment Facility and 26 sewer pumping stations as well as 130 miles of sewer pipelines.

# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 600 PUBLIC WORKS

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	164,739	173,411	169,568	76,958	167,573	176,419	176,419	174,110
51116	Part Time/Temporary Pay	549	135	-	-	-	-	-	-
51133	Longevity	13,079	13,565	13,565	-	13,565	15,878	15,878	15,693
52101	Health Insurance	35,478	32,810	34,411	19,002	37,229	34,204	34,204	34,204
52102	Life Insurance	-	879	880	440	879	905	905	905
52103	Dental Insurance	-	926	2,299	1,131	2,262	2,375	2,375	2,375
52110	Health CoShare	(6,414)	(7,214)	(7,742)	(3,326)	(7,243)	(7,464)	(7,464)	(7,464)
52208	MERS Pension	44,316	45,525	42,285	18,796	40,927	46,632	46,632	46,027
52301	FICA/Medicare	13,360	13,637	14,010	5,513	12,019	14,711	14,711	14,711
52401	Deferred Comp							1,000	1,000
53705	Postage	16	25	50	8	21	50	50	50
54403	Telephone/Communications	1,023	611	650	225	539	650	-	-
55800	Travel and Training	159	-	500	-	26	500	200	200
56100	General Office Expense	179	222	200	219	369	200	400	400
58102	Dues & Fees	130	459	500	159	159	500	500	500
									-
	<b>TOTAL</b>	<b>266,614</b>	<b>274,993</b>	<b>271,176</b>	<b>119,123</b>	<b>268,326</b>	<b>285,560</b>	<b>285,810</b>	<b>282,711</b>

STAFFING	2018	Proposed
Position	Totals	Totals
DIRECTOR	1	1
PROGRAM COORDINATOR	1	1
Totals	2	2



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 605 BUILDING INSPECTION

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	362,811	343,409	352,509	154,479	342,832	367,160	367,160	367,160
51116	Part Time/Temporary Pay	64,125	70,967	60,000	37,511	77,259	61,620	78,000	78,000
51120	Boards & Commissions	-	-	-	-	-	-	-	-
51133	Longevity	18,187	18,187	20,731	-	20,731	22,306	22,306	22,306
51201	Overtime	9,666	12,828	10,000	8,294	17,149	10,000	12,000	12,000
51322	Severance Pay	-	4,342	-	-	-	-	-	-
52101	Health Insurance	89,728	78,070	86,025	35,290	72,130	85,509	85,509	85,509
52102	Life Insurance	-	2,100	2,640	1,197	2,414	2,616	2,616	2,616
52103	Dental Insurance	-	2,315	6,900	3,204	6,408	7,124	7,124	7,124
52110	Health CoShare	(12,827)	(13,159)	(15,483)	(6,177)	(13,758)	(13,270)	(15,331)	(15,331)
52112	Clothing Allowance	750	500	300	-	250	500	-	-
52208	MERS Pension	92,209	87,080	85,533	37,588	83,385	94,446	94,446	94,446
52301	FICA/Medicare	31,066	32,818	33,908	14,679	32,046	35,273	36,679	36,679
52401	Deferred Comp	-	-	-	-	-	-	3,000	3,000
53000	Purchased Professional Service	79,102	132,064	100,000	29,470	104,036	80,000	100,000	100,000
53102	Temporary Clerical Support	-	-	-	-	-	-	-	-
53705	Postage	11,155	13,178	10,000	7,273	15,233	15,000	14,000	14,000
54300	Tank Testing/Repairs	3,007	-	-	-	-	-	-	-
54403	Telephone/Communications	4,232	4,068	4,500	1,139	2,635	4,500	-	-
55400	Advertising, Printing	1,591	4,686	3,500	2,120	7,154	4,500	1,500	1,500
55800	Travel and Training	817	-	1,000	255	437.14	2,000	1,000	1,000
56100	General Office Expense	2,032	1,143	1,000	406	879	1,000	1,000	1,000
56101	Office Equipment	-	-	250	-	-	250	-	-
56211	Gas, Oil, Lubricants	1,506	948	1,200	853	1,977	2,000	2,000	2,000
57301	Repairs - Vehicles	4,973	1,378	3,000	4,559	5,221	2,500	2,000	2,000
57305	Repair & Maintenance -Equipm	2,205	5,069	2,400	681	1,430	1,500	1,000	1,000
58102	Dues & Fees	3,560	965	2,000	2,065	2,065	2,500	2,100	2,100
	<b>TOTAL</b>	<b>769,895</b>	<b>802,957</b>	<b>771,913</b>	<b>334,885</b>	<b>781,915</b>	<b>789,034</b>	<b>818,109</b>	<b>818,109</b>

STAFFING	2018	Proposed
Position	Totals	Totals
BUILDING OFFICIAL	1	1
PLUMB,MECH & BLDG.INSPE	1	1
ZONING OFFICER	1	1
CLERK TYPIST	1	1
CLERK TYPIST	1	1
BUILDING INSPECTOR	1	1
<b>Totals</b>	<b>6</b>	<b>6</b>

# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 610 ENGINEERING

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	445,280	471,778	460,364	192,530	415,578	472,695	472,695	472,695
51116	Part Time/Temporary Pay	3,703	-	-	1,332	12,781	29,715	-	-
51133	Longevity	34,203	35,594	38,231	-	38,231	34,974	34,974	34,974
51201	Overtime	8,916	5,464	5,000	1,501	2,295	7,000	6,000	6,000
51322	Severance	-	-	-	11,659	11,659	-	-	-
52101	Health Insurance	86,983	78,965	83,295	39,215	78,430	82,352	71,600	71,600
52102	Life Insurance	-	2,833	3,080	1,416	2,833	2,918	2,918	2,918
52103	Dental Insurance	-	2,930	7,275	3,201	6,402	6,325	6,325	6,325
52110	Health CoShare	(13,651)	(15,122)	(15,354)	(6,091)	(12,874)	(12,319)	(13,901)	(13,901)
52112	Clothing Allowance	2,475	1,850	1,850	-	1,725	1,600	1,600	1,600
52208	MERS Pension	119,712	121,023	115,126	45,164	97,691	123,110	123,110	123,110
52301	FICA/Medicare	37,092	38,026	38,525	15,086	32,178	41,645	39,296	39,296
52401	Deferred Comp	-	-	-	-	-	-	2,000	2,000
52917	Tuition/Education	227	621	2,000	-	-	2,000	1,000	1,000
53000	Purchased Professional Service	990	2,055	2,700	1,427	6,559	5,000	5,000	5,000
53705	Postage	46	105	500	103	180	500	250	250
54403	Telephone/Communications	544	864	1,200	406	853	1,200	-	-
55800	Travel and Training	950	520	1,000	50	75	1,200	800	800
56100	General Office Expense	3,160	659	1,000	493	480	2,000	1,000	1,000
56112	Uniform/Apparel Supplies	-	-	300	-	-	300	-	-
56211	Gas, Oil, Lubricants	1,881	1,420	2,500	613	1,160	2,500	1,500	1,500
57301	Repairs - Vehicles	565	377	1,000	709	1,063	1,200	1,000	1,000
57305	Repair & Maintenance -Equipm	2,725	5,344	4,000	681	1,192	4,000	2,000	2,000
58102	Dues & Fees	720	1,380	1,990	475	950	1,990	1,500	1,500
	<b>TOTAL</b>	<b>736,521</b>	<b>756,685</b>	<b>755,582</b>	<b>309,969</b>	<b>699,442</b>	<b>811,905</b>	<b>760,667</b>	<b>760,667</b>

STAFFING	2018	Proposed
Position	Totals	Totals
CITY ENGINEER	1	1
ASSOC.ENG.I	1	1
ENG AIDE III	1	1
ENGINEERING AIDE II	1	1
ENGINEERING AIDE II	1	1
ENGINEERING AIDE I	1	1
CLERK TYPIST II	1	1
-	-	-
<b>Totals</b>	<b>7</b>	<b>7</b>



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 630 HIGHWAY/PARKS

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	1,885,369	1,995,649	2,160,906	919,024	2,032,205	2,160,906	2,212,425	2,212,425
51116	Part Time/Temporary Pay	44,843	31,472	30,000	-	30,232	35,000	31,000	31,000
51131	Acting Pay	8,427	6,884	8,000	3,902	6,255	10,000	8,000	8,000
51133	Longevity	124,991	119,447	121,190	-	121,190	122,618	118,543	118,543
51201	Overtime	50,742	94,209	115,000	108,518	110,005	120,000	120,000	120,000
51322	Severance Pay	11,011	16,236	10,000	8,465	28,998	10,000	10,000	10,000
52101	Health Insurance	619,476	570,228	621,808	266,446	537,862	561,861	523,416	523,416
52102	Life Insurance	-	17,387	18,480	8,042	16,047	15,846	16,048	16,048
52103	Dental Insurance	-	16,201	41,702	18,563	37,126	37,134	36,030	36,030
52110	Health CoShare	(94,169)	(90,238)	(91,820)	(42,435)	(90,719)	(83,064)	(83,064)	(83,064)
52112	Clothing Allowance	26,487	14,906	16,656	-	15,625	16,656	16,800	16,800
52208	MERS Pension	443,337	520,542	527,000	221,008	488,838	553,755	565,260	565,260
52301	FICA/Medicare	170,222	169,060	187,050	75,585	165,702	188,077	191,248	191,248
52401	Deferred Comp	-	-	-	-	-	-	2,000	2,000
53000	Purchased Professional Service	22,533	18,361	20,000	4,601	9,204	20,000	20,000	20,000
53705	Postage	3	13	25	-	-	50	-	-
53706	Food	1,494	1,414	2,000	1,214	1,560	2,500	2,000	2,000
54310	Repairs - Building	12,821	19,422	15,000	6,058	14,043	15,000	15,000	15,000
54321	Maintenance - Signal System	(23,222)	43,688	15,000	10,550	19,002	30,000	15,000	15,000
54402	Water	35,998	39,099	30,000	1,653	11,729	40,000	30,000	30,000
54403	Telephone/Communications	5,144	4,278	6,000	1,635	3,804	6,000	-	-
54600	Rentals	11,518	8,881	20,000	4,652	8,454	20,000	15,000	15,000
54602	Lease Equipment	-	-	-	-	-	-	-	-
55800	Travel and Training	1,548	656	1,500	810	1,646	2,000	1,500	1,500
56100	General Office Expense	142	282	4,800	159	436	1,000	500	500
56102	Small Tools	17,198	9,299	10,000	6,546	13,780	15,000	15,000	15,000
56112	Uniform/Apparel Supplies	2,917	2,100	5,000	1,188	2,828	5,000	4,000	4,000
56200	Chemicals	2,620	418	2,500	-	-	8,500	2,000	2,000
56209	Heating Gas/Oil	14,306	13,248	25,000	15,089	22,322	20,000	20,000	20,000
56210	Signs	11,896	9,913	10,000	3,332	8,412	15,000	15,000	15,000
56211	Gas, Oil, Lubricants	72,167	91,042	100,000	56,739	112,626	100,000	100,000	100,000
56214	Paint	5,213	9,629	5,000	154	4,745	15,000	5,000	5,000
56215	Electricity	34,821	35,399	35,000	12,953	32,495	25,000	35,000	35,000
56218	Supplies - Nursery	8,160	8,619	10,000	4,933	13,224	10,000	10,000	10,000
56219	Supplies - Cleaning	806	420	250	218	487	250	500	500
56220	Snow Control	109,502	107,538	110,000	113,872	142,657	130,000	130,000	120,000
57301	Repairs - Vehicles	165,443	231,163	165,000	132,787	229,613	160,000	200,000	200,000
57305	Repair & Maintenance -Equipment	14,690	14,022	10,000	2,573	16,259	10,000	15,000	15,000
57403	Repairs - Roads	87,533	87,893	150,000	28,165	150,000	150,000	150,000	175,258
57405	Repairs - Storm Drains	3,831	3,466	10,000	2,217	6,284	15,000	7,000	7,000
58102	Dues & Fees	1,686	1,999	1,500	966	1,930	1,500	2,000	2,000
	<b>TOTAL</b>	<b>3,911,504</b>	<b>4,244,243</b>	<b>4,529,547</b>	<b>2,000,184</b>	<b>4,326,904</b>	<b>4,565,589</b>	<b>4,577,206</b>	<b>4,592,464</b>

STAFFING	2018	Proposed
Position	Totals	Totals
HIGHWAY SUPERINTENDENT	1	1
ASST HIGHWAY SUPERINTENDENT	2	2
LEADWORKER	5	5
AUTO EQUIP OP II	6	6
AUTO EQUIP OP I	6	6
LABORER	6	6
Recycling Leadworker	1	1
ASST. SUPERINTENDENT	1	1
LANDSCAPE SPECIALIST	1	1
LEADWORKER	1	2
TREE TRIMMER	2	1
AUTO EQUIP OP I	3	3
CLERK TYPIST II	2	1
LABORER	5	5
<b>Totals</b>	<b>42</b>	<b>41</b>

# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 635 STREETLIGHTS

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
56215	Electricity	607,507	678,982	700,000	299,897	705,070	700,000	650,000	600,000
	TOTAL	607,507	678,982	700,000	299,897	705,070	700,000	650,000	600,000



**CITY OF EAST PROVIDENCE**

**BUDGET FOR YEAR ENDING 10/31/2019**

**650 REFUSE DISPOSAL**

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51116	Part Time/Temporary Pay	1,422	3,987	3,500	405	619	2,500	-	-
52301	FICA/Medicare	-	176	268	31	47	191	-	-
53705	Postage	505	31	200	12	19	100	50	50
54200	Rubbish Contract	1,377,923	1,405,481	1,433,590	836,261	1,433,591	1,371,802	1,371,802	1,371,802
54201	Rubbish Disposal School	70,903	73,885	86,283	41,554	80,122	80,800	80,800	80,800
54202	Rubbish Disposal Costs	424,351	458,364	579,600	219,573	536,292	678,000	678,000	678,000
54210	Recycling Contract	692,750	710,997	755,765	428,478	743,454	715,588	715,588	715,588
54211	Hazardous Waste Disposal	1,520	1,848	1,500	542	1,218	1,500	2,000	2,000
55000	Earth Day Program	(9)	496	500	(1,390)	(462)	500	500	500
55400	Advertising, Printing	1,800	1,440	1,500	1,425	3,652	2,000	2,000	2,000
56000	Paper Refuse Bags	-	7,864	-	-	-	-	-	-
56001	Recycling Reserve	-	(200)	-	-	-	-	-	-
56100	General Office Expense	153	127	200	66	220	150	150	150
56211	Gas, Oil, Lubricants	9,725	10,220	10,000	7,228	14,624	10,000	15,000	15,000
56212	Operational Supplies	10,319	17,255	1,500	562	1,521	2,000	2,000	2,000
56219	Supplies - Cleaning	-	-	-	-	-	-	-	-
57301	Repairs - Vehicles	-	-	-	-	-	-	-	-
57305	Repair & Maintenance -Equipm	12,290	7,856	10,000	2,653	10,136	7,500	10,000	10,000
	<b>TOTAL</b>	<b>2,603,652</b>	<b>2,699,828</b>	<b>2,884,406</b>	<b>1,537,400</b>	<b>2,825,055</b>	<b>2,872,631</b>	<b>2,877,890</b>	<b>2,877,890</b>

**CITY OF EAST PROVIDENCE**

**BUDGET FOR YEAR ENDING 10/31/2019**

**660 PUBLIC BUILDINGS**

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	466,470	515,090	507,357	225,931	504,311	615,566	549,997	522,110
51116	Part Time/Temporary Pay	54,297	43,276	50,000	17,315	36,420	70,224	81,224	81,224
51131	Acting Pay	-	-	-	-	-	-	-	-
51133	Longevity	25,916	23,018	25,393	-	25,393	23,854	24,485	24,485
51201	Overtime	27,023	36,393	30,000	13,709	25,071	45,000	30,000	30,000
51322	Severance Pay	7,115	-	-	-	-	-	-	-
52101	Health Insurance	152,775	123,739	142,148	63,448	126,523	130,500	143,000	126,600
52102	Life Insurance	-	3,223	4,400	1,644	3,335	3,723	4,600	4,400
52103	Dental Insurance	-	3,450	8,403	4,200	8,400	8,680	9,200	7,800
52110	Health CoShare	(20,493)	(20,815)	(24,876)	(9,701)	(21,039)	(19,968)	(19,968)	(20,800)
52112	Clothing Allowance	5,292	5,003	4,328	-	3,500	4,728	4,328	4,328
52208	MERS Pension	140,327	128,793	122,959	53,980	120,061	155,059	139,312	132,549
52301	FICA/Medicare	49,248	44,714	46,875	18,641	40,967	57,730	52,457	50,323
52401	Deferred Comp	-	-	-	-	-	-	1,000	1,000
53000	Purchased Professional Service	2,260	-	2,500	-	1,050	5,000	1,500	1,500
53705	Postage	4	18	-	5	9	30	-	-
54300	Maintenance	11,982	13,995	15,500	5,857	13,707	15,500	15,500	15,500
54310	Repairs - Building	180,107	69,638	100,000	31,110	88,686	150,000	100,000	100,000
54402	Water	13,552	13,626	17,650	3,479	9,803	14,450	14,450	14,450
54403	Telephone/Communications	12,035	17,908	18,850	8,041	18,907	18,850	700	700
55800	Travel and Training	173	17	100	-	-	150	100	100
56100	General Office Expense	150	46	100	298	405	200	200	200
56102	SMALL TOOLS	2,061	782	2,000	231	449	2,000	1,500	1,500
56112	Uniform/Apparel Supplies	-	262	400	-	-	500	400	400
56209	Heating Gas/Oil	44,263	46,045	60,000	25,792	58,893	65,000	50,000	50,000
56211	Gas, Oil, Lubricants	5,344	25,842	5,000	(17,011)	3,833	6,000	5,000	5,000
56215	Electricity	182,801	175,861	190,000	50,571	130,051	190,000	130,000	130,000
56218	Supplies - Electrical	1,939	1,274	1,500	745	1,278	2,000	1,500	1,500
56219	Supplies - Cleaning	22,012	22,896	22,000	8,732	22,665	24,000	24,000	24,000
57301	Repairs - Vehicles	9,386	7,711	9,000	1,825	3,427	9,000	5,000	5,000
57305	Repair & Maintenance -Equipm	72	-	400	-	-	400	-	-
57400	Structrual Improvements	-	-	-	-	-	-	-	-
	Deferred Comp	-	-	-	-	-	-	2,000	2,000
	<b>TOTAL</b>	<b>1,396,111</b>	<b>1,301,805</b>	<b>1,361,987</b>	<b>508,842</b>	<b>1,226,103</b>	<b>1,598,176</b>	<b>1,371,485</b>	<b>1,315,869</b>

STAFFING	2018	Proposed
Position	Totals	Totals
SUPT. OF PUBLIC BLDGS.	1	1
ASST SUPT PUBLIC BUILDINGS	1	1
HVAC	1	1
CUSTODIAN	7	7
CARPENTER		0
<b>Totals</b>	<b>10</b>	<b>10</b>



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 670 CENTRAL GARAGE

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	414,460	463,651	446,049	202,078	449,724	469,461	469,461	469,461
51116	Part Time/Temporary Help	1,129	5,177	15,600	-	-	15,600	6,000	6,000
51131	Acting Pay	5,155	4,214	4,000	1,704	3,952	4,000	1,000	1,000
51133	Longevity	22,847	15,794	15,800	-	15,800	17,866	17,866	17,866
51201	Overtime	10,068	5,249	7,000	1,327	2,439	7,000	7,000	7,000
51322	Severance Pay	4,432	16,143	-	-	-	-	-	-
52101	Health Insurance	104,029	98,028	90,906	37,106	75,763	89,324	75,000	75,000
52102	Life Insurance	-	2,784	3,520	1,229	2,449	2,465	3,616	3,616
52103	Dental Insurance	-	2,240	6,105	2,375	4,750	5,118	4,500	4,500
52110	Health CoShare	(15,283)	(16,801)	(17,014)	(5,942)	(12,939)	(11,368)	(13,666)	(13,666)
52112	Clothing Allowance	3,203	1,513	1,700	240	2,503	1,628	1,628	1,628
52208	MERS Pension	115,536	116,034	106,641	48,230	107,464	118,177	118,177	118,177
52301	FICA/Medicare	36,007	37,638	37,366	14,969	33,472	39,315	38,352	38,352
52401	Deferred Comp	-	-	-	-	-	-	1,000	1,000
53000	Purchased Professional Service	1,058	6,149	2,500	2,501	4,288	2,500	3,500	3,500
53705	Postage	1	-	-	0	1	-	-	-
54310	Repairs - Building	3,909	3,437	2,000	630	1,080	2,000	2,000	2,000
54402	Water	1,044	842	1,300	531	1,171	1,500	1,300	1,300
54403	Telephone/Communications	1,038	1,140	1,000	556	1,266	1,200	-	-
55800	Travel and Training	495	-	500	50	86	500	100	100
56100	General Office Expense	421	516	500	115	585	500	500	500
56101	Office Equipment	-	28	250	-	-	250	-	-
56102	Small Tools	8,260	4,556	5,000	3,561	6,962	7,000	7,000	7,000
56112	Uniform/Apparel Supplies	6,214	7,341	6,500	3,052	7,285	8,000	8,000	8,000
56115	Medical Supplies	86	129	150	-	-	150	150	150
56209	Heating Gas/Oil	7,153	6,764	10,000	7,546	11,187	10,000	10,000	10,000
56211	Gas, Oil, Lubricants	2,681	2,667	2,500	1,170	2,328	2,500	2,500	2,500
56215	Electricity	10,269	11,532	15,000	4,664	11,569	12,500	12,000	12,000
56219	Supplies - Cleaning	95	201	200	97	166	250	200	200
57301	Repairs - Vehicles	4,211	2,059	3,500	782	5,266	3,000	3,000	3,000
57305	Repair & Maintenance -Equipm	1,663	127	2,000	32	239	3,000	500	500
58102	Dues & Fees	750	775	800	802	802	935	935	935
	TOTAL	750,931	799,926	771,373	329,407	739,658	814,371	781,619	781,619

STAFFING	2018	Proposed
Position	Totals	Totals
FLEET MANAGER	1	1
WELDER FABRICATOR (STEP 3/4)	1	1
AUTO MECHANIC	3	2
AUTO MECHANIC (STEP 4/5)	1	1
AUTO MECHANIC (STEP 3/4)	1	1
AUTO MECHANIC (STEP 1/2/3)	1	1
ASST FLEET MANAGER		1
Totals	8	8

## **POLICE DEPARTMENT**

Christopher J. Parella  
Chief of Police

The East Providence Police Department is a community oriented, full service, public safety agency. Along with the recognized responsibility of enforcing the laws of the City and State, the Police Department's primary objective is to improve the quality of life in East Providence by identifying and addressing public safety and community concerns in a proactive manner. By being proactive, we are better able to maintain public peace, prevent crime, apprehend criminals, and protect the rights of those that live and work here. The Police Department recognizes the importance of working with the community to develop programs to meet this common objective and we are committed to accomplishing our mission in a professional manner that promotes the respect and dignity of all people.

The Department is broken down into four major divisions: the Office of the Chief of Police which is led by Chief Christopher Parella and Deputy Chief William Nebus, the Patrol Division headed by Captain Christopher Francesconi, the Detective Division led by Captain Bruce Kidman, and the Administrative/Services Division led by Captain James Nelson. Smaller subdivisions include: the Traffic Division, School Resource Officers, the Special Reaction Team, the Narcotics/Vice Unit, and the Animal Control Division.

From August 28, 2017 to August 28, 2018 the Police Department handled 44,203 calls for service. This is a 7% increase from the same time period last year. East Providence police officers also made 1,640 arrests.



**CITY OF EAST PROVIDENCE**

**BUDGET FOR YEAR ENDING 10/31/2019**

**700 POLICE**

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	7,028,505	7,246,493	7,992,468	3,277,729	7,507,345	8,102,942	8,102,942	8,098,336
51114	Holiday Pay	426,037	415,115	482,375	232,640	430,021	466,491	466,491	466,181
51116	Part Time/Temporary Pay	2,790	1,197	4,000	148	3,292	4,000	4,000	4,000
51117	Court Pay	46,199	47,536	50,000	17,742	34,714	50,000	50,000	50,000
51118	School Crossing Guards	121,810	159,660	142,000	85,635	141,861	150,000	150,000	150,000
51119	Detail Pay	1,042,356	955,581	731,000	275,519	850,124	900,000	900,000	900,000
51121	VIN Checks	44,977	41,824	51,500	19,376	45,158	51,500	51,500	51,500
51131	Acting Pay	18,919	5,976	7,500	3,787	12,479	9,000	9,000	9,000
51133	Longevity	434,371	437,790	471,213	4,727	475,940	434,686	434,686	434,271
51201	Overtime	1,448,002	1,743,202	1,100,000	766,537	1,646,457	1,600,000	1,600,000	1,600,000
51322	Severance Pay	61,086	52,440	100,000	106,403	142,416	75,000	75,000	75,000
52101	Health Insurance	1,703,908	1,663,184	1,804,578	787,479	1,597,274	1,699,712	1,699,712	1,699,712
52102	Life Insurance	-	47,912	45,000	22,200	44,960	48,494	48,494	48,494
52103	Dental Insurance	-	42,443	116,307	49,523	99,046	104,299	104,299	104,299
52110	Health CoShare	(152,965)	(235,312)	(313,892)	(104,902)	(254,150)	(318,579)	(318,579)	(318,579)
52112	Clothing Allowance	131,213	92,913	141,213	17,363	129,938	99,150	99,150	99,150
52208	MERS Pension	307,433	260,834	307,917	103,232	229,571	253,170	253,170	253,170
52209	Local Pension	1,278,833	1,263,885	1,964,848	557,373	1,259,745	1,818,941	1,821,505	1,821,505
52301	FICA/Medicare	207,919	264,345	219,936	115,740	264,227	260,000	260,000	260,000
52902	Employee Assistance	3,500	-	-	-	-	-	-	-
52917	Tuition/Education	65,840	65,341	90,000	18,298	65,524	80,000	80,000	80,000
53000	Purchased Professional Service	30,945	25,139	20,000	15,221	26,297	27,000	27,000	27,000
53705	Postage	1,545	1,296	1,500	576	1,179	1,500	1,500	1,500
53706	Food	546	583	1,500	233	689	1,000	1,000	1,000
54310	Repairs - Building	34,775	5,289	10,000	2,936	5,930	10,000	10,000	10,000
54402	Water	13,287	6,268	10,000	2,638	5,936	6,500	6,500	6,500
54403	Telephone/Communications	124,598	104,555	131,000	57,576	123,223	135,000	135,000	135,000
54602	Lease Equipment	37,648	34,024	40,000	5,352	12,834	20,000	20,000	20,000
55800	Travel and Training	4,304	11,641	5,000	1,776	11,701	10,000	10,000	10,000
56100	General Office Expense	10,483	19,173	15,000	6,656	18,932	19,000	19,000	19,000
56101	Police Supplies	23,075	11,707	20,000	5,306	12,683	15,000	15,000	15,000
56102	Office Equipment	5,647	1,615	7,500	996	7,613	7,500	7,500	7,500
56112	Uniform/Apparel Supplies	18,284	100,825	125,000	44,559	117,881	125,000	125,000	125,000
56209	Heating Gas/Oil	15,654	14,370	20,000	8,223	15,762	20,000	20,000	20,000
56211	Gas, Oil, Lubricants	181,812	189,001	195,000	96,934	205,109	200,000	200,000	200,000
56215	Electricity	84,200	90,182	84,200	26,934	85,074	85,000	85,000	85,000
56219	Supplies - Cleaning	6,123	6,419	7,000	4,120	10,023	7,500	7,500	7,500
57301	Repairs - Vehicles	153,783	135,612	125,000	14,492	118,130	125,000	125,000	125,000
57304	Police Equipment	20,608	31,459	20,000	4,891	19,725	20,000	20,000	20,000
57305	Repair & Maintenance -Equipm	1,559	3,497	5,000	2,823	4,382	5,000	5,000	5,000
58102	Dues & Fees	4,425	3,964	4,500	4,362	8,261	6,000	6,000	6,000
									-
									-
	<b>TOTAL</b>	<b>14,994,034</b>	<b>15,388,978</b>	<b>16,355,163</b>	<b>6,663,153</b>	<b>15,537,304</b>	<b>16,734,806</b>	<b>16,737,370</b>	<b>16,732,039</b>

<b>STAFFING</b>	<b>2018</b>	<b>Proposed</b>
<b>Position</b>	<b>Totals</b>	<b>Totals</b>
POLICE CHIEF (102)	1	1
DEPUTY POLICE CHIEF	1	1
POLICE CAPTAIN	3	4
POLICE LIEUTENANT	11	10
POLICE SERGEANT	14	14
DETECTIVE/PATROL CORPORAL	21	20
POLICE OFFICER	47	41
Police Officer Step D		2
Police Officer Step C		5
Probationary Police Officer	8	4
Central Communications Dispatch	12	12
CLERK TYPIST	6	5
CONFIDENTIAL SECRETARY	1	1
CLERK TYPIST II		1
<b>Totals</b>	<b>125</b>	<b>121</b>

# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 720 ANIMAL SHELTER

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	140,519	139,803	147,868	66,940	148,677	154,262	154,262	154,262
51116	Part Time/Temporary Pay	34,737	26,728	30,420	11,664	25,742	35,490	35,490	35,490
51131	Acting Pay	1,302	1,021	1,324	-	751	1,300	1,300	1,300
51133	Longevity	8,480	6,479	7,239	-	7,239	8,131	8,131	8,131
51201	Overtime	12,897	11,211	15,000	5,980	12,489	15,000	15,000	15,000
51322	Sererance	-	2,739	-	-	-	-	-	-
52101	Health Insurance	30,244	27,403	33,678	14,231	28,737	30,715	30,715	30,715
52102	Life Insurance	-	1,172	1,320	586	1,172	1,356	1,356	1,356
52103	Dental Insurance	-	583	1,130	905	-	1,865	1,865	1,865
52108	Employee Assistance	-	-	-	-	-	-	-	-
52110	Health CoShare	-	(3,840)	(4,767)	(1,507)	(3,377)	(5,008)	(5,008)	(5,008)
52112	Clothing Allowance	2,175	939	1,200	-	250	1,200	1,200	1,200
52208	MERS Pension	37,649	35,595	34,307	15,879	35,446	39,380	39,380	39,380
52301	FICA/Medicare	-	14,593	15,442	6,355	14,107	16,385	16,385	16,385
52902	Employee Assistance	-	-	-	-	-	-	-	-
53000	Purchased Professional Service	10,654	9,988	10,000	19,463	30,011	10,000	10,000	10,000
53102	Temporary Clerical Support	-	-	-	-	-	-	-	-
53705	Postage	28	16	50	9	18	50	50	50
53706	Food	711	914	1,000	420	738	1,000	1,000	1,000
54310	Repairs - Building	-	-	10,000	470	2,729	10,000	10,000	10,000
54402	Water	1,632	1,611	1,500	587	1,763	1,500	1,500	1,500
54403	Telephone/Communications	601	-	750	-	-	750	750	750
55501	Printing - Forms	351	758	500	-	277	500	500	500
55800	Travel and Training	-	-	250	-	-	250	250	250
56100	General Office Expense	1,269	747	1,000	457	920	1,000	1,000	1,000
56112	Uniform/Apparel Supplies	-	1,193	1,000	1,162	1,162	1,200	1,200	1,200
56209	Heating Gas/Oil	3,749	2,810	5,000	6,112	10,777	4,000	4,000	4,000
56211	Gas, Oil, Lubricants	1,677	-	3,000	-	-	-	-	-
56215	Electricity	4,185	5,652	7,500	2,519	4,918	5,500	5,500	5,500
56219	Supplies - Cleaning	3,553	2,999	5,000	1,493	3,606	5,000	5,000	5,000
57301	Repairs - Vehicles	-	-	1,000	153	229	500	500	500
57305	Repair & Maintenance -Equipm	1,972	2,107	2,000	-	2,536	2,000	2,000	2,000
	<b>TOTAL</b>	<b>298,385</b>	<b>293,221</b>	<b>333,711</b>	<b>153,878</b>	<b>330,917</b>	<b>343,326</b>	<b>343,326</b>	<b>343,326</b>

STAFFING	2018	Proposed
Position	Totals	Totals
ANIMAL CONTROL SUPERVISOR	1	1
ANIMAL CONTROL OFFICER PNDKPR	1	1
POUNDKEEPER	1	1
		-
<b>Totals</b>	<b>3</b>	<b>3</b>



**CITY OF EAST PROVIDENCE**

**BUDGET FOR YEAR ENDING 10/31/2019**

**730 HARBOR MASTER**

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51116	Part Time/Temporary Pay	26,497	24,322	28,000	9,791	20,809	28,000	28,000	28,000
52301	FICA/Medicare	-	1,486	2,142	749	1,676	2,142	2,142	2,142
53705	Postage	198	171	-	178	308	200	200	200
54300	Repairs & Maintenance	11,640	15,331	10,000	-	5,640	10,000	10,000	10,000
54403	Telephone/Communications	722	879	1,500	187	568	1,000	1,000	1,000
55800	Licenses and Permits	50	50	50	-		50	50	50
56100	General Office Expense	601	886	500	-		500	500	500
56211	Gas, Oil, Lubricants	2,257	2,649	2,500	-		2,750	2,750	2,750
56219	Supplies - Cleaning	-	-	50	50	85	50	50	50
58102	Dues & Fees	-	6,000	6,000	6,000	6,000	6,000	6,000	6,000
58104	Docking Fees	6,000					-		-
							-		-
	<b>TOTAL</b>	<b>47,965</b>	<b>51,774</b>	<b>50,742</b>	<b>16,955</b>	<b>35,086</b>	<b>50,692</b>	<b>50,692</b>	<b>50,692</b>

<b>STAFFING</b>	<b>2018</b>	<b>Proposed</b>
<b>Position</b>	<b>Totals</b>	<b>Totals</b>
Harbor Master Annual Salary	1	1
Asst. Harbor Masters	3	3
Pump Out Operator	1	1
<b>Totals</b>	<b>5</b>	<b>5</b>

## **FIRE DEPARTMENT**

Oscar M. Elmasian  
Chief of Department

The Fire Department's primary mission is to protect the lives and property of the citizens of East Providence. This is accomplished through the delivery of emergency medical services, fire suppression operations, and fire prevention activities. Additionally, the Department provides hazardous materials control, technical rescue and maritime safety operations. The Fire Department is a highly cross-trained public safety agency that responds to over 11,780 calls for service.

The Fire Department is strategically placed within the City to rapidly deploy resources in times of emergency need. East Providence Fire Department stations are located at: Station 1 – 913 Broadway, Station 2 – 329 Bullocks Point Ave., Station 3 – 30 North Broadway, Station 4 – 66 Wampanoag Trail. The Department currently protects the City with 5 engine companies, 2 ladder companies, 3 advanced life support rescues, and several support vehicles.

The Department, when fully staffed, consists of 120 employees whom operate under the supervision of the Chief of Department. The Chief coordinates all emergency medical services, fire control and prevention activities. The Department also assists in master planning with other City departments and agencies to ensure the citizens are afforded the highest degree of protection against natural and man-made disasters. The Fire Department operates within the National Incident Management System which includes working collaboratively with other emergency service personnel at the local, state, and federal levels.

In an effort to increase the professional standard of the Department, our personnel have attained several additional certifications to ensure that the citizens have the best trained personnel. The Department continues to encourage members to advance their pre-hospital care licenses from EMT- Cardiac to the Paramedic level. Also, several personnel have taken fire suppression and technical rescue courses leading to advanced certifications.

The Fire Department has established itself as a leading public safety agency within the State of Rhode Island. The Department operates as part of the Port of Providence Marine Strike Team which is tasked with protecting surrounding coastal waters. The Department is designated as one of the state's regional hazardous materials teams, providing mitigation operations to the East Bay and surrounding areas. Our emergency medical services division has been recognized nationally for our ability to recognize and treat heart attack victims through the American Heart Association Mission Lifeline program.



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 750 FIRE

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	6,969,741	7,182,999	7,476,225	3,260,350	7,364,461	7,910,678	7,434,073	7,431,875
51114	Holiday Pay	459,124	459,777	573,654	228,042	552,335	575,462	575,462	575,297
51116	Part Time/Temporary Pay	-	-	-	-	-	-	-	-
51119	Detail Pay	13,840	18,122	17,000	3,700	18,409	23,000	18,000	18,000
51131	Acting Pay	362,270	319,450	432,000	221,817	424,046	558,718	444,997	444,997
51133	Longevity	426,167	393,289	347,899	-	348,124	394,233	394,233	394,035
51201	Overtime	2,129,837	2,850,135	2,576,121	1,035,122	2,815,833	3,540,273	3,000,000	3,000,000
51322	Severance Pay	173,613	273,496	250,000	14,346	65,596	199,954	199,954	199,954
52101	Health Insurance	1,401,383	1,341,432	1,608,262	660,201	1,317,202	1,372,983	1,372,983	1,372,983
52102	Life Insurance	-	32,220	32,580	-	32,580	35,820	32,580	32,580
52103	Dental Insurance	-	40,308	94,445	48,383	96,766	99,099	99,099	99,099
52110	Health CoShare	-	(2,750)	(4,072)	(1,848)	(3,904)	(4,147)	(4,147)	(4,147)
52112	Clothing Allowance	184,425	148,543	178,825	41,733	168,000	182,415	168,150	168,150
52208	MERS Pension	47,751	50,474	19,125	21,118	46,808	53,420	53,420	53,420
52209	Local Pension	5,101,052	5,088,638	5,324,991	2,322,734	5,338,356	5,649,339	5,649,339	5,649,339
52301	FICA/Medicare	168,375	180,170	189,019	71,389	158,628	185,110	185,110	185,110
52917	Tuition/Education	5,887	595	17,500	-	2,456	17,500	5,000	5,000
53000	Purchased Professional Service	140,200	169,894	161,000	49,814	121,840	189,190	174,700	174,700
53705	Postage	1,203	676	750	409	746	1,300	750	750
54310	Repairs - Building	91,791	80,081	149,500	48,781	127,192	406,300	136,300	136,300
54321	Maintenance - Signal System	-	-	1,000	-	1,000	1,000	1,000	1,000
54402	Water and Sewer	16,090	14,676	22,000	6,887	16,616	22,000	22,000	22,000
54403	Telephone/Communications	17,879	19,707	70,300	11,425	33,045	232,687	123,850	123,850
54600	Rentals	2,924	5,983	7,000	-	5,848	7,700	7,000	7,000
55400	Advertising, Printing	310	1,205	1,700	125	240	1,700	-	-
55800	Travel and Training	6,792	13,221	14,700	6,747	11,906	32,500	18,100	18,100
55810	Unreimbursed Medical	2,225	15,023	56,410	15,670	28,205	45,762	26,790	26,790
56100	General Office Expense	7,866	6,708	7,500	2,386	4,989	9,300	7,500	7,500
56101	Supplies - Fire	4,305	9,036	15,000	3,716	6,421	47,000	29,000	29,000
56102	Fire Fighting Equipment	69,308	67,547	106,000	11,818	92,898	87,625	77,625	77,625
56103	Fire Prevention	-	-	-	-	-	3,000	1,000	1,000
56112	Uniform/Apparel Supplies	82,655	57,504	45,700	825	35,488	166,250	92,250	92,250
56115	Medical Supplies	73,819	69,784	80,000	41,606	85,838	109,000	95,000	95,000
56209	Heating Gas/Oil	44,650	28,744	60,000	33,083	53,461	60,000	60,000	60,000
56211	Gas, Oil, Lubricants	71,958	85,244	85,000	51,207	100,378	85,000	85,000	85,000
56215	Electricity	67,929	91,934	112,000	41,763	93,595	112,000	100,000	100,000
56218	Supplies - Electrical	443	789	1,100	245	616	1,500	1,100	1,100
56219	Supplies - Cleaning	11,262	12,333	14,000	4,858	11,140	14,000	14,000	14,000
56400	Books	254	900	1,500	299	804	3,200	3,200	3,200
57301	Repairs - Vehicles	149,746	202,582	142,000	34,607	138,684	288,000	135,000	135,000
57305	Repair & Maintenance - Equipm	27,905	36,418	61,650	37,266	51,688	49,500	49,500	49,500
58102	Dues & Fees	2,277	1,764	1,500	1,878	2,399	2,200	2,200	2,200
	Transfer Out	-	32,500	-	-	-	-	-	-
	<b>TOTAL</b>	<b>18,337,256</b>	<b>19,401,151</b>	<b>20,350,884</b>	<b>8,332,501</b>	<b>19,770,734</b>	<b>22,771,571</b>	<b>20,891,118</b>	<b>20,888,558</b>

STAFFING	2018	Proposed
Position	Totals	Totals
FIRE CHIEF	1	1
BATTALION CHIEF	4	4
FIRE CAPTAIN	9	9
FIRE ALARM INSPECTOR	1	1
FIRE LIEUTENANT	23	23
DISPATCHERS		
FIREFIGHTER	75	75
FIREFIGHTER 20+ YEARS		
FIRE PREVENTION SECRETARY	1	1
CHIEF'S AIDE	1	1
FIREFIGHTER 31st class (step D & E)		
FIREFIGHTER- 32nd Class (step C & D)		
<b>Totals</b>	<b>115</b>	<b>115</b>

## **RECREATION DEPARTMENT**

Diane Sullivan  
Director

The East Providence Recreation Department has recently relocated to the Breed Hall building on the campus of the EP Senior Center. The new space houses Recreation's Administrative offices, the Carousel Manager's office and a multi-purpose room. Although the address is new, services remain the same as visitors may register for programs, obtain permit request forms and make payments.

Recreation is happy to announce the launching of a new web-based permitting program. The system is extremely user friendly and convenient allowing residents to check facility availability, apply for permits and register for programs from their home computer or smartphone.

Through Recreation activities, special events and the summer meals program, the department services nearly 18,000 residents annually. Program offerings include pre-school and youth dance and tumbling, youth basketball, soccer, arts and crafts, cooking classes, weight training, after school fun, school vacation camps, holiday parties, summer day camp and summer day camp for youth with physical and cognitive challenges. Adults can participate in a variety of exercise classes, yoga and line dancing. Bus trips to dinner theater venues, shopping and foliage excursions are available as are overseas adventures to Iceland and Scotland! Additionally, year-round programs for adults with special needs are offered.

The East Providence Recreation Department coordinates the city's Independence Day Celebration, Dolly Searle Golf Tournament and Student Scholarship, Concerts in the Park, the Summer Food Service program, Turkey Trot 5K Road Race and WinterFest Celebration.



# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 800 RECREATION

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	281,861	298,050	292,878	133,601	289,650	296,476	296,476	295,274
51116	Part Time/Temporary Pay	182,205	172,758	185,000	61,333	193,700	193,000	193,000	193,000
51133	Longevity	22,271	23,250	23,250	-	23,250	24,307	24,307	24,199
51201	Overtime	6,854	9,908	10,000	1,093	6,750	12,000	10,000	10,000
51322	Severance Pay	-	-	-	-	12,913	-	-	-
52101	Health Insurance	80,449	80,607	83,294	40,572	80,466	82,352	81,352	81,352
52102	Life Insurance	-	2,442	2,640	1,221	2,344	2,113	2,712	2,712
52103	Dental Insurance	-	2,156	5,352	2,632	5,264	5,527	5,527	5,527
52110	Health CoShare	(11,720)	(12,860)	(13,394)	(6,079)	(12,624)	(12,810)	(12,810)	(12,810)
52112	Clothing Allowance	1,950	1,900	1,450	-	1,325	1,450	1,200	1,200
52208	MERS Pension	74,908	78,642	72,994	31,752	68,993	77,790	77,790	77,472
52301	FICA/Medicare	36,989	36,205	39,101	14,369	35,560	40,222	40,069	39,969
53000	Purchased Professional Service	4,176	3,969	4,500	(3,109)	3,332	7,500	7,500	7,500
53705	Postage	719	659	1,190	229	491	1,200	750	750
53706	Food	12,918	24,358	1,400	80	613	1,500	1,500	1,500
54402	Water	23,454	8,250	15,000	2,689	7,892	16,000	10,000	10,000
54403	Telephone/Communications	2,105	1,438	1,500	530	1,107	1,500	-	-
54600	Rentals	4,392	4,392	-	2,196	4,392	4,400	4,400	4,400
55000	Program Costs	-	-	-	-	-	-	-	-
55400	Advertising, Printing	975	952	1,400	900	1,929	1,400	1,400	1,400
56100	General Office Expense	1,067	1,425	1,800	334	913	1,800	1,800	1,800
56112	Uniform/Apparel Supplies	-	-	-	-	-	-	-	-
56209	Heating Gas/Oil	290	296	600	4,870	8,907	10,000	10,000	10,000
56211	Gas, Oil, Lubricants	4,288	5,053	6,000	1,898	4,622	7,000	6,000	6,000
56215	Electricity	25,709	34,413	33,000	24,361	60,023	60,000	60,000	60,000
56219	Supplies - Cleaning	1,877	2,264	1,530	1,220	2,279	1,750	2,200	2,200
56220	Supplies Recreation	2,586	3,312	4,500	1,773	5,503	5,000	5,000	5,000
57000	Winterfest	5,503	7,046	6,657	6,105	6,105	-	6,100	6,100
57001	Fireworks	7,750	8,800	7,000	1,000	-	9,800	9,800	9,800
57301	Repairs - Vehicles	860	4,526	5,500	1,789	4,419	5,700	5,500	5,500
57305	Repair & Maintenance -Equipm	4,988	2,139	4,725	4,759	5,247	6,200	5,500	5,500
58102	Dues & Fees	-	-	-	-	-	-	-	-
	TOTAL	779,424	806,349	798,867	332,118	825,367	863,177	857,073	855,345

STAFFING	2018	Proposed
Position	Totals	Totals
RECREATION FACILITIES SUPERVIS	1	1
RECREATION DEPARTMENT DIRECTOR	1	1
-		-
ADMINISTRATIVE ASSISTANT	1	1
RECREATION CENTER SUPERVISOR	1	1
LABORER	1	1
LANDSCAPE LABORER	1	1
-		-
Totals	6	6

**CITY OF EAST PROVIDENCE**

**BUDGET FOR YEAR ENDING 10/31/2019**

**801 PIERCE STADIUM**

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
53000	Purchased Professional Service	6,353	10,745	7,500	6,204	9,918	9,500	9,500	9,500
54310	Repairs - Building	7,961	20,775	5,000	4,504	7,132	8,500	8,500	8,500
54311	Repairs - Equipment	2,985	3,412	3,000	2,279	4,972	5,000	4,000	4,000
55000	Capital - Pierce Field Misc	5,376	-	-	-	1,100	-	-	-
	<b>TOTAL</b>	<b>22,675</b>	<b>34,932</b>	<b>15,500</b>	<b>12,986</b>	<b>23,122</b>	<b>23,000</b>	<b>22,000</b>	<b>22,000</b>



**CITY OF EAST PROVIDENCE**

**BUDGET FOR YEAR ENDING 10/31/2019**

**850 CAROUSEL**

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	Est to 10/31	DEPT	MANGR	COUNCIL
51110	Regular Salaries	80,569	33,995	32,760	16,443	31,827	32,760	37,830	37,830
51116	Part Time/Temporary Salary	-	34,613	45,701	1,938	41,251	54,330	54,330	54,330
51201	Overtime	-	-	-	-	-	-	-	-
52101	Health Insurance	-	7,349	17,205	8,144	16,287	17,102	17,102	17,102
52102	Life Insurance	-	440	440	220	440	453	453	453
52103	Dental Insurance	-	463	1,150	565	1,131	1,187	1,187	1,187
52105	Workers Compensation	-	-	-	-	-	-	-	-
52110	Health CoShare	-	(1,589)	(2,581)	(1,057)	(2,101)	(2,488)	(2,488)	(2,488)
52208	MERS Pension	-	5,796	7,564	3,929	7,501	7,944	9,174	9,174
52301	FICA/Medicare	-	6,094	6,002	1,279	5,321	8,005	8,393	8,393
53706	Food	1,799	1,890	3,000	-	6,261	4,000	4,000	4,000
54301	Restoration	12,515	-	-	-	10,154	-	-	-
54402	Water	-	-	-	85	427	3,500	500	500
54403	Telecommunications	-	-	-	396	774	561	-	-
55401	Advertising	1,895	1,485	2,000	460	2,908	2,500	2,500	2,500
56000	Special Events	1,144	-	-	-	-	-	-	-
56007	Gift Stand Expense	10,586	4,658	5,500	961	4,652	6,500	5,500	5,500
56215	Utilities	9,456	10,361	8,175	1,491	4,163	4,852	4,852	4,852
58000	Fees and Maintenance, Training	8,074	2,873	5,006	3,335	7,195	7,306	6,500	6,500
	<b>TOTAL</b>	<b>126,038</b>	<b>108,429</b>	<b>131,922</b>	<b>38,189</b>	<b>138,192</b>	<b>148,512</b>	<b>149,833</b>	<b>149,833</b>

<b>STAFFING</b>	<b>2018</b>	<b>Proposed</b>
<b>Position</b>	<b>Totals</b>	<b>Totals</b>
Director	1	1
<b>Totals</b>	<b>1</b>	<b>1</b>

**CITY OF EAST PROVIDENCE**

**BUDGET FOR YEAR ENDING 10/31/2019**

**900 MISC/GENERAL GOVERNMENT**

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MANGR	COUNCIL
52108	SELF HELP	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
52122	Health Benefits - Retirees	7,287,124	4,949,827	3,300,000	1,284,096	3,300,000	3,748,786	3,300,000	3,300,000
52125	Dental Insurance Retirees	-	1,060	-	3,862	7,500	7,800	7,800	7,800
52126	Life Insurance Retirees	-	32,360	-	15,786	36,555	36,300	36,300	36,300
52501	Unemployment	17,799	19,749	25,000	31,277	36,069	25,000	25,000	25,000
53000	Health Police/Fire Beneficial	60,383	(42,310)	-	(3,147)	-	-	-	-
53101	Health Allocation	-	120,399	-	-	-	-	-	-
53102	Life Ins Allocation	188,211	-	-	-	-	-	-	-
53103	Medicaid Penalty	5,974	6,822	6,000	3,542	6,000	6,000	6,000	6,000
53104	Workers Comp	124,792	663,647	596,613	10,408	628,702	635,000	635,000	635,000
53105	Workers Comp Reimb	-	-	(200,000)	-	-	-	(210,000)	(210,000)
53400	Professional Services - Legal	362,746	363,117	250,000	79,061	321,174	150,000	200,000	200,000
53400	Professional Services - Other	-	-	-	-	-	150,000	100,000	100,000
53401	Grant Matching Fees	25,000	1,156	15,000	31,500	41,575	25,000	25,000	25,000
54910	Rent	-	1,750	3,000	1,250	3,000	3,000	1,500	1,500
55201	Liability Insurance	728,368	705,240	730,000	-	791,250	800,000	800,000	800,000
57309	Technology Hardware	-	-	-	-	-	-	-	-
58101	Benefit Coordination	-	-	-	-	-	-	-	-
58102	RI League of Cities & Towns	-	19,383	19,383	-	19,662	19,662	19,662	19,662
58105	Conservation Committee	-	-	-	-	-	-	-	-
58106	Beutification Committee	-	-	-	-	-	-	-	-
58107	Economic Devel. Commission	6,365	24	-	-	-	-	-	-
58108	Veterans parade	-	630	630	-	-	630	630	630
58200	1% Capital Reserve	1,017,380	-	1,524,784	-	1,524,784	1,524,784	1,600,000	1,600,000
58206	Claims & Settlements	56,548	66,876	150,000	9,847	73,226	150,000	125,000	125,000
58900	Minimum Standards	-	-	-	-	-	-	-	-
58901	Miscellaneous	(1,189)	139,550	385,915	35,353	46,226	-	-	-
58902	Bank Charges	-	460	-	9,184	-	10,000	10,000	10,000
	<b>TOTAL</b>	<b>9,909,501</b>	<b>7,079,738</b>	<b>6,836,325</b>	<b>1,542,020</b>	<b>6,865,723</b>	<b>7,321,962</b>	<b>6,711,892</b>	<b>6,711,892</b>



**CITY OF EAST PROVIDENCE**

**BUDGET FOR YEAR ENDING 10/31/2019**

**905 DEBT SERVICE**

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MANGR	COUNCIL
58500	2007 1.6 RIHEBC BOND	170,595	163,200	-	-	-	-	-	-
58501	2010 5M GO BOND	413,750	403,750	393,750	71,875	393,750	393,750	393,750	393,750
58502	2010 3.955 RIHEBC BOND	229,902	376,465	382,925	327,419	382,925	383,093	383,093	383,093
58503	2010 7.777 RIHEBC BOND	702,572	851,160	855,846	694,898	855,846	849,617	849,617	849,617
58503.5	2010 & .777 QSCB SUBSIDY	-	-	-	-	-	-	-	-
58504	2012 15M RIHEBC BOND	1,082,832	1,076,354	1,087,350	873,443	1,087,350	1,087,350	1,087,350	1,087,350
58505	2014 REFUNDING BOND 99-0	1,921,331	1,857,675	2,035,736	112,427	2,035,736	1,958,632	1,958,632	1,958,632
58505.5	LIBRARY SHARE OF BONDS	-	-	(114,011)	-	(114,011)	(97,500)	(97,500)	(97,500)
58506	2014 1.25M RIIB	140,077	140,453	140,379	14,757	140,379	140,379	140,379	140,379
58510	2017 11.1M TIF Starts 11/19	-	-	-	-	-	-	-	-
58510	SYNC BOND	3,726,519	-	-	-	-	-	-	-
58511	BOND/TAN FEES	32,586	43,807	50,000	39,050	50,000	50,000	50,000	50,000
58512	TAN Interest	78,540	91,184	100,000	-	144,894	200,000	200,000	200,000
									-
									-
									-
									-
									-
									-
	TOTAL	8,498,704	5,004,048	4,931,975	2,133,869	4,976,869	4,965,321	4,965,321	4,965,321

**CITY OF EAST PROVIDENCE**

**BUDGET FOR YEAR ENDING 10/31/2019**

**910 CAPITAL**

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MANGR	COUNCIL
59170	Capital - IT	102,389	-	-	-	-	-	-	-
59300	Capital - Planning	5,419	-	100,000	-	100,000	180,000	180,000	180,000
59550	Capital - Library	-	-	-	-	-	-	-	-
59610	Capital - Engineering	3,790	65,506	100,000	40,788	100,000	730,000	730,000	730,000
59630	Capital - Highway	633,988	82,848	-	71,470	-	460,000	460,000	460,000
59660	Capital - Public Buildings	105,461	112,722	100,000	182,469	100,000	485,000	485,000	385,000
59670	Capital - Central Garage	-	33,530	250,000	7,185	250,000	-	-	-
59700	Capital - Police	99,032	-	-	-	-	-	-	-
59720	Capital - Dog Pound	2,499	-	-	-	-	-	-	-
59750	Capital - Fire	50,183	52,956	-	53,878	-	1,519,060	1,519,060	1,519,060
59800	Capital - Recreation	-	-	-	-	-	15,000	15,000	15,000
59801	Capital - Pierce Field	-	-	100,000	-	100,000	32,500	32,500	142,500
59840	Capital - Parks	32,153	94,711	-	-	-	158,000	158,000	158,000
59850	Capital - Carousel	25,633	7,640	-	-	-	100,000	100,000	100,000
59901	Capital - School	200,000	200,000	200,000	-	200,000	150,000	150,000	150,000
59902	Lease	-	247,966	247,966	247,966	247,966	247,967	247,967	247,967
59903	Capital - DPW	83,687	64,168	2,698,328	(32,491)	2,698,328	-	-	-
59999	Capital - Public Safety	15,224	-	-	-	-	158,000	158,000	148,000
	CARRYOVER								
	TOTAL	1,359,458	962,048	3,796,294	571,266	3,796,294	4,235,527	4,235,527	4,235,527



## CITY OF EAST PROVIDENCE

### DEPARTMENT OF PLANNING

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#### MEMORANDUM

August 14, 2018

To: City Council  
Christopher Parella, Acting City Manager

From: Planning Board

Re: **FY 2019 Capital Budget and FY 2019-2023 Capital Improvement Program**

#### **EXECUTIVE SUMMARY**

Under the terms of the Revised Ordinances of the City of East Providence (Sec. 2-172), the Planning Board: *"Shall recommend to the city manager, for inclusion by the manager in his annual budget, a capital program of proposed capital projects for the five fiscal years, next succeeding the budget year, the proposed projects to be arranged in order to preference with recommendations as to which projects should be constructed and in which year"*.

Attached with this recommendation document is:

1. A spreadsheet indicating all projects submitted for FY-2019, with those recommended for funding for the FY-2019 Capital Budget highlighted in yellow;
2. A document describing, in general, proposed projects and purchases submitted by City Department and Division Heads for inclusion in a five-year Capital Improvement Plan, those five years being FY 2019 through FY 2023; and
3. A spreadsheet indicating all of the projects submitted for the Five-Year Capital Improvement Plan, their department-assigned priority, and their estimated cost.

The total estimated cost of all proposed City-funded Capital Improvements submitted for FY 2019 is **\$7,283,060**. The City Finance Director has recommended a capital budget for FY 2019 in the amount of **\$4,000,000**.

The Planning Board reviewed the proposed Fiscal Year 2019 Capital Budget and Five-Year Capital Improvement Program at their meeting of July 16, 2018.

On a motion from Mr. Christopher Grant, seconded by Mr. Burton Batty, the Board voted 4 – 0 to recommended projects and purchases for funding as part of a Fiscal Year 2019 Capital Budget as listed in Table 1 on the on the following page. Present and voting along with Mr. Grant and Mr. Batty were Mr. Octavia Cunha and Mr. K. Eric Crook. The projects on the list are individually described in detail beginning on Page 3 of this document.

Table 1. List of Planning Board Recommended Capital Improvements for Fiscal Year 2019

Department or Division	Planning Board Recommended Capital Project	Recommended FY 2019 Funding Allocation	Notes/Other Financing
Carousel	Carousel Painting	\$50,000	Partial grant potential
	Carousel Bldg- Door/Door Frame Replacement	\$50,000	Grant and fundraising potential
Fire	Roof Replacement Stations 2 and 3	\$374,060	Long-running request
	Replacement of Rescue 1	\$395,000	Place current vehicle in reserve
	Replacement of Ladder 3	\$750,000	Replace aging vehicle
Planning	20-Year City Comprehensive Plan- Consultant	\$80,000	Finish Plan thru state approval
	Riverside Sq. Remediated Property Redev. Project	\$100,000	Finish remediation; capping
Public Safety and Security	Electronic Access System at City Hall	\$80,000	Staff, visitor security
	Hurricane Shutters at Senior Center	\$20,000	Improve shelter capability
	Surveillance Cameras at Pierce, Carousel and others	\$18,000	Improve safety at facilities
	Fence at City Hall	\$10,000	Improve parking lot safety
	Senior Center Hurr. Shelter Study/Initial Improvements	\$30,000	Improve shelter capability
DPW- Engineering	Riverside Rec./DelleFemine Field Parking	\$130,000	Greatly reduce on-street parking
	South Broadway Culvert Replacement	\$600,000	Avoid road collapse
DPW- Highway	10-Wheel Dump Truck w/ Sander and Plow	\$235,000	Needed snow removal item
	Backhoe	\$150,000	Replace aging equipment
	17,500 GWW Truck with Plow Package	\$75,000	Need for heavy snowfall
DPW- Parks	Brush Chipper Replacement	\$50,000	Replace aging equipment
	Two (2) One-ton Pickups with Dump Inserts	\$75,000	As recommended for 2018
	Replace (2) Rider Lawn Mowers	\$33,000	As recommended for 2018
DPW- Public Buildings	Central Garage- Life & Fire Safety Improvements	\$150,000	Fire alarms/sprinklers to code
	Senior Center- Replace 4 HVAC Rooftop Units	\$50,000	Needed replacement
	Senior Center- Rubber Flat Roof Replacement	\$25,000	Roof has numerous leaks
	Senior Center- Pitched Roof Shingle Replacement	\$35,000	Roof has numerous leaks
	Sweetland- Siding, Porch, Ext. Repairs, New Windows	\$25,000	Avoid water infiltration/damage
	Weaver House- Exterior Painting-Porch, Soffit Repairs	\$100,000	Avoid water infiltration/damage
	City Council Chamber Upgrade	\$100,000	Reconfigure; flex seating layout
Recreation	Recreation Center Carpeting	\$15,000	Replace 20 yr-old carpeting
	Handicap Access Study- ADA- Pierce Field	\$25,000	Provide ADA access plan
	Panic Safety Bars- Pierce Field	\$7,500	Recommended by Fire Marshal
School	Middle Schools- Retractable Bleachers	\$150,000	Replace existing gym bleachers
City-Wide Total		\$3,987,560	



**DESCRIPTION OF PLANNING BOARD RECOMMENDED  
CAPITAL IMPROVEMENTS FOR FISCAL YEAR 2019**

**Carousel**

Carousel Interior and Exterior Painting \$50,000

The historic Loeff Carousel at Crescent Park, a National Historic Landmark, has undergone significant improvements in recent years including work on the carousel mechanism, flooring repairs, and replacement of the windows on the building. One of the immediate needs for the facility is interior and exterior painting. Paint is worn, peeling, flaking or simply missing. The project has been determined to be beyond the scope of a volunteer project and should be professionally done. The total cost is estimated at \$100,000. There is grant-funding potential for a portion of this amount; the recommended City allocation at this point is \$50,000 which would get the project underway and/or leverage outside funding.

*Submitted by the Carousel Clerk.*

Carousel Building- New Doors and Door Frames \$50,000

This project would complement the completed window replacement at the building and further aid in keeping rain out and better securing the building. The Carousel Commission is working on a fundraising campaign to assist with the cost of this project, for which some grant funding may also be available. The total cost of the project is estimated at 128,000, of which \$50,000 is recommended for City capital funding.

*Submitted by the Carousel Clerk.*

**Fire Department**

Roof Replacement- Stations 2 and 3 \$374,060

Roof leaks have developed over the last several years at Fire Station 2 in Riverside and Fire Station 3 in Rumford. Due to the inability to make repairs in recent years, it has been recommended that the roofs be replaced to prevent damage to the respective structures. This was submitted as a high-priority item by the Fire Department last year.

*Submitted by the Fire Chief.*

Replacement of Rescue 1 \$395,000

It is recommended that the existing Rescue 1 be replaced as a component of a comprehensive vehicle replacement program. Rescue 1 is now four years old and would be placed on reserve status, which would extend its vehicle life for up to another four years. This item was also a high-priority request last year for this current fiscal year.

*Submitted by the Fire Chief.*

Replacement of Ladder 3 \$750,000

The current Ladder 3 has well documented maintenance issues due to its age. The Fire Department operates with two ladder trucks. Over the last year, the City was reduced to one ladder truck for 155 days and had no ladder trucks available at all for 6 days. The total cost of a ladder truck is estimated at \$1,500,000; the recommendation is to spread the cost of this item over a period of two fiscal years by allotting \$750,000 in both FY 2019 and FY 2020.

*Submitted by the Fire Chief.*

## **Planning Department**

### 20-Year East Providence Comprehensive Plan- Consultant \$80,000

The City's currently valid Comprehensive Plan dates back to 2011, with parts of it dating back to 2004 by reference. The drafting of an entirely new plan for our City, the 5<sup>th</sup> largest in the state by population, is an enormous task given the extensive new State content requirements. The Department commenced this process at the end of the recession, but given the strongly resurgent economy, the myriad of new development, and staffing factors, the Plan was not completed. Planning is requesting funding to receive consultant assistance in writing remaining elements of the Plan, creating the dozens of required maps, formatting the entire document uniformly, and ultimately achieving local and state approval. An approved Comprehensive Plan serves as the City's growth policy document looking forward 20 years and also provides crucial grant application support.

*Submitted by the Acting Director of Planning.*

### Riverside Square- VAMCO Property Site Redevelopment \$100,000

Substantial work has been performed under the auspices of the Community Development Division with Federal assistance to redevelop the former Vamco jewelry factory property on Bullocks Point Avenue just south of Riverside Square. Remediation is still ongoing, and the site is being 'capped' to achieve full environmental compliance as a part of a planned mixed-use development. This funding will support the long-envisioned mixed-use development and assist with any additional environmental compliance needs and leverage developer funding. The completed project will be very compatible with the neighborhood and should help to spur business interest in the Riverside Square area.

*Submitted by the Community Development Coordinator.*

## **Public Safety and Security**

### Electronic Access System at City Hall \$80,000

This project would provide a significant security enhancement for City Hall by limiting after-hours access to only those who officially need it, and will seamlessly add a measure of security and safety during business hours without impeding the business of City residents.

*Submitted by the Police Chief.*

### Hurricane Shutters at the Senior Center \$20,000

The Senior Center has proven to be an excellent option as a storm shelter in the event of severe weather events that cause lengthy power outages, especially with the recent installation of a full-service generator. However, the Center cannot also be used in the event of a hurricane due to the lack of storm shutters for the windows to block inevitable flying debris that would be generated by sustained hurricane-force winds. This standard hurricane shelter feature is a cost-effective first step in expanding the Center's emergency sheltering capability.

*Submitted by the Police Chief.*

### Surveillance Cameras- Various Locations \$18,000

This project would add surveillance cameras at several, mostly outdoor, locations within the City to aid in both public and City employee safety and security in City parks and at service points.

*Submitted by the Police Chief.*



## **Public Safety and Security Continued**

### Fencing at City Hall \$10,000

Fencing is proposed along part of the Taunton Avenue frontage of City Hall, and also along the eastern portion of the City Hall parking lot. This will improve security particularly for after-hours users including staff working late, custodians, and, Board/Commission/Council members and constituents attending after-hours meetings and Municipal Court. This will be of particular value in the winter when darkness falls very early.

*Submitted by the Police Chief.*

### Senior Center Hurricane Shelter Engineering Study and Initial Improvements \$30,000

A separate project from the window shutters described above, the City requests funding to have a structural engineer inspect the Senior Center and develop recommendations to further enable its use as a hurricane shelter. These could include doors, hurricane clips, and other building strengthening projects. The Senior Center as a fully functioning hurricane shelter would be a major component of City readiness in the event of a direct hurricane hit.

*Submitted by the Police Chief.*

## **Department of Public Works- Engineering**

### Riverside Recreation Complex/ DelleFemine Field Parking \$130,000

*Partial* funding is already available to construct a parking lot at the Riverside Recreation Complex off of Somerset Avenue. This is a high priority project for users of the complex, area resident, and Police as the on-street parking situation here has been widely described as a nightmare. The parking lot has been designed and includes landscaping and considerations for drainage. The project is strongly recommended for funding.

*Submitted by the City Engineer with support from the Police Chief.*

### South Broadway Culvert Replacement \$600,000

A degrading 72" metal culvert is located under the low point of South Broadway at the corner with Lee Road. This structure receives stormwater from much of central East Providence. There is increasing concern that the culvert and part of South Broadway itself could collapse during a heavy rainfall. The Engineering Division requests funding to replace it with a 6' by 6' reinforced concrete box culvert. This item has been on the Capital Improvement program list for a number of years as a future-year project; this year it has been brought forward as a high priority item due to increasing concerns about its condition.

*Submitted by the City Engineer*

## **Department of Public Works- Highway Division**

### 10 - Wheel Dump Truck with Sander and Plow \$235,000

Purchase of this large truck is strongly recommended by the Highway Division Superintendent and the Public Works Director. The City lacks a vehicle of this size, and this becomes an issue during moderate to heavy snowstorms.

*Submitted by the Highway Division Superintendent.*

### **Department of Public Works- Highway Division (Continued)**

Backhoe \$150,000

A new backhoe is another strongly recommended purchase submitted by the Highway Division with support from the Public Works Director.

*Submitted by the Highway Division Superintendent.*

17,500 GVW Truck with Plow Package \$75,000

In consultation with the Public Works Director, this mid-size dump truck with plow package is the highest priority among the numerous remaining Highway Division vehicle needs.

*Submitted by the Highway Division Superintendent.*

### **Department of Public Works- Parks Division**

Brush Chipper \$50,000

The Parks Division requests funding to purchase a new brush chipper to replace aging current equipment.

*Submitted by the Parks Division Superintendent.*

Two (2) One-tone Pickups with Dump Inserts \$75,000

This request is part of an annual program of vehicle replacement. For many years when there was minimal or no capital funding available, such purchases were not made and the division, like other City Departments and Divisions, fell behind on vehicle replacement. This particular item was recommended for funding during last year's Capital Budget process.

*Submitted by the Parks Division Superintendent.*

Two (2) Rider Lawn Mowers \$33,000

This is another long-running request from the Parks Division to assist with maintenance of City parks, playground and other City-owned property. This item was also recommended for funding from last year's Capital Budget but inevitably not funded.

*Submitted by the Parks Division Superintendent.*

### **Department of Public Works- Public Buildings Division**

Central Garage- Life & Fire Safety Improvements \$150,000

The top priority project for the Public Building Division is to upgrade fire alarms and sprinklers to current safety standards. This project will increase the Garage's safety and bring it into compliance with State and Federal regulations.

*Submitted by the Public Buildings Superintendent.*

Senior Center- Replace (4) HVAC Roof Top Units \$50,000

The replacement of the (4) HVAC roof top units at the Senior Center is necessary due to their age. This project is geared to avoid an emergency situation, while lowering energy costs at the Center.

*Submitted by the Public Buildings Superintendent.*



## **Department of Public Works- Public Buildings Division (Continued)**

### Senior Center- Rubber Flat Roof Replacement \$25,000

The replacement of the roof is necessary as it is leaking and repairs have not corrected the leaks. Replacement will avoid an emergency situation.

### Senior Center- Pitched Roof Shingle Replacement \$35,000

This separate project would replace the shingled roof above the newer section of the building where there is also leaking evident. Replacement will also avoid an emergency situation.

*Both roofing projects submitted by the Public Buildings Superintendent.*

### Sweetland House- Exterior Repairs and Improvements \$25,000

The Sweetland House, behind the Senior Center, includes Police and Information Technology (IT) offices and will continue to do so. The building needs significant exterior work including siding, porch repairs and window replacement. Delaying this work will cause further deterioration of the building, increasing the cost of repairs. This is among numerous long-running Public Buildings Division requests. The projected total cost of this project over a three-year period is \$125,000. City Staff recommends an allocation of \$25,000 for the upcoming fiscal year to get the project underway.

*Submitted by the Public Buildings Superintendent.*

### Weaver House Exterior Repairs \$100,000

The Weaver House, across from City Hall at 31 Grove Avenue, houses the Planning Department's Community Development Division and the East Providence Prevention Coalition office, and a section is leased to the East Bay Community Action Program. The building was extensively rehabilitated around 2008 to make it usable. Because of deferred maintenance along with only a primer coat of paint being on the exterior, this building is falling into significant disrepair that, if not addressed, will cost many times more than what is being requested now. Structural decay of the porch columns and railing, energy inefficiencies, and soffit leaks are worsening. This presents a safety issue if these components fail.

*Submitted by the Public Buildings Superintendent and the Community Development Coordinator*

## **Recreation Department**

### Recreation Center Carpeting \$15,000

The Department requests funding to replace carpeting at the Recreation Center at 100 Bullocks Point Avenue in the weight and cardio rooms, the lobby, the Recreation Office, and the game room. The carpeting has not been replaced in nearly 20 years and current construction being done by East Bay Community Action Program (the owner of the building) has caused large amounts of air-borne dust and dirt to settle in. Concerns include respiratory/allergen problems for the public and Center staff.

*Submitted by the Recreation Director.*

### Handicap Access Study- Pierce Stadium \$25,000

This project consists of hiring of a landscape architect specializing in ADA compliance to evaluate Pierce Stadium handicapped accessibility and develop a corrective plan including conceptual drawings. There is resident interest in this project.

*Submitted by the Recreation Director.*

## **Recreation Department (Continued)**

Pierce Field Complex- Panic Bars \$7,500

The East Providence Fire Marshall recommends the installation of panic safety bars on all entry/exits gates surrounding Pierce Stadium and adjacent baseball field. Deferral will risk fire code compliance.

*Submitted by the Recreation Director.*

## **School Department**

Gymnasium Bleacher Replacement at Martin and Riverside Middle Schools \$150,000

Riverside and Martin Middle Schools, built in 1964 and 1977 respectively, serve East Providence students in grades 6 through 8. The bleachers in both school gymnasiums date to the building's original construction and are in a state of significant disrepair. New retractable bleachers are needed not only for the students enrolled at these schools sports teams, but also the many nonprofit organizations in East Providence who routinely use the gymnasiums for sport functions including CYO basketball, soccer leagues and dance competitions. Some of the bleacher sections at Martin Middle get stuck when being pulled into use, making them unusable. The wheels are bent and difficult to open and the locks are broken. With the bleachers at Riverside Middle being steel, repairs, if they can be accomplished, have to be done by a welder. The total cost estimate for bleacher replacement at both schools is \$300,000. City Staff recommends capital funding in the amount of 150,000 to get the project underway or, perhaps, to completely fund one of the schools.

*Submitted by the School Department Finance Director.*

Cc: Diane Feather, Acting Planning Director  
Wayne Barnes, Senior Planner  
Malcolm Moore, Finance Director  
Paul Luba, Financial Advisor  
James Nelson, Police Dept. Services Commander

### Enclosures:

- FY 2019 Capital Budget Proposals Spreadsheet (One 8.5" x 11" Page)
- Five-Year Capital Improvement Plan Summary Enclosure dated August 14, 2018
- Five-Year Capital Improvement Proposals Master Spreadsheet (Two 11" x 17" Pages)

Planning Board/DMF/wb



## FY-2019 Capital Budget Proposals including City Staff Recommended Projects

Department/Project	Dept. Priority	Fiscal Year 2019	FY2019 "Cap. Impr. Bdgt Only" Request	Initial advisory FY2019 Cap. Impr. Bdgt.	FY2019 Proposed/ Potential Alt. Financing	Notes/Other Financing
<b>CAROUSEL</b>						
Carousel Painting	1	\$100,000	\$50,000	\$50,000	\$50,000	Partial grant potential
Carousel Bldg- Door/Door Frame Replacement	2	\$128,000	\$50,000	\$50,000	\$78,000	Grant and fundraising potential
Carousel Grounds Concession Bldg. Construction	3	\$200,000	\$200,000			Permanent restaurant bldg. shell
Carousel Total		\$428,000	\$300,000	\$100,000	\$128,000	
<b>FIRE</b>						
Roof Replacement Stations 2 and 3	1	\$374,060	\$374,060	\$374,060		Long-running request
Replacement of Rescue 1	1	\$395,000	\$395,000	\$395,000		Place current vehicle in reserve
Replacement of Ladder 3	1	\$1,500,000	\$1,500,000	\$750,000		Replace again vehicle
Portable Radios, Lapel Microphones, Batteries	1	\$135,000	\$135,000			Replace 9-year old equipment
Fire Department Total		\$2,404,060	\$2,404,060	\$1,519,060	\$0	
<b>PLANNING / ECON. DEV. / COMMUNITY DEV.</b>						
20-Year City Comprehensive Plan- Consultant	1	\$80,000	\$80,000	\$80,000		Finish Plan thru state approval
Sabin Point Park Stormwater Improvements	1	\$150,000			\$150,000	Grant potential
Riverside Sq. Remediated Property Redev. Project	2	\$100,000	\$100,000	\$100,000		Finish remediation; capping
Planning Department Total		\$330,000	\$180,000	\$180,000	\$150,000	
<b>PUBLIC SAFETY AND SECURITY</b>						
Electronic Access System at City Hall	1	\$80,000	\$80,000	\$80,000		Staff, visitor security
Hurricane Shutters at Senior Center	2	\$20,000	\$20,000	\$20,000		Improve shelter capability
Surveillance Cameras at Pierce, Carousel and others	3	\$18,000	\$18,000	\$18,000		Improve safety at facilities
Fence at City Hall	4	\$10,000	\$10,000	\$10,000		Improve parking lot safety
Senior Center Hurr. Shelter Study/Initial Improvements	5	\$30,000	\$30,000	\$30,000		Improve shelter capability
Public Safety and Security Total		\$158,000	\$158,000	\$158,000	\$0	
<b>PUBLIC WORKS - ENGINEERING</b>						
Riverside Rec./DelleFemine Field Parking	1	\$130,000	\$130,000	\$130,000		Greatly reduce on-street parking
South Broadway Culvert Replacement	1	\$600,000	\$600,000	\$600,000		Avoid road collapse
Roger Williams Avenue Drainage	2	\$300,000	\$300,000			Localized flood mitigation
Taunton Avenue Sanitary Sewer	3	\$700,000	\$700,000			Complete system under roadway
Traffic Signal Upgrades	4	\$50,000	\$50,000			Various intersections
Engineering Division Total		\$1,780,000	\$1,780,000	\$730,000	\$0	
<b>PUBLIC WORKS - HIGHWAY</b>						
10-Wheel Dump Truck w/ Sander and Plow	1	\$235,000	\$235,000	\$235,000		Needed snow removal item
Backhoe	2	\$150,000	\$150,000	\$150,000		Replace/upgrade aging equipment
Two 3/4-ton Pick-up Trucks w/Plow	3	\$72,000	\$72,000			Replace/upgrade aging equipment
17,500 GVW Truck with Plow Package	4	\$75,000	\$75,000	\$75,000		Replace/upgrade aging equipment
Two Pick-up Truck Utility Boxes	5	\$10,500	\$10,500			Replace/upgrade aging equipment
Highway Division Total		\$542,500	\$542,500	\$460,000	\$0	
<b>PUBLIC WORKS - PARKS</b>						
Brush Chipper Replacement	1	\$50,000	\$50,000	\$50,000		Replace/upgrade aging equipment
Two (2) One-ton Pickups with Dump Inserts	2	\$75,000	\$75,000	\$75,000		As recommended for 2018
Replace (2) Rider Lawn Mowers	3	\$33,000	\$33,000	\$33,000		As recommended for 2018
Agawam Fields- Light Replacement	4	\$250,000	\$250,000			Replace 30-yr old equipment
Parks Division Total		\$408,000	\$408,000	\$158,000	\$0	
<b>PUBLIC WORKS - PUBLIC BUILDINGS</b>						
Central Garage- Life & Fire Safety Improvements	1	\$150,000	\$150,000	\$150,000		Fire alarms and sprinklers to code
Senior Center- Replace 4 HVAC Rooftop Units	2	\$50,000	\$50,000	\$50,000		Needed replacement
Central Garage- Upgrade Heating Controls	3	\$50,000	\$50,000			Lower operating costs
Senior Center- Rubber Flat Roof Replacement	4	\$25,000	\$25,000	\$25,000		Roof has numerous leaks
Senior Center- Pitched Roof Shingle Replacement	5	\$35,000	\$35,000	\$35,000		Roof has numerous leaks
Sweetland- Siding, Porch, Ext. Repairs, New Windows	6	\$50,000	\$50,000	\$25,000		Avoid water infiltration/damage
Weaver House- Exterior Painting-Porch, Soffit Repairs	7	\$100,000	\$100,000	\$100,000		Avoid water infiltration/damage
City Council Chamber Upgrade	8	\$100,000	\$100,000	\$100,000		Reconfigure; flex seating layout
DPW Complex- Water Div. HVAC System Replacement	9	\$50,000	\$50,000			Replace aging equipment
City Hall- New Controls for HVAC and VAV Systems	11	\$25,000	\$25,000			Replace aging equipment
City Hall- Acoustical Ceiling Tile Replacement	12	\$100,000	\$100,000			Safety and code compliance
City Hall- New Carpeting	13	\$50,000	\$50,000			Fire-proof carpeting all 3 floors
Senior Center- Window Replacement Older Bldg.	14	\$50,000	\$50,000			Current windows degrading
Pierce Field Facilities Upgrades	15	\$50,000	\$50,000			Program of maintenance/repairs
Public Buildings Division Total		\$885,000	\$885,000	\$485,000	\$0	
<b>RECREATION</b>						
Recreation Center Carpeting	1	\$15,000	\$15,000	\$15,000		Replace 20 yr-old carpeting
Handicap Access Study- ADA- Pierce Field	2	\$25,000	\$25,000	\$25,000		Provide ADA access plan
Panic Safety Bars- Pierce Field	3	\$7,500	\$7,500	\$7,500		Recommended by Fire Marshal
Recreation Department Total		\$47,500	\$47,500	\$47,500	\$0	
<b>SCHOOL DEPARTMENT</b>						
Middle Schools- Retractable Bleachers	1	\$300,000	\$300,000	\$150,000		Replace existing gym bleachers
School Department Total		\$300,000	\$300,000	\$150,000	\$0	
City-wide Totals		\$7,283,060	\$7,005,060	\$3,987,560	\$278,000	
Individual projects recommended for FY 2019 funding are highlighted in yellow. Proposed Capital Project funding totals by department are highlighted in green.						



**CITY OF EAST PROVIDENCE**  
**DEPARTMENT OF PLANNING**

**MEMORANDUM**

**August 14, 2018**

To: City Council  
Christopher Parella, Acting City Manager

From: Wayne Barnes, Senior Planner

Re: **Summary Enclosure**  
**FYI: Five-Year Capital Improvement Program– FY 2019 through FY 2023**

**Introduction**

This memo and the accompanying charts are enclosed with the FY 2019 East Providence Capital Budget Planning Board advisory memorandum to the City Council for your information. It includes a generalized discussion of City Department-proposed capital projects and commodity purchases spanning the upcoming five fiscal years starting with FY 2019 (beginning on November 1, 2018). Also included is an itemized spreadsheet compiled from all City Departments and Divisions who submitted projects items for funding consideration.

**Financial findings from the FY 2018-2022 Capital Improvement Planning Process**

The total estimated Five-Year City Capital Improvement Program expenditure for all Departments and Divisions for the period from FY-2019 through FY-2023, if every project were to be executed, is \$45,489,060. This includes \$24,550,000 in Water Utilities Division capital improvements that are financed by that Division, along with one item requested for City capital funding by the School Department. Removing the Water Utilities Division improvements from the budget, the estimated value of all proposed City Capital-funded requests is estimated at **\$20,939,060**.

City Staff have worked diligently to seek and acquire outside funding for many capital projects over the years. During this year's process, Staff have identified projects that have potential for full or partial grant support and fundraising support in an amount of at least exceeding **\$938,000**. The resulting Net City Capital Expenditure Capital Expenditure over the five fiscal years to complete every project (outside of Water Utilities) would be **\$20,001,060**.

**Generalized Overview of Submitted Capital Improvement Projects by Department**

**Carousel:** The Carousel Commission, with assistance from the Planning Department's Community Development Division, have been working to implement repairs and improvements to the historic Carousel building. Current or recently completed projects include new window sills and frames to prevent water leakage into the building, flooring and floor support replacement, repair of the carousel mechanism, and rehabilitation of the actual carousel horses. Upcoming



needed enhancements include both interior and exterior painting and the replacement of all of the doors and door frames on the building. Grant funding will be sought for both projects for which a City match, likely 50%, will need to be in place. For the latter project, the Commission is currently working on a fundraising campaign, but this is not expected to cover most of the project.

A Master Plan has been developed for the Carousel grounds which includes a year-round restaurant facility and additional attractions to draw more visitors and in turn support Carousel operations and maintenance. As part of Master Plan implementation, the Commission and Community Development Coordinator are requesting \$200,000 in City Capital funding to construct the shell of a new dining facility, the interior of which would be completed by the long-term lease holder. Future projects identified in the Master Plan include an event space and small museum along with a couple of additional amusement attractions.

**Fire:** Fire Department capital requests center around a long-term program of apparatus and equipment replacement to ensure that the Department's resources are up to date, and that time and money are not wasted down the road due to equipment down-time and the need for costly emergency purchases. Due to the nature and size of the equipment, fire vehicles to be among the most expensive of all City obligations. The Department-suggested program includes rescue vehicles, engines, a utility truck, self-contained breathing apparatus and, eventually, a new Special Hazards Vehicle. The replacement of both Rescue 1 and Ladder 3 are both high priority items for the department in the short term. Another priority short-term need is new roofing at both Station 2 in Riverside and Station 3 in Rumford. Station 2 in particular has other infrastructure needs including its driveway and walkways, which have not been improved since the station opened in 1974. In the short term, though, it is strongly recommended that capital funding for Rescue 1, Ladder 3 and the roof repairs be provided as soon as possible.

**Planning:** Several Planning Department projects are proposed for funding. Support is sought for completion of the City's Comprehensive Plan Update, which provides a snapshot of current conditions and includes detailed forecasts, goals and policies for the upcoming 20 years. There remains strong community interest in the resurgence of Riverside Square and vicinity. The next immediate opportunity here is the development of the former Vamco property just south of the Square. City funding is requested to leverage other available funding to complete the remediation, cap, and develop that property. Elsewhere, Planning has grant funding to begin physical improvements in the area of Watchemoket Square including improving pedestrian connections between the Square and the nearby waterfront amenities. The Department would also like to commence work on market analysis and improvements along Newport Avenue in the coming years. Other Department projects proposed for this planning cycle include a comprehensive re-write of the City's Zoning ordinance and re-establishment of a commercial façade improvement loan of grant program to spur economic development.

**Public Safety and Security:** Public facilities nationwide are increasing their resilience with regard to safety and security out of necessity. This new category of City capital improvements has been established to gather items that are directly tied to public safety and security under one umbrella, separate from any Fire or Police station building improvements or operational equipment purchase or replacement. The items under this umbrella can be initiated by Police, Fire, Emergency Management, or any Department that has a need for target hardening, surveillance, or other



security needs. Initial capital improvements submitted for consideration reflect this flexibility and represent current and near-future priorities for public safety and security. In the constantly evolving world of public safety, these priorities may shift from year-to-year, but what is presented is designed to be relevant for the foreseeable future.

Requests for project funding under this umbrella will be reviewed by the Police Department and may be combined with projects similar in scope from other City Departments.

Initial public safety and security improvements submitted include a program of funding for security cameras at various City properties. These can include new installations in City buildings and also at parks and playgrounds to monitor activity and deter crime. Also being considered from a public safety standpoint is the study and eventual implementation of improvements at the Senior Center to enable its safe use as a shelter in the event of a hurricane. Now that a full-service generator has been installed at this location, this is a logical next step in increasing the sheltering capability at that facility.

**Public Works – Engineering:** The Division has several specific requests for FY 2019. These is construction of a parking lot for the Riverside Recreation Area (DelleFemine Field) along Somerset Avenue and behind Riverside Middle School to alleviate on-street parking concerns on nearby narrow neighborhood streets; a long-time resident concern. Engineering also has two major infrastructure projects on the 2019 list, One of these is replacement of a culvert that carries a small stream beneath South Broadway near Lee Road, where existing metal culvert here is deteriorating. and the other is the construction of a sewer main along a stretch of Taunton Avenue. The latter project would optimally would be performed soon in coordination with expected DOT rebuilding of Taunton Avenue from Pawtucket Avenue to the Seekonk Line. The Division would also like to upgrade traffic signals at various priority intersections to improve circulation and safety.

An additional waterway-related project for future consideration is slope stabilization along Booth Avenue in Riverside where it immediately abuts Bullocks Cove. There is concern that this portion of the roadway could collapse into the cove as a result of tidal action and a storm surge even small in size. Other Engineering Division proposals for this five-year planning cycle include street-infrastructure and drainage-related projects including the installation of a sewer main along a short stretch of Pawtucket Avenue, improvements to drainage across the Southeast Drainage Area in Riverside to mitigate street and basement flooding, and drainage improvements to mitigate local street flooding at scattered sites elsewhere in the City.

**Public Works – Highway Division:** Funding has been set aside outside of the capital budget for street improvements and re-paving City wide over at least the next two fiscal years. This potentially creates more funding availability for a program of vehicle and equipment replacement including trucks, plows and other heavy equipment. A reliable program of vehicle purchases/vehicle replacement could mitigate the loss of equipment during times of need, and reduce the probability of emergency equipment purchases at additional cost.

**Public Works – Parks Division:** Items on the Parks Division project list include the replacement the overhead lights and light towers at the two heavily-used ball fields at Agawam Playground. Modernized lighting would yield significant energy savings, and the actual light towers are in need



of replacement. Other proposed Parks Division submittals include the purchase of new vehicles, mowers, and power equipment. Park and playground projects requested for funding include the installation of ADA-compliant playground “fall protection” material (generally engineered mulch) and repairs to basketball courts at several playground sites.

**Public Works – Public Buildings Division:** Most City facilities area in need of infrastructure improvements. Completed, or soon-to-be completed generator installations at the Senior Center, City Hall, and the DPW Complex show great progress in improving resilience at these facilities, but additional long-standing infrastructure needs for City buildings remain. Current priority projects include fire safety improvements at the DPW Complex on Commercial Way, and roof and window replacement at the Senior Center. Both the Sweetland House and Weaver House need significant exterior repair work to eliminate the threat of water damage from rainstorms and snowmelt. Most City buildings, including those mentioned above plus the Fuller Library (Creative Learning Center) have need for mechanical/HVAC upgrades which will improve interior climate control and result in energy savings. City Hall optimally should have fireproof carpeting and new ceiling tiles as a public and employee-safety protection measure and to gain compliance with State and Federal fire safety codes.

Annual funding is requested for upkeep and improvements at Pierce Stadium, where the base structure is a Federal Works Project Administration (WPA) project dating back to the 1930s.

**Public Works – Water Utilities Division:** The Water Utilities Division is continuing major water infrastructure work funded through Rhode Island Infrastructure Bank bonds including emergency water supply interconnections, and the continuation of City-wide water main cleaning and lining. Much work has been completed including the Kent Heights Water Tank rehab through this program. The combined water quality project funded through the bond is designed to ensure excellent drinking water quality for many years into the future. Additional projects involving necessary ongoing maintenance are proposed to be Division-funded through the Water Enterprise Fund. These measures include incremental replacement of water meters throughout the City, replacement of valves and other water line components, extension of water mains for new development, and truck/heavy equipment replacement as necessary.

**Recreation:** Department requests center on accessibility and safety access/egress at the Pierce Field complex and immediate needs at the Recreation Center in at 100 Bullocks Point Avenue in Riverside. At Pierce Field, rest room renovations, repair/replacement of the fencing, track improvements, and goal post replacement are being bid out as of this writing. The City’s Fire Marshall has recommended panic safety bars (“crash bars”) on the entrance/exit gates along the fencing; this represents an additional expense for which the Department is requesting City capital funding. Also requested for consideration is an engineering study to determine needed handicap access improvements and ensure ADA compliance at the Stadium.

The Department received funding for handicap accessible mini-bus to provide transportation for program users including functional needs individuals in 2017. Pre-owned buses are being investigated this summer.



A long-running identified recreation need for the City continues to be a new and vastly improved Recreation Center. City residents voted for bond issues to support a new Center on two occasions in the past but the project was not executed. Since then, building costs have risen but the Recreation Department still feels that a relatively minimal but functional facility could be built for the original \$5 million, with additional amenities added as funding became available. The Department repaired a section of the center's gymnasium floor earlier this year, which was a short-term band-aid. For the upcoming fiscal year, the Department requests funding to replace 20 year-old carpeting in parts of the center.

**Senior Center:** Please see items as listed under Public Buildings and Public Safety and Security.

**School Department:** The East Providence School System has a myriad of capital needs. The Five-Year Capital Improvement program includes general information on these needs, with much more information found within the School Department Capital Improvement Plan, available on the School department's website and at the web address below:

[http://www.epschoolsri.com/filestorage/157/Five\\_Year\\_Plan\\_by\\_School.pdf](http://www.epschoolsri.com/filestorage/157/Five_Year_Plan_by_School.pdf).

A number of projects are being executed at schools throughout the City over the summer, many of which receive some funding assistance from the Rhode Island Department of Education, and others that are being Department-funded. Among projects underway in the summer of 2018 were gymnasium floor improvements at four elementary schools and extensive interior painting at Myron Francis Elementary School.

In recent years, the City's Capital Budget has supported some emergency initiatives that were not eligible for funding assistance through the RI Department of Education. These included the replacement of all of the seating at the Martin and Riverside Middle School auditoriums, and new parking lot paving and sidewalks at Silver Spring Elementary School. The Department of Public Works included the latter project as part of their extensive City-wide street paving program for FY2018.

The School Department has requested funding assistance from the city for FY 2019 for new retractable bleachers both Middle Schools. In both schools, the bleachers are original to the building and no longer function properly. In addition to school use, the respective gyms are also used by various agencies including CYO basketball, indoor soccer leagues, and dance schools.

East Providence High School status (Source: School Department Finance Director): The East Providence School Department intends to maintain the current East Providence High School in a safe manner for all staff and students. We will ensure that staff and students remain warm, safe and dry in their academic learning environment.

If the East Providence High School referendum should pass on November 6, 2018, we will continue to maintain the building as is, until the new construction is complete. The RI Department of Education is now requiring that we set aside 3% of our operating budget each year and direct those funds to building maintenance and upkeep. If the bond should pass, the School Department would anticipate occupancy of our new high school facility for the opening of school in 2022.



**CITY OF EAST PROVIDENCE**  
**BUDGET FOR YEAR ENDING 10/31/2019**

**680 WASTEWATER**

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MANGR	COUNCIL
40072	Interest	7,667	23,921	-	1,074	2,603	2,000	2,000	2,000
40109	Code 50 Service/Sewer Facility	1,116,625	956,201	1,040,300	563,923	1,127,381	1,040,300	1,040,300	1,040,300
40125	Code 60 Service/Sewer Consumption	11,804,244	11,327,847	10,922,895	5,259,316	12,192,597	12,846,000	12,846,000	12,846,000
40443	Interest	-	82,618	60,000	41,333	71,107	72,000	72,000	72,000
40903	Barrington Sewer Treatment	1,397,636	-	1,648,640	-	-	-	-	-
40904	Cesspool Dumping Fees	2,765	(1,720)	5,000	-	-	-	-	-
40905	Code 10 WPC Permit/WPC Permit	17,676	-	15,000	19,233	19,233.41	25,000	25,000	25,000
44900	Miscellaneous	415	19,333	70,000	2,751	(610)	5,000	5,000	5,000
40907	SHINEHARMONY LLC	515	-	800	-	-	-	-	-
40908	Quarterly Sewer Flow Charge	11,803	-	14,400	-	-	-	-	-
40913	Sewer Connection	7,500	18,100	22,200	21,000	31,251	30,000	30,000	30,000
	Total Revenues	14,366,846	12,426,299	13,799,235	5,908,631	13,443,561	14,020,300	14,020,300	14,020,300
				-					-
53000	Purchased Professional Services	3,896,892	4,012,659	4,067,373	1,659,399	3,986,342	4,151,867	4,151,867	4,151,867
55200	Insurance	148,323	203,069	90,000	78,937	220,089	200,000	200,000	200,000
56215	Electricity	493,808	589,679	525,000	232,581	536,422	550,000	550,000	550,000
57900	Depreciation	-	1,962,902	-	-	-	-	-	-
58311	Bond Principal Pmt	-	-	1,084,336	-	1,084,336	1,117,670	1,117,670	1,117,670
58322	Bond Interest	794,951	674,756	596,001	347,272	694,543	568,034	568,034	568,034
58599	Bond/RICWFA Fees	2,000	9,750	98,542	-	1,100	93,120	93,120	93,120
							-	-	-
53000	Purchased Professional Services	915,462	1,011,688	1,026,440	405,572	986,343	1,048,330	1,048,330	1,048,330
53705	Postage	-	20,994	-	17,408	34,832	35,000	35,000	35,000
55200	Insurance	195,699	219,137	220,000	-	282,478	220,000	220,000	220,000
56215	Electricity	157,895	169,029	225,000	93,106	248,252	180,000	180,000	180,000
57402	Sewer - NBC	3,364,331	3,210,251	3,500,000	1,219,812	3,080,032	3,500,000	3,500,000	3,500,000
58311	Bond Principal Pmt	-	-	1,523,200	-	1,523,200	1,558,300	1,558,300	1,558,300
58322	Bond Interest	926,076	836,022	718,143	399,364	798,727	679,402	679,402	679,402
58599	Bond/RICWFA Fees	2,000	2,000	125,200	1,100	2,200	118,577	118,577	118,577
									-
	Total Expenses	10,897,437	12,921,935	13,799,235	4,454,551	13,478,896	14,020,300	14,020,300	14,020,300
			-						
			-						
	Profit/(Loss)	3,469,409	(495,635)	-	1,454,080	(35,335)	-	-	-

**CITY OF EAST PROVIDENCE**  
**BUDGET FOR YEAR ENDING 10/31/2019**

**690 WATER**

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MGR	COUNCIL
REVENUE									
40100	MONTHLY INTEREST		12,208	-	2,801	6,072	12,208	12,208	12,208
40101	WATER CONSUMPTION	6,599,294	6,023,088	7,775,169	2,910,913	6,441,312	8,347,135	8,334,532	8,334,532
40103	FIXED CHARGE	1,700	1,243,819	1,573,928	775,819	1,646,815	1,605,282	1,605,282	1,605,282
40105	FINAL READ/CLOSEOUT	15,650	-	12,000	-	-	12,000	12,000	12,000
40106	MISC OTHER CHARGES	1,181	1,100	500	400	1,626	800	800	800
40108	WATER SURCHARGE	372,066	330,633	15,000	129,574	284,766	400,000	100,000	100,000
40122	SALES TAX		100,478	-	48,792	108,699	100,000	100,000	100,000
40138	FIRE PROTECTION	66,796	63,225	63,150	63,675	63,900	63,150	63,150	63,150
40199	LOAN FORGIVENESS	1,148,679	35,763	-	-	-	-	-	-
40405	WATER SERVICE CONNECT	17,425	22,525	15,000	6,700	27,335	12,000	12,000	12,000
40410	SALES OF MATERIALS	2,968	3,968	4,000	844	4,272	2,500	2,500	2,500
40418	SHUT OFF CHARGE	510	-	8,000	1,095	-	1,200	1,200	1,200
40443	PENALTY INTEREST	187,081	126,532	186,625	40,635	61,633	126,000	126,000	126,000
	TOTAL REVENUES	8,413,350	7,963,339	9,653,372	3,981,248	8,646,429	10,682,275	10,369,672	10,369,672



**CITY OF EAST PROVIDENCE**  
**BUDGET FOR YEAR ENDING 10/31/2019**

**690 WATER**

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MGR	COUNCIL
EXPENSE									
51110	Regular Salaries	1,127,638	1,219,581	1,306,958	512,465	1,133,103	1,354,242	1,361,911	1,361,911
51116	Part Time/Temporary Pay	15,298	-	16,000	-	-	16,000	8,000	8,000
51119	Detail Pay	-	-	5,000	-	-	5,000	5,000	5,000
51131	Acting Pay	2,350	10,627	5,000	5,762	12,473	11,500	11,500	11,500
51133	Longevity	63,535	63,648	69,052	-	69,052	69,000	69,000	69,000
51141	STIPENDS	-	7,125	-	6,875	-	13,000	13,000	13,000
51201	Overtime	47,527	47,461	60,000	29,301	46,222	60,000	55,000	55,000
51322	Severance Pay	6,166	-	-	5,109	5,399	6,000	6,000	6,000
52101	Health Insurance	323,241	281,798	335,909	147,454	296,291	332,380	315,000	315,000
52102	Life Insurance	-	8,840	10,560	4,746	9,524	9,910	10,848	10,848
52103	Dental Insurance	-	8,197	22,179	10,848	21,696	21,331	19,500	19,500
52110	Health CoShare	(51,826)	(49,498)	(51,250)	(23,343)	(51,134)	(59,158)	(51,000)	(51,000)
52112	Clothing Allowance	12,784	7,592	9,192	-	7,476	9,192	7,200	7,200
52208	MERS Pension	270,846	279,329	317,720	112,270	248,597	345,136	346,996	346,996
52301	FICA/Medicare	105,034	97,493	106,833	40,608	88,617	111,918	111,893	111,893
53000	Purchased Professional Service	195,741	270,997	50,000	110,670	186,364	121,189	121,189	121,189
53705	Postage	35,109	28,694	82,869	27,012	55,897	66,000	66,000	66,000
53706	Food	372	576	500	180	270	500	500	500
54326	Maintenance - Pumping Station	19,720	37,597	40,000	14,314	28,297	40,000	40,000	40,000
54327	Lab Services	48,880	72,164	60,000	39,904	93,438	65,000	65,000	65,000
54328	River Maintenance	-	309	5,000	-	-	1,000	1,000	1,000
54329	RIDH Operating Asst	22,493	22,493	23,200	-	22,493	24,000	24,000	24,000
54330	Maintenance - Meters	9,712	4,339	12,000	5,140	13,618	12,500	12,500	12,500
54331	Maintenance - Hydrants	54,874	12,466	35,000	27,070	44,129	35,000	35,000	35,000
54332	Maintenance - Structures/Improvements	2,274	10,662	10,000	4,561	13,591	10,000	10,000	10,000
54334	City Services	437	750	190,120	-	-	130,120	130,120	130,120
54335	Meters	-	-	12,500	-	-	-	-	-
54336	Hydrants	12,940	12,944	15,000	-	15,598	14,000	14,000	14,000
54337	Surcharge	468,425	434,069	-	72,953	72,953	400,000	400,000	400,000
54402	Water - Providence	2,471,714	2,417,891	2,987,000	882,456	2,414,079	2,987,000	2,700,000	2,700,000
54403	Telephone/Communications	20,855	15,535	20,000	7,463	18,399	20,000	20,000	20,000
54601	Rental of Property	184	-	33,000	-	-	35,000	25,000	25,000
54608	Uniforms & Personal Equipment	2,491	2,186	2,000	2,833	4,545	3,000	3,000	3,000
54628	Pipeline Maintenance	39,766	40,843	65,000	21,582	45,193	60,000	60,000	60,000
54629	Maintenance of Services	49,339	54,019	60,000	21,529	55,866	60,000	60,000	60,000
55111	Fuel	70,844	77,477	75,000	27,590	54,998	75,000	75,000	75,000
55200	Insurance	93,552	95,961	99,000	-	109,558	110,000	110,000	110,000
55810	Travel and Trainig	2,296	2,860	5,000	1,905	4,070	5,000	5,000	5,000
56101	Office Supplies	1,813	2,435	2,500	1,408	2,503	2,500	2,500	2,500
56209	Heating Gas/Oil	14,190	15,478	30,000	15,302	26,250	30,000	30,000	30,000
56211	Supplies - Small Tools	2,919	3,366	5,000	1,409	2,598	5,000	5,000	5,000
56215	Electricity	37,292	43,344	45,000	20,598	46,369	165,000	165,000	165,000
57301	Vehicle/Outside Equipment	125,458	33,803	175,000	-	166,132	200,000	200,000	200,000
57401	Meter Improvement	271,767	275,848	350,000	200,883	347,340	350,000	350,000	350,000
57405	Infrastructure Replacement	261,239	621,568	970,000	285,297	1,063,767	988,170	988,170	988,170
57406	Rate Stabilization Fund	-	121,000	126,295	-	-	126,295	126,295	126,295
57407	Water Quaility Improvement	-	125,988			-	-	-	-
57408	Infrastructure Rehab Design	-	13,052	-	7,513	62,303	-	-	-
57900	Depreciation	-	-	-	-	-	-	-	-
58101	Dues & Fees	4,735	4,984	5,263	1,647	6,456	7,500	7,500	7,500
58311	Bond Principal Pmt	-	-	988,170	-	988,170	1,285,867	1,285,867	1,285,867
58322	Bond Interest	685,630	878,784	751,052	445,677	891,354	819,367	819,367	819,367
58333	RICWFA Fees		-	109,750	-	-	122,816	122,816	122,816
58400	Taxes	36,685	180,904	-	15,850	34,985	-	-	-

# CITY OF EAST PROVIDENCE

## BUDGET FOR YEAR ENDING 10/31/2019

### 690 WATER

ACCT #	DESCRIPTION	FY 2016	FY 2017	FY 2018			FY 2019		
		ACTUAL	ACTUAL	BUDGET	1/2 year	est @ 10/31	DEPT	MGR	COUNCIL
58599	bond Fees	65,222	26,000	-	4,000	6,000	-	-	-
58602	Lease	-	-	-	-	-	-	-	-
59999	Transfer Out	-	60,000	-	-	-	-	-	-
								-	-
								-	-
									-
									-
									-
	TOAL EXPENSES	7,051,560	8,003,578	9,653,372	3,118,839	8,784,895	10,682,275	10,369,672	10,369,672
	TOTAL	1,361,790	(40,239)	-	862,409	(138,466)	(0)	0	0

STAFFING	2018	Proposed
Position	Totals	Totals
Water Superintendent	1	1
Water Meter Supervisor	1	1
Water Utility Sys Supervisor	2	2
Water Utilities Office Manager	1	1
Leadworker	2	2
Utility Recorder/Inspector	2	2
Water Utility Mechanic	4	4
Billing And Customer Service	1	1
Utility Equipment Operator	3	3
Billing And Cust Serv Rep	1	1
Laborer	6	6
Totals	24	24