

**CITY OF EAST PROVIDENCE**  
**DOCKET-REGULAR COUNCIL MEETING**  
TUESDAY, DECEMBER 8, 2020  
CALL TO ORDER: 6:00 P.M.  
145 TAUNTON AVENUE-CITY COUNCIL CHAMBERS  
EAST PROVIDENCE, RHODE ISLAND  
EXECUTIVE SESSION: CONFERENCE ROOM A

RE-OPEN SESSION TO BE IMMEDIATELY FOLLOWED AFTER EXECUTIVE SESSION AT APPROXIMATELY 6:15 P.M.

City Council:  
Council President, Robert Britto - Ward 1  
Council Vice-President: Bob Rodericks - At Large  
Councilwoman Anna Sousa - Ward 2  
Councilman Nate Cahoon - Ward 3  
Councilman Ricardo Mourato - Ward 4

City Solicitor, Michael J. Marcello  
City Clerk, Samantha N. Burnett

As a result of the COVID-19 pandemic, this meeting will be both in person and virtually,  
through an application called, "Zoom".

**IN ORDER TO PARTICIPATE VIRTUALLY, USE THE FOLLOWING OPTIONS:**

**By phone:**

Call the toll free number: 1-877-853-5247 (audio only) and enter the following information:

MEETING ID: 993-0796-0324

You will then be asked for the meeting passcode.

Enter the following passcode:

PASSCODE: 653929 (please note this is corrected)

**By computer or smartphone (this is the audio and video option):**

To participate visually (with audio) you will need to log into the following from your computer or smart phone, go to: [www.zoom.us](http://www.zoom.us)

Enter the following information when prompted

MEETING ID: 993-0796-0324

You will then be asked for the meeting passcode. Enter the following passcode number: 653929

Once entered, you will be able to join the meeting. At the appropriate time for public comment the moderator will allow you to provide comment at the meeting.

The meeting will also be available live on our city website, located at:

[http://www.clerkbase.com/RI\\_EastProvidence\\_Live\\_CityCouncil.html](http://www.clerkbase.com/RI_EastProvidence_Live_CityCouncil.html)

In addition, written public comment on any agenda item can be submitted by 4:00 p.m. on Monday, November 24, 2020 in the following delivery methods:

Email the City Clerk: [sburnett@eastprovidenceri.gov](mailto:sburnett@eastprovidenceri.gov)

Mailed/dropped off at: City Hall, Attention: City Clerk, 145 Taunton Avenue - East Providence, Rhode Island 02914

**I. CALL TO ORDER**

**II. INVOCATION OF EXECUTIVE SESSION**

The City Council of East Providence may meet in Executive Session pursuant to Rhode Island General Laws §42-46-5 (a)(2)

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

a. Review of attorneys resumes and submission regarding eminent domain.

b. New Claims

1. Cheryl Mead

c. Sewer Charge Abatements

1. Amy Sinyei and Emanuel Rodrigues

2. Jacob Sydney

3. Donald Totten

4. Eileen Wayland

**III. OPEN SESSION**

**IV. PLEDGE OF ALLEGIANCE**

**V. MOTION TO SEAL MINUTES FROM EXECUTIVE SESSION**

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

**PUBLIC COMMENT**

Each speaker will be limited to three (3) minutes. The order of the speakers will be on a first come, first serve basis and the maximum time for public comment shall be limited to thirty (30) minutes per meeting. Public comments must pertain to a docket item.

**VI. LICENSES NOT REQUIRING PUBLIC HEARING****1. APPLICATION FOR HOLIDAY LICENSE – UNITED SKATES OF AMERICA, 75 NEW ROAD, RUMFORD 02916**

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

**2. APPLICATION FOR ROLLER SKATING RINK LICENSE – UNITED SKATES OF AMERICA, 75 NEW ROAD, RUMFORD 02916**

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

**3. APPLICATION FOR VIDEO GAMES LICENSE – UNITED SKATES OF AMERICA, 75 NEW ROAD, RUMFORD 02916**

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

**4. APPLICATION FOR VICTUALING LICENSE – UNITED SKATES OF AMERICA, 75 NEW ROAD, RUMFORD 02916**

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

**5. APPLICATION FOR DANCE/ENTERTAINMENT LICENSE – UNITED SKATES OF AMERICA, 75 NEW ROAD, RUMFORD 02916**

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

**VII. APPOINTMENTS**

**David Aucoin - Comprehensive Plan Community Advisory Board**

**Council Vice President Rodericks**

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

**VIII. COUNCIL COMMUNICATIONS**

1. National Grid Procedure on Repair & Replacement Work – Council Vice President Rodericks
2. Small Business License and Other Fee Relief During Pandemic-Council Vice President Rodericks
3. Cancellation of Tree Lighting for 2020 due to COVID-19 – Council President Britto
4. Riverside Renaissance Virtual Tree Lighting in Ward 4 – Councilman Mourato
5. Small Business Forum Discussion – Councilman Cahoon
6. Sidewalk Improvement Project Status Update – Councilman Cahoon
7. Discussion and Vote for outside legal services regarding Marshall Property, formerly known as Metacomet Golf Club located at 500 Veterans Memorial Parkway – Councilman Mourato

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

8. Discussion and Vote on eminent domain appraisal for Marshall Property, formerly known as Metacomet Golf Club located at 500 Veterans Memorial Parkway – Councilman Mourato

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

**IX. NEW BUSINESS****a) COMMUNICATIONS – OFFICE OF THE MAYOR**

1. Comprehensive Plan 2020-2040 Presentation by Horsley Witten
2. Auditor RFP Recommendation – Finance
3. Emergency Response Plan Study – DPW/Water Division
4. Approval of Executive Order 2020-050 – Extension of Municipal State of Emergency

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

**b) REPORTS OF OTHER CITY OFFICIALS**

- 1.) City Solicitor's Claims Report  
Solicitor Michael J. Marcello
- 2.) Monthly Business Licensing Status Report (Communication Only)  
City Clerk, Samantha Burnett
- 3.) 2021 City Council Meeting Schedule

**c) RESOLUTIONS**

Full resolutions on ClerkBase, under 12/08/2020 agenda: <https://www.clerkshq.com/eastprovidence-ri>

1. **RESOLUTION** AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BLUMSHAPIRO FOR AUDITING SERVICES  
(COUNCILMAN CAHOON)

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

2. **RESOLUTION** AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT FOR PROFESSIONAL SERVICES FOR A COMPREHENSIVE EMERGENCY RESPONSE PLAN  
(COUNCILMAN CAHOON)

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

3. **RESOLUTION** AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CONSTELLATION NEW ENERGY, INC. REGARDING THE PURCHASE OF ENERGY  
(COUNCIL PRESIDENT BRITTO)

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

- X. RECONVENE IN EXECUTIVE SESSION (if necessary)
- XI. ADJOURNMENT

*If communication assistance is needed or any other accommodations to ensure equal participation, please contact the City Clerk, Samantha Burnett at 401.435.7596 at least 48 hours prior to the meeting date.*

**STATE OF RHODE ISLAND**

**CITY OF EAST PROVIDENCE**

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO  
A CONTRACT WITH BLUMSHAPIRO FOR AUDITING SERVICES**

**WHEREAS**, pursuant to Sec. 2-15 of the City Charter, the City Council shall cause to be made an annual independent audit of the books, accounts and other evidences of financial transactions of the City; and

**WHEREAS**, on November 5, 2020, the City received five (5) bids for professional auditing services for the City; and

**WHEREAS**, the City is seeking the City Council's selection of Blumshapiro to perform the auditing services for the City, subject to final approval by the Auditor General.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of East Providence hereby authorizes the Mayor of the City of East Providence to enter into a contract with Blumshapiro for auditing services for the City.

Adopted by the City Council: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk of East Providence, Rhode Island

Introduced by: Councilman Cahoon

**APPENDIX 2**

**REQUEST FOR APPROVAL OF AUDITOR SELECTION**

1. Requesting municipality/regional school district: East Providence

2. Nature of services to be provided: Annual Audit

3. Period of audit: FY 2020 - FY 2022

4. Names of bidders and their bids (attach a sheet if necessary):

(Yearly amount should include the bid for audit services and the bid for UCOA agreed-upon procedures services)

CPA Firm	Year 1	Year 2	Year 3	Total Bid
PPA, LLC	\$ 63,950.00	\$ 63,950.00	\$ 63,950.00	\$191,850.00
Blumshariro	\$ 65,000.00	\$ 66,950.00	\$ 68,960.00	\$200,910.00
Baxter Dansereau & Associates, LLP	\$ 75,000.00	\$ 77,000.00	\$ 79,000.00	\$231,000.00
Hauge, Sahady & Co	\$ 84,000.00	\$ 84,000.00	\$ 84,000.00	\$252,000.00
Marcum, LLP	\$ 87,500.00	\$ 90,000.00	\$ 92,500.00	\$270,000.00

5. Name of professional firm selected by the municipality/regional school district for which approval is requested:

\_\_\_\_\_

6. Comments on reasons for municipality's/regional school district's selection (attach sheet if necessary): \_\_\_\_\_

7. Attach a copy of the complete response package from the professional firm for which approval is requested and a completed Appendix 3 - *Comparative Analysis of Audit Firm Proposals*. If requested by the Auditor General, the municipality/regional school district shall provide copies of all other audit firm responses to the request for proposal.

8. I represent that the municipality/regional school district complied with State and local laws and procurement regulations during the audit procurement process.

Requested by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

**For Auditor General Use Only  
Action on Request**

Approved

☐

Disapproved

☐

Comments: \_\_\_\_\_

\_\_\_\_\_  
Auditor General

\_\_\_\_\_  
Date

The Auditor General's approval of the municipality's selection of an audit firm is reliant on the representations of the audit firm in their proposal to the municipality. By approving the municipality's selection of an audit firm, the Auditor General is not ensuring that the audit firm will (1) meet all contractual terms including the municipality's deadline for completion of the audit, or (2) comply with professional standards in the conduct of the audit. Approval of a firm to conduct the audit does not limit our authority to review, make further inquiries, and/or reject the audit report.



BID OPENING  
 BID TABULATION SHEET  
 BID NO: EP19/20-36 PROFESSIONAL AUDITING SERVICES AND AGREED UPON PROCEDURES  
 DATE: NOVEMBER 5, 2020 AT 11:00AM  
 DEPT/DIV: FINANCE

Bidder Information	Year of Engagement	MAX Price for City Audit 10/31	Max Price for School Audit 10/21	Max Price for UCOA Agreed Upon Procedures 6/30	Total Price for All Audits
PPA, LLP 469 Centerville Road, Suite 203 Warwick, RI 02886 (401) 738-0010 Ext. 120	2020	\$40,000.00	\$19,750.00	\$4,200.00	\$63,950.00
	2021	\$40,000.00	\$19,750.00	\$4,200.00	\$63,950.00
	2022	\$40,000.00	\$19,750.00	\$4,200.00	\$63,950.00
	TOTAL	\$120,000.00	\$59,250.00	\$12,600.00	\$191,850.00
Bader Dunsenau & Associates, LLP 207 Quaker Lane West Warwick, RI 02893 (401) 615-0880	2020	\$45,000.00	\$26,250.00	\$3,750.00	\$75,000.00
	2021	\$46,200.00	\$26,950.00	\$3,850.00	\$77,000.00
	2022	\$47,400.00	\$27,650.00	\$3,950.00	\$79,000.00
	TOTAL	\$138,600.00	\$80,850.00	\$11,550.00	\$231,000.00
Haugje, Sahady & Co., CPAs P.C. 126 President Avenue Fall River MA 02720 (508) 675-7889	2020	\$40,000.00	\$40,000.00	\$4,000.00	\$84,000.00
	2021	\$40,000.00	\$40,000.00	\$4,000.00	\$84,000.00
	2022	\$40,000.00	\$40,000.00	\$4,000.00	\$84,000.00
	TOTAL	\$120,000.00	\$120,000.00	\$12,000.00	\$252,000.00
Blumshapiro 1 Capital Way Cranston, RI 02910 (401) 272-5600	2020	\$35,750.00	\$22,750.00	\$6,500.00	\$65,000.00
	2021	\$36,825.00	\$23,430.00	\$6,695.00	\$66,950.00
	2022	\$37,925.00	\$24,140.00	\$6,895.00	\$68,960.00
	TOTAL	\$110,500.00	\$70,320.00	\$20,090.00	\$200,910.00
Marcum, LLP 155 South Main Street, Suite 100 Providence, RI 02903 (401) 457-6705	2020	\$50,000.00	\$34,000.00	\$3,500.00	\$87,500.00
	2021	\$52,000.00	\$34,500.00	\$3,500.00	\$90,000.00
	2022	\$54,000.00	\$35,000.00	\$3,600.00	\$92,600.00
	TOTAL	\$156,000.00	\$103,500.00	\$10,600.00	\$270,100.00

**STATE OF RHODE ISLAND**

**CITY OF EAST PROVIDENCE**

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A  
CONTRACT FOR PROFESSIONAL SERVICES FOR A  
COMPREHENSIVE EMERGENCY RESPONSE PLAN**

**WHEREAS**, a Request for Proposals for Professional Services to complete a Comprehensive Emergency Response Plan was initiated to update the East Providence Water Utilities Division's existing emergency response plan and to satisfy requirements of pertinent drinking water regulations; and

**WHEREAS**, on July 31, 2020, six contractors submitted responses to the Request for Proposals for Professional Services to complete a Comprehensive Emergency Response Plan; and

**WHEREAS**, based upon review, evaluation and consideration of the comprehensive project approach, extensive experience, and project team, it is recommended by the Water Utilities Division that CDM Smith, Inc. is most qualified to complete the work associated with the Request for Proposals and that CDM Smith proceed with the project at the bid price of \$93,000.00; and

**WHEREAS**, funding for this project has been budgeted for within the Water Enterprise Fund; and

**WHEREAS**, the City would like to enter into a contract with CDM Smith, Inc. for professional services for a Comprehensive Emergency Response Plan in the amount of \$93,000.00.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of East Providence hereby authorizes the Mayor of the City of East Providence to enter into a contract between CDM Smith, Inc. and the City of East Providence for professional services for a Comprehensive Emergency Response Plan.

Adopted by the City Council: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk of East Providence, Rhode Island

Introduced by: Councilman Cahoon

**STATE OF RHODE ISLAND**

**CITY OF EAST PROVIDENCE**

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT  
WITH CONSTELLATION NEW ENERGY, INC. REGARDING  
THE PURCHASE OF ENERGY**

- WHEREAS, East Providence City Charter Sec. 4-13(2) requires Council approval for the acceptance of any bid for a contract of more than fifty thousand dollars (\$50,000);
- WHEREAS, East Providence City Charter Sec. 3-5(8) empowers the Mayor to negotiate contracts on behalf of the City subject to the approval of the City Council, except as otherwise provided by the Charter or State Law;
- WHEREAS, The acquisition of energy sufficient to support the operations of the government is a large budgetary item;
- WHEREAS, The State of Rhode Island, by and through its General Assembly, has enacted Rhode Island General Laws §§ 45-55-13.2; 39-3-1.1 at least in part to support municipal savings through cooperative participation in the energy market;
- WHEREAS, The City of East Providence may take advantage of municipal savings through the Rhode Island Energy Aggregation Program, which includes other Rhode Island Municipalities and works with the Rhode Island League of Cities and Towns;
- WHEREAS, Participation in such programs has no impact on participation in Net Metering Credit programs or contracts;
- WHEREAS, The City of East Providence has an approximate annual electrical load of 6,100MWHr per year and as such may realize savings in the range of sixty-thousand dollars (\$60,000) per year by participation in the program;
- WHEREFORE, The City Council of the City of East Providence does hereby authorize the Mayor to enter into a contract with Constellation New Energy Inc., an Exelon Company, and Power Options to participate in the Rhode Island League of Cities and Towns Rhode Island Energy Aggregation Program for a term up to December 31, 2023 for the purchase of all of the City of East Providence energy needs.

This Resolution shall take effect upon passage.

Adopted: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk of the City of East Providence, RI

Introduced by: Council President Britto