

**CITY OF EAST PROVIDENCE**  
DOCKET-REGULAR COUNCIL MEETING  
TUESDAY-APRIL 7,2020  
**CALL TO ORDER: 6:00 P.M.**

**(PLEASE NOTE THIS IS A DIFFERENT START TIME THAN THE NORMAL SCHEDULED TIME)**  
*Council Moy Call Executive Session in Room 101*

**PLEASE NOTE OPEN SESSION WILL BEGIN AT 6:00 P.M.**  
**(INSTEAD OF THE NORMAL START TIME OF 7:00 P.M.)**

145 TAUNTON AVENUE - CITY COUNCIL CHAMBERS  
EAST PROVIDENCE, RHODE ISLAND

**City Council:**


Council President, Robert Britto - Ward 1  
Council Vice-President: Bob Rodericks - At Large  
Councilwoman Anna Sousa - Ward 2  
Councilman Nate Cahoon - Ward 3  
Councilman Ricardo Mourato - Ward 4

The City Council will be using a Zoom application for this meeting, due to the COVID-19virus and to be in compliance with all Gubernatorial Executive Order 20-05.

Please see the end of the agenda for the full invitation and instructions for use of this application.

For Public Comment, please see the instructions for call in sign up opportunities.

As always, live streaming will be available on the City of East Providence website.


- I. **CALL TO ORDER** – Council President Britto called the meeting to order. Roll call was conducted the City Clerk, Samantha Burnett. Councilman Cahoon was not present at roll call, but joined shortly after and Councilwoman Sousa was not present for the entirety of the meeting. 
- II. **INVOCATION** – no items to make Executive Session necessary.
- III. **OPEN SESSION** - Council President Britto mentioned this meeting is only for essential business and nothing on this Council docket was for Public Comment.
- IV. **PLEDGE OF ALLEGIANCE**
- V. **MOTION TO SEAL THE MINUTES FROM EXECUTIVE SESSION**

Member	Aye	Nay
Cahoon		
Mourato		
Rodericks		
Sousa		
Britto		

**PUBLIC COMMENT**

All persons wishing to make public comment shall sign a public comment sheet stating their name, address and the subject of their docket related item to speak on. Please call: 401.477.9328 and leave a voice mail with your contact information forty five (45) minutes before the call to order of any regularly scheduled council meeting and shall be delivered by the City Clerk no earlier than five (5) minutes before the call to order of the meeting. The City Clerk will then call you when it is your time to speak. Each speaker will be limited to three (3) minutes. The order of the speakers will be on a first come, first serve basis and the maximum time for public comment shall be limited to thirty (30) minutes per meeting.

Public Comment not suggested at this time and was not offered due to the conditions of COVID-19. Please note there were only essential functional items pertaining to City business were voted on. None required Public Hearing. The items that required Public Hearing were tabled to May 5, 2020 City Council meeting.

- VI. **MAYOR COMMUNICATIONS** - Update on East Providence Fire Academy-Increase in Number of Entering Candidates as a Result of Expected Retirements  
TABLED
- VII. **NEW BUSINESS** 

**1. EXTENSION OF EXECUTIVE ORDERS - SUPPLEMENTAL DECLARATION**

Permit the addition of 2020-015 extending Municipal State of Emergency to the agenda. Motion to approve by Council Vice President Rodericks. Seconded by Councilman Cahoon. Motion passes 3-0. Council Mourato did not vote due to technical issues.

Member	Aye	Nay
Cahoon	x	
Mourato		
Rodericks	x	
Sousa		
Britto	x	

Motion to approve and allow to vote on the Executive Orders be extended to May 8, 2020 made by Councilman Cahoon. Seconded by Council Vice President Rodericks.

Member	Aye	Nay
Cahoon	x	
Mourato		
Rodericks	x	
Sousa		
Britto	x	

Motion to ratify Executive Order 2020-015 which extends 2020-04 until May 8, 2020 made by Councilman Cahoon. Seconded by Council Vice President Rodericks.

Member	Aye	Nay
Cahoon	x	
Mourato		
Rodericks	x	
Sousa		
Britto	x	

## 2. COLLECTIVE BARGAINING AGREEMENT

*Review, Discussion and Vote: Proposed Memorandum of Understanding Between the City of East Providence and International Brotherhood of Police Officers Local 569 Regarding Detectives Work Schedule*

City Solicitor provide a brief description of the Memo of Understanding that is on file with the meeting minutes.

Motion to approve made by Council Vice President Rodericks. Seconded by Councilman Cahoon.

Member	Aye	Nay
Cahoon	x	
Mourato		
Rodericks	x	
Sousa		
Britto	x	

## 3. REPORTS OF OTHER CITY OFFICIALS

- a) Presentation: Community Development Block Grant (CDBG) Program Request for Proposal (Deadline: 04/03/2020) - David Bachrach  
Mr. Bachrach provided a presentation to the Council. \$762,169.00 has been awarded to this program. He provided additional information on how this program works and how it is available to us as an Entitlement City.

## VIII. RESOLUTIONS

**RESOLUTION** AUTHORIZING THE GRANTING OF AN EASEMENT TO CONSTRUCT A TEMPORARY POOLAND WEIR SYSTEM DOWNSTREAM OF THE HUNT'S MILL DAM FISH LADDER

**Sponsored by: Council President Britto**

**For full language of the 04/07/2020 resolution (online):**

<https://clerkshq.com/eastprovidence-ri>

Council President read the resolution. Councilman Cahoon made the motion to approve the resolution. Seconded by Council Vice President Rodericks. Motion passes 3-0 with Councilman Mourato unable to vote due to technical issues.

Member	Aye	Nay
Cahoon	x	
Mourato		
Rodericks	x	
Sousa		
Britto	x	

## IX. INTRODUCTION OF ORDINANCE

### 1. PUBLIC HEARING

- a) AN **ORDINANCE** IN AMENDMENT OF CHAPTER 19 OF THE REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE, RHODE ISLAND 1998, AS AMENDED ENTITLED "ZONING"

**Sponsored by: Councilman Mourato and Council Vice President Rodericks**

**For full language of the 04/07/2020 ordinance**

<https://clerkshq.com/eastprovidence-ri>

Motion to table to May 5, 2020 by Council Vice President Rodericks. Seconded by Councilman Cahoon. Motion passes 3-0, with Councilman Mourato unable to vote due to technical difficulties.

Member	Aye	Nay
Cahoon	x	
Mourato		
Rodericks	x	
Sousa		
Britto	x	

### 2. ORDINANCES FOR SECOND PASSAGE AND PUBLIC HEARING

- a) AN **ORDINANCE** IN AMENDMENT OF CHAPTER 18 OF THE REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE, RHODE ISLAND, 1998, AS AMENDED, ENTITLED "VEHICLES AND TRAFFIC"

**Sponsored by: Councilwoman Sousa**

**For full language of the 04/07/2020 ordinance**

<https://clerkshq.com/eastprovidence-ri>

Motion to table to May 5, 2020 by Councilman Cahoon. Seconded by Council Vice President Rodericks. Motion passes 4-0.

Member	Aye	Nay

Cahoon	x	
Mourato	x	
Rodericks	x	
Sousa		
Britto	x	

**b) AN ORDINANCE IN AMENDMENT OF CHAPTER 18 OF THE REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE, RHODE ISLAND, 1998, AS AMENDED, ENTITLED "VEHICLES AND TRAFFIC"**

**Sponsored by: Councilwoman Sousa**

**For full language of the 04/07/2020 ordinance**

<https://clerkshq.com/eastprovidence-ri>

Motion to table to May 5, 2020 by Council Vice President Rodericks. Seconded by Councilman Cahoon.

Member	Aye	Nay
Cahoon	x	
Mourato	x	
Rodericks	x	
Sousa	x	
Britto	x	

**c) AN ORDINANCE IN AMENDMENT OF CHAPTER 2 OF THE REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE, RHODE ISLAND, 1998, AS AMENDED, ENTITLED "ADMINISTRATION"**

**Sponsored by: Councilman Mourato**

**For full language of the 04/07/2020 ordinance**

<https://clerkshq.com/eastprovidence-ri>

Motion to table until the May 5, 2020 meeting by Council Vice President Rodericks. Seconded by Councilman Mourato. Motion passes unanimously.

Member	Aye	Nay
Cahoon	x	
Mourato	x	
Rodericks	x	
Sousa		
Britto	x	

**d) AN ORDINANCE OF THE COUNCIL OF THE CITY OF EAST PROVIDENCE APPROPRIATING \$75,000 FOR THE SUPPORT OF TOWNIE FREEDOM PARK**

**Sponsored by: Councilwoman Sousa**

**For full language of the 04/07/2020 ordinance**

<https://clerkshq.com/eastprovidence-ri>

The City Solicitor announced that Councilwoman Sousa wanted to withdraw this ordinance. No motions of votes were taken.

**X. RECONVENE IN EXECUTIVE SESSION (if necessary)**

This was not exercised.

**XI. ADJOURNMENT**

**Motion to adjourn by Council Vice President Rodericks. Seconded by Councilman Mourato.**

**Motion passes unanimously. Meeting adjourned.**

Member	Aye	Nay
Cahoon	x	
Mourato	x	
Rodericks	x	
Sousa		
Britto	x	

If communication assistance is needed or any other accommodations to ensure equal participation, please contact the City Clerk, Samantha Burnett at 401.435. 7596

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS**

**CITY OF EAST PROVIDENCE**

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE GRANTING OF AN  
EASEMENT TO CONSTRUCT A TEMPORARY POOL AND WEIR  
SYSTEM DOWNSTREAM OF THE HUNT'S MILL DAM FISH LADDER**

**WHEREAS**, the City is the owner of property adjoining Ten Mile River at the so-called Hunt's Mill Dam at Hunts Mill Road; and

**WHEREAS**, the Department of Environmental Management desires to acquire certain easements through portions of the premises for the purpose of staging material and accessing the Ten Mile River downstream of the Hunt's Mill Dam fish ladder in order to construct a temporary pool and weir system to adjust the flow of the fish ladder to facilitate fish passage for migrating river fish and eel; and

**WHEREAS**, to accomplish the construction of a temporary pool and weir system, an easement is necessary over City-owned property as set forth in the Easement Agreement attached hereto as Exhibit A; and

**WHEREAS**, Rhode Island General Laws §45-2-4 empowers the City Council to grant interest in property.

**NOW, THEREFORE BE IT RESOLVED,**

- (1) The City Council of the City of East Providence authorizes the granting of an easement to construct a temporary pool and weir system at the Hunt's Mill Dam fish ladder;
- (2) The Mayor, by and through the office of the City Solicitor, is hereby empowered to take all necessary steps to grant and perfect an easement consistent with the Easement Agreement attached hereto as Exhibit A.

This Resolution shall take effect upon passage.

Adopted by the City Council: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk of East Providence, Rhode Island

Introduced by:

## EASEMENT AGREEMENT

This EASEMENT AGREEMENT (the "Agreement") is made and entered into as of the \_\_\_\_ day of \_\_\_\_\_, 2020, by and between The City of East Providence, with a mailing address of 145 Taunton Avenue, East Providence, RI 02914 (hereinafter referred to as the "GRANTOR".) and the STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS, DEPARTMENT OF ENVIRONMENTAL MANAGEMENT, with an address of 235 Promenade Street, Providence, RI 02908 (hereinafter referred to as the "STATE").

WHEREAS, GRANTOR is the owner of East Providence tax assessor's parcel 505-1-1, and the adjoining Ten Mile River, at the so-called Hunt's Mill Dam at Hunts Mills Road, in the City of East Providence, County of Providence, State of Rhode Island, hereinafter referred to as the "Premises", which real property is bounded and described in Exhibit "A" attached hereto and made a part hereof.

WHEREAS, the STATE desires to acquire certain easements through portions of the Premises for the purpose of staging materials and accessing the Ten Mile River downstream of the Hunt's Mill Dam fish ladder in order to construct a temporary pool and weir system to adjust the flow of the fish ladder to facilitate fish passage for migrating river fish and eel.

NOW THEREFORE, for and in consideration of the sum of Ten Dollars (\$10.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the GRANTOR grants to the STATE, its successors and assigns, on the terms and conditions contained herein:

A. The temporary easement and right of way for the purposes of accessing a portion of East Providence tax assessor's parcel 505-1-1 and the Ten Mile River (hereinafter referred to as the "Temporary Easement Area") to construct a temporary pool and weir system downstream

of the Hunt's Mill Dam Fish Ladder all within the area described on Exhibit "A" attached hereto. Temporary easement will consist of access from Hunt's Mill Road, through parcel 505-1-1 owned by GRANTOR, to the Ten Mile River, together with a staging area on parcel 505-1-1. The temporary easement shall commence upon written notification by STATE to GRANTOR of the commencement of construction and shall terminate upon removal of the temporary weirs, no later than one year after the commencement of this Easement, unless mutually agreed to in writing by STATE and GRANTOR. Upon termination of the rights granted herein the STATE shall have no further rights to access the Premises absent further written agreement between the parties.

It is the intention and agreement of the parties hereto that:

1. The STATE shall restore the Temporary Easement Area to substantially the same condition as said areas existed prior to any such construction.
2. The exercise of the rights under this Agreement shall be at the sole cost and expense of the STATE.
3. The STATE shall be entitled to enter upon the Temporary Easement Area with such servants, agents, employees, contractors, machinery and equipment as may be required for the purpose of constructing a temporary pool and weir system in the Ten Mile River.
4. The STATE may cut and remove selected vegetation and debris on the Premises that may injure, endanger or interfere with the construction and of the temporary weirs.
5. The STATE'S fittings, appliances, equipment and appurtenances now or hereafter attached to and located on the Easement Areas shall remain the property of the STATE.
6. The STATE, subject to the limitations contained within the Rhode Island Tort Claims Act under R.I. Gen. Laws § 9-31-1, et seq., shall, at all times, protect and save, hold harmless and indemnify GRANTOR, its successors and assigns against and from: all claims, loss,

costs, and damages caused by the STATE or the STATE'S agents, employees, servants, invitees, or visitors including but not limited to any violation of federal or state environmental laws or regulations which result in the contamination or recontamination of the subject or contiguous land.

7. This Agreement is executed, delivered and accepted upon the express terms, covenants and conditions contained herein, which terms, covenants and conditions shall be binding upon and inure to the benefit of the parties hereto and their successors, and assigns. This Agreement is intended to be governed by and construed in accordance with the laws of the State of Rhode Island. This Agreement may not be amended or modified except pursuant to a written agreement signed by the parties hereto.

IN WITNESS WHEREOF, the parties have hereunto set their hands and seals the day and year first above written.

WITNESS:

STATE OF RHODE ISLAND,  
DEPARTMENT OF ENVIRONMENTAL  
MANAGEMENT

\_\_\_\_\_

By: \_\_\_\_\_  
Janet Coit, Director

CITY OF EAST PROVIDENCE

\_\_\_\_\_

By: \_\_\_\_\_  
Roberto DaSilva, Mayor

Approved this \_\_\_ day of \_\_\_\_\_, 2020, by the State Properties Committee.

APPROVED  
AS TO TERMS AND  
CONDITIONS:

\_\_\_\_\_  
Chairman, State Properties Committee

APPROVED AS  
TO FORM:

\_\_\_\_\_  
Attorney General

APPROVED AS TO  
SUBSTANCE:

\_\_\_\_\_  
Director of Administration

APPROVED:

\_\_\_\_\_  
Public Member, State Properties Committee

APPROVED:

\_\_\_\_\_  
Public Member, State Properties Committee

**STATE OF RHODE ISLAND  
COUNTY OF PROVIDENCE**

In Providence, in said County and State, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, before me personally appeared Janet Coit, the Director of the STATE OF RHODE ISLAND, DEPARTMENT OF ENVIRONMENTAL MANAGEMENT, to me known and known by me to be the party executing the foregoing instrument for and on behalf of the STATE OF RHODE ISLAND, DEPARTMENT OF ENVIRONMENTAL MANAGEMENT and she acknowledged said instrument by her executed to be her free act and deed, her free act and deed in her capacity as aforesaid, and the free act and deed of the STATE OF RHODE ISLAND, DEPARTMENT OF ENVIRONMENTAL MANAGEMENT.

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

**STATE OF RHODE ISLAND  
COUNTY OF PROVIDENCE**

In \_\_\_\_\_, in said County and State, on the \_\_\_\_\_ day of \_\_\_\_\_, 2020, before me personally appeared Roberto DaSilva., Mayor of the CITY OF EAST PROVIDENCE, to me known and known by me to be the party executing the foregoing instrument on behalf of the CITY OF EAST PROVIDENCE and he acknowledged said instrument by him executed to be his free act and deed, his free act and deed in his capacity as aforesaid, and the free act and deed of the CITY OF EAST PROVIDENCE.

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_



**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS**

**CITY OF EAST PROVIDENCE**

**CHAPTER**

**AN ORDINANCE IN AMENDMENT OF CHAPTER 19 OF THE REVISED  
ORDINANCES OF THE CITY OF EAST PROVIDENCE, RHODE ISLAND 1998,  
AS AMENDED, ENTITLED "ZONING"**

**SECTION I.** Section 19-1 entitled "Definitions" of Article I entitled "In General" of Chapter 19 entitled "Zoning" is hereby amended by adding thereto the following:

*Short-term rental* means the offering of or occupancy or use of, all or portions of a dwelling unit by anyone other than the owner for a fee for a period of fewer than 28 consecutive calendar days.

*Temporary Use Permit* means a temporary use permit that confers a temporary privilege to operate beyond the defined permissible uses in any zoning district.

**SECTION II.** Article III entitled "District Regulations" of Chapter 19 entitled "Zoning" is hereby amended by adding thereto the following:

Sec. 19-103 Temporary Use Permit.

- a. A Temporary use permit that confers a temporary privilege to operate beyond the defined permissible uses in any zoning district. Temporary Use Permits are subject to the following provisions:
  1. Temporary use permits shall automatically expire on January 1 of each year.
  2. The fee for a temporary use permit shall be set by the Director of the Planning Department.
  3. A temporary use permit may be revoked at any time by the Zoning Officer.
  4. Applications for Temporary Use Permits shall be submitted to the Department of Planning. Temporary Use Permits shall only issue if:
    - i. Unless expressly allowed by this Ordinance, the temporary use or structure complies with the yard and bulk requirements of the district in which it is located.
    - ii. The temporary use does not cause, or threaten to cause, an on-site or off-site threat to the public health, safety, and welfare.
    - iii. The temporary use is operated in accordance with such restrictions and conditions as the Police and Fire Department may require. If required as a condition of approval, the operator of the temporary use shall employ appropriate security personnel.
    - iv. The temporary use does not conflict with another previously authorized temporary use.
    - v. The Applicant shows proof of ownership in the relevant property.

- vi. If the relevant property contains public property, the Applicant shall acquire written permission from the Director of the Department of Public Works for use of said property, subject to any conditions set by the City.
  
- b. Short-Term Rental. The offering of or occupancy or use of, all or portions of a dwelling unit by anyone other than the owner for a fee for a period of fewer than 28 consecutive calendar days.
  - 1. A dwelling unit in a single-family, two-family, three family, semi-detached, or multi-family dwelling may be used as a short-term rental, subject to the following standards:
    - i. Properties used as short-term rentals in Residential districts must be owner-occupied.
    - ii. The owner must supply all of the following within the dwelling unit:
      - 1. Visible printed materials with diagrams of all points of egress, written in English, Spanish, and Portuguese.
      - 2. Clearly marked visible fire extinguisher(s).

**SECTION III.** This ordinance shall take effect upon passage and all ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Adopted: \_\_\_\_\_

Attest:

\_\_\_\_\_  
City Clerk of the City of East Providence, Rhode Island

Introduced by: Council Vice President Rodericks

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS**

**CITY OF EAST PROVIDENCE**

**CHAPTER**

**AN ORDINANCE IN AMENDMENT OF CHAPTER 18 OF THE  
REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE,  
RHODE ISLAND, 1998, AS AMENDED, ENTITLED  
“VEHICLES AND TRAFFIC”**

**THE COUNCIL OF THE CITY OF EAST PROVIDENCE HEREBY ORDAINS:**

**SECTION I.** Sec. 18-312 entitled “Same—120 minutes” of Article X entitled “Stopping, Standing and Parking” of Chapter 18 entitled “Vehicles and Traffic” is amended by adding thereto the following:

Juniper Street (south side) starting from a point 115 west of Lyon Avenue, westerly for a distance of 185 feet, 6 a.m. to 4 p.m., Monday through Friday

**SECTION II.** This ordinance shall take effect upon second passage and all ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Given first passage \_\_\_\_\_ and referred to \_\_\_\_\_ at 7:30 p.m. for a hearing  
and consideration of final passage; and adopted

Attest:

\_\_\_\_\_  
City Clerk of the City of East Providence

Requested by: Councilwoman Sousa

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS**

**CITY OF EAST PROVIDENCE**

**CHAPTER**

**AN ORDINANCE IN AMENDMENT OF CHAPTER 18 OF THE  
REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE,  
RHODE ISLAND, 1998, AS AMENDED, ENTITLED  
“VEHICLES AND TRAFFIC”**

**THE COUNCIL OF THE CITY OF EAST PROVIDENCE HEREBY ORDAINS:**

**SECTION I.** Section 18-307 entitled “Parking prohibited at all times” of Article X entitled “Stopping, Standing and Parking” of Chapter 18 of the Revised Ordinances of the City of East Providence, Rhode Island, 1998, as amended, entitled “Vehicles and Traffic” is amended by adding thereto the following:

Juniper Street (south side) from Lyon Avenue westerly for a distance of 75 feet

**SECTION II.** This ordinance shall take effect upon its second passage and all ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Given first passage and referred to at 7:30 p.m. for a hearing and  
consideration of final passage; and adopted

Attest:

\_\_\_\_\_  
City Clerk of East Providence, Rhode Island

Introduced by: Councilwoman Sousa

**STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS**

**CITY OF EAST PROVIDENCE**

**AN ORDINANCE IN AMENDMENT OF CHAPTER 2 OF THE  
REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE,  
RHODE ISLAND, 1998, AS AMENDED, ENTITLED "ADMINISTRATION"**

**THE COUNCIL OF THE CITY OF EAST PROVIDENCE HEREBY ORDAINS:**

**SECTION I.** Chapter 2 of the Revised Ordinances of the City of East Providence, Rhode Island, 1998, as amended, entitled "Administration" is amended by adding thereto the following:

**Article VII. Budget Ordinance**

Sec. 2-283. Timelines for Presentation and Passage of the Budget Ordinance.

- A. The Mayor shall submit to the Council a budget and explanatory message to the Council at least seventy (70) days prior to the beginning of the next fiscal year.
- B. The City Council shall take a final action on the budget ordinance at least fourteen (14) days prior to the end of the fiscal year.
  1. A "final action" is defined as a vote by a quorum of the Council at a duly noticed public meeting.
- C. The Council shall be furnished with a final updated copy of the certified budget within thirty (30) days passage of the budget ordinance.

Sec. 2-284. Financial Review Committee.

- A. There shall be a Financial Review Committee whose duty shall be to review the financial records, budgetary concerns, and other issues of fiscal import.
  1. The Financial Review Committee shall take no actions that are binding upon the City.
  2. The Financial Review Committee shall have the authority to seek the expertise of consultants
    - i. Any expenditure of funds related thereto must be approved by the Mayor or the Council
  3. The Financial Review Committee may make requests of the Mayor or the Council for information, including but not limited to requests that the Mayor or the Council make certain personnel available to give presentations regarding fiscal issues.
- B. The Financial Review Committee shall meet at least quarterly.
- C. The Financial Review Committee shall publicly issue a quarterly update regarding status of capital projects and requests for capital funding.
- D. The Financial Review Committee shall be comprised of the following:
  1. The Mayor or the Mayor's Designee
  2. The Council President or the Council President's Designee
  3. The Finance Director

4. The Planning Director

Sec. 2-285. Annual Capital Projects Presentation.

A. The Financial Review Committee shall make an annual presentation to the Council at least ninety (90) days prior to the end of the fiscal year. During said presentation, the Financial Review Committee shall:

1. Provide a status report as to all Capital Projects
2. For any completed Capital Projects, present the Council with a Resolution that closes out said completed project, de-authorizes any remaining appropriations, and appropriately transfers all remaining unspent funds.
3. Make proposals as to future Capital Projects.

**SECTION II.** This ordinance shall take effect upon its second passage and all ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Given first passage \_\_\_\_\_ and referred to \_\_\_\_\_ at 7:30 p.m. for a hearing and consideration of final passage; and adopted

Attest:

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City Clerk of East Providence, Rhode Island

Requested by: Councilman Cahoon, Councilman Mourato, Councilwoman Sousa