

CITY OF EAST PROVIDENCE

DOCKET—REGULAR COUNCIL MEETING

TUESDAY, SEPTEMBER 17, 2019

CALL TO ORDER: 6:30 P.M.

Council May Call Executive Session in Room 101

OPEN SESSION: 7:00 P.M.

145 TAUNTON AVENUE – CITY COUNCIL CHAMBERS
EAST PROVIDENCE, RHODE ISLAND

City Council:

Council President, Robert Britto – Ward 1

Council Vice-President: Bob Rodericks – At Large

Councilwoman Anna Sousa – Ward 2

Councilman Nate Cahoon – Ward 3

Councilman Ricardo Mourato – Ward 4

I. CALL TO ORDER

Council President Britto called the meeting to order.

II. INVOCATION OF EXECUTIVE SESSION – FOR VOTE

The City Council of East Providence may meet in Executive Session pursuant to Rhode Island General Laws §42-46-5 (a) (2)

a) **Litigation**

1. Joshua J. Moniz-John v. COEP (RICHR NO 17 ERA 080) – Status Update
2. Darrell J. Robins v. COEP (RICHR NO. 18ERA 133) – Status Update

b) **Claims – FOR VOTE**

- 1.) Albert E. Musard
- 2.) Gayle Ribeiro

c) **Sewer Abatements – FOR VOTE**

- 3.) Patricia Clark-Chanthavong
- 4.) Double R. Five, LLC (Charles Dunn)
- 5.) Leonel E. Medeiros
- 6.) Dorothy Nsiah
- 7.) Rosemary S. Rotelli
- 8.) Arthur and Diane R. Vincent

III. OPEN SESSION 

IV. PLEDGE OF ALLEGIANCE - Led by School Committee member, Tony Ferreira.

V. APPROVAL OF CONSENT CALENDAR – FOR VOTE 

1.) Council Journals – Regular Session, August 20, 2019, Special Session September 12, 2019.

Motion to approve by: Council Vice President Rodericks

Motion seconded by: Councilman Cahoon

Motion passes unanimously.

All items under, “Consent Calendar” are considered to be of a routine and noncontroversial nature by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Council members so requests, in which event the item will be removed from said Consent Calendar and will be considered in its normal sequence in the docket.

VI. LICENSES NOT REQUIRING PUBLIC HEARING – FOR VOTE 

a) **Application for Special Event – Alcoholic Beverage**

Silvestre Cardoso

Date of Event: 09/15/2019

(READ IN)

Motion to approve by: Council Vice President Rodericks

Motion seconded by: Councilman Cahoon

Motion passes unanimously.

b) **Application for Victualing License**

Jeffrey Stafford

Jeff’s Wood Fired Pizza

127 Waterman Avenue, 02914

Applicant was present for any questions from the Council.

Motion to approve by: Council Vice President Rodericks

Motion seconded by: Councilwoman Sousa

Motion passes unanimously.

c) **Application for License to Solicit**

William Francis

Financial Services/Investment Options

Applicant present for any questions from the Council. He is with the company, Edward Jones.
Motion to approve by: Council Vice President Rodericks
Motion seconded by: Councilman Cahoon
Motion passes unanimously.

PUBLIC COMMENT

All persons wishing to make public comment shall sign a public comment sheet stating their name, address and the subject of their docket related item to speak on. This sheet shall be available on a desk at the entrance of the City Hall Chambers no later than forty five (45) minutes before the call to order of any regularly scheduled council meeting and shall be delivered by the City Clerk to the presiding officer no earlier than five (5) minutes before the call to order of the meeting. Each speaker will be limited to three (3) minutes. The order of the speakers will be on a first come, first serve basis and the maximum time for public comment shall be limited to thirty (30) minutes per meeting.

1. *Connie Medieros spoke on house/wall.*
2. *Superintendent Crowley spoke on a concern regarding the budget the Mayor is going to present.*

VII. COUNCIL MEMBER COMMUNICATIONS

1. Harborview Housing Update –Council Vice President Rodericks
Council Vice President Rodericks addressed the Council regarding the power outage due to a wiring problem under the ground. The update Council Vice President Rodericks shared was a positive conclusion.
2. Community Meeting – Ward 2 (Rockaway to State Street) – Councilwoman Sousa
Councilwoman made the announcement of the community meeting scheduled at Lucky's Restaurant on Saturday at 4:00 p.m. regarding ideas and concerns surrounding this area regarding flooding.

VIII. ORDINANCES

1. PUBLIC HEARING, SECOND PASSAGE – FOR VOTE

- a) **AN ORDINANCE OF THE CITY OF EAST PROVIDENCE AUTHORIZING THE CITY TO FINANCE THE ACQUISITION, CONSTRUCTION, FURNISHING AND EQUIPPING OF A NEW HIGH SCHOOL AND ALL EXPENSES INCIDENT THERETO, INCLUDING, BUT NOT LIMITED TO, COSTS OF DESIGN, DEMOLITION, ATHLETIC FIELDS, LANDSCAPING AND PARKING BY THE ISSUANCE OF NOT MORE THAN \$189,500,000 BONDS, NOTES AND/OR OTHER EVIDENCES OF INDEBTEDNESS THEREFOR, SUBJECT TO APPROVAL OF STATE HOUSING AID AT A REIMBURSEMENT RATE OR STATE SHARE RATIO OF NOT LESS THAN 50% FOR EXPENDITURES ELIGIBLE FOR STATE AID AND PROVIDED THAT THE AUTHORIZATION SHALL BE REDUCED BY ANY GRANT RECEIVED FROM THE SCHOOL BUILDING AUTHORITY CAPITAL FUND**

Sponsored by: Councilman Cahoon

Introduced by: Councilman Cahoon

Public Hearing offered.

Superintendent Crowley announced that earlier this afternoon that the school department would be cut by \$950,000. Superintendent Crowley shared her concerns over the operational deficit and the need to have a fair and equitable budget. Superintendent Crowley stated the needs of the school department in regards to the school buildings and request the Council for assistance with restoration of this money.

Motion to approve by: Councilman Cahoon

Motion seconded by: Councilwoman Sousa

Motion passes unanimously.

- b) **AN ORDINANCE IN AMENDMENT OF CHAPTER 11 OF THE REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE, RHODE ISLAND, 1998, AS AMENDED ENTITLED "PERSONNEL"**

Sponsored by: Council Vice President Rodericks

Introduced by: Council Vice President Rodericks

Public Hearing offered.

Human Resources Director, Victor Santos, exercised his right to

Speak in favor of "doing away" with the certifications of the Personnel Hearing Board.

No other members from the public came forward to speak on this ordinance.




Council Vice President Rodericks made the motion to table this ordinance and more information be forwarded to the City Solicitor.

Councilman Mourato seconds the motion.

Motion to table passes unanimously.

X. NEW BUSINESS

a. REPORTS OF OTHER CITY OFFICIALS

1. Mayoral Communications
Mayor's Budget Address for the 2019-2020 City of East Providence Budget, presented by Mayor Roberto L. DaSilva 
Mayor DaSilva addressed the Council the budget through hard paper copy and also through OpenGov budget application. Finance Director, Malcolm Moore, also was present to answer any questions from the Council.
2. Economic Development Update- Jim Moran, Planning Department 
Presentation made by Jim Moran, of the Planning Department.
Council President Britto stated that he is sponsoring the Watchemoket Gateway Project Resolution on the docket and requested to vote on that item while this item is discussed.
3. City Solicitor, Michael J. Marcello - Claims Committee Report 
City Solicitor Marcello reviewed the Claims Committee Report.

IX. RESOLUTIONS – FOR VOTE

a) **RESOLUTION AUTHORIZING THE MAYOR TO ALLOCATE THE CAPITAL IMPROVEMENT ACCOUNT FOR THE PURCHASE OF A NEW RESCUE VEHICLE, FIRST LEAST PAYMENT, AND COSTS AND REPAIRS FOR THE NEWLY PURCHASED LADDER TRUCK FOR THE FIRE DEPARTMENT**

Sponsored by: Council President Britto

SEE ATTACHED FOR FULL RESOLUTION

To view complete resolutions go to: <https://clerkshq.com/EastProvidence-ri>

Introduced by Council President Britto.

Discussion

Motion to approve based on the revision to include the revised figure of \$209,750.43 by Council Vice President Rodericks.

Motion seconded by: Council Cahoon.

Motion passes unanimously.

Motion to pass the resolution as recommended by Councilman Cahoon.

Motion seconded by Councilwoman Sousa.

Motion passes unanimously.

b) **RESOLUTION AUTHORIZING THE MAYOR TO PAY INVOICES FOR PRECONSTRUCTION EXPENSES FOR THE NEW EAST PROVIDENCE HIGH SCHOOL**

Sponsored by: Councilman Cahoon

SEE ATTACHED FOR FULL RESOLUTION

To view complete resolutions go to: <https://clerkshq.com/EastProvidence-ri>

Introduced by Councilman Cahoon to authorize payment of \$2,595,801.01

Motion to approve made by: Councilwoman Sousa

Motion seconded by: Council Vice President Rodericks

Motion passes unanimously.

c) **RESOLUTION IN SUPPORT OF FUNDING FOR THE WATCHEMOKET/WATERFRONT GATEWAY PROJECT** 

Sponsored by: Council President Britto

SEE ATTACHED FOR FULL RESOLUTION

To view complete resolutions go to: <https://clerkshq.com/EastProvidence-ri>

Introduced by: Councilman President Britto

Motion to approve made by: Council Vice President Rodericks

Motion seconded by: Councilwoman Sousa

Motion passes unanimously.

d) **RESOLUTION TO AUTHORIZE DUTIES AND TIME OFF PROCEDURE FOR THE CITY CLERK FOR THE CITY OF EAST PROVIDENCE**

Sponsored by: Council President Britto, Council Vice President Rodericks, Councilman Cahoon, Councilman Mourato and Councilwoman Sousa

SEE ATTACHED FOR FULL RESOLUTION

To view complete resolutions go to: <https://clerkshq.com/EastProvidence-ri>

Introduced by: Councilman President Britto

Motion to approve made by: Councilwoman Sousa

Motion seconded by: Councilman Mourato

Motion passes unanimously.

XIV. Reconvene in Executive Session (if necessary) to Complete Items Under Section II, Executive Session

Councilman Cahoon and Council Vice President Rodericks expressed congratulations and thanks to the retired Fire Chief Elmasian. Councilwoman Sousa expressed congratulations and thanks to the retired Acting Planning Director, Diane Feather. Council President Britto echoed their sentiments.

XV. ADJOURNMENT - FOR VOTE 

Council Vice President Rodericks makes the motion to adjourn the meeting.

Councilwoman Sousa seconded the motion.

Motion passes unanimously. Meeting is adjourned.

If communication assistance is needed or any other accommodations to ensure equal participation, please contact the City Clerk, Samantha Burnett at 401.435.7596

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CITY OF EAST PROVIDENCE

CHAPTER

AN ORDINANCE OF THE CITY OF EAST PROVIDENCE AUTHORIZING THE CITY TO FINANCE THE ACQUISITION, CONSTRUCTION, FURNISHING AND EQUIPPING OF A NEW HIGH SCHOOL AND ALL EXPENSES INCIDENT THERETO, INCLUDING, BUT NOT LIMITED TO, COSTS OF DESIGN, DEMOLITION, ATHLETIC FIELDS, LANDSCAPING AND PARKING BY THE ISSUANCE OF NOT MORE THAN \$189,500,000 BONDS, NOTES AND/OR OTHER EVIDENCES OF INDEBTEDNESS THEREFOR, SUBJECT TO APPROVAL OF STATE HOUSING AID AT A REIMBURSEMENT RATE OR STATE SHARE RATIO OF NOT LESS THAN 50% FOR EXPENDITURES ELIGIBLE FOR STATE AID AND PROVIDED THAT THE AUTHORIZATION SHALL BE REDUCED BY ANY GRANT RECEIVED FROM THE SCHOOL BUILDING AUTHORITY CAPITAL FUND

THE COUNCIL OF THE CITY OF EAST PROVIDENCE HEREBY ORDAINS:

SECTION 1. Pursuant to Local Acts 113 and 146 of 2018 and a vote of the electorate on November 6, 2018 (the "Authorization"), the City Finance Director and the Mayor are hereby authorized to issue on behalf of the City, an amount not exceeding One Hundred Eighty-Nine Million Five Hundred Thousand (\$189,500,000) bonds of the City to finance the acquisition, construction, furnishing and equipping of a new high school and all expenses incident thereto, including, but not limited to, costs of design, demolition, athletic fields, landscaping and parking (the "Project").

SECTION 2. The said officers from time to time may issue and refund not exceeding \$189,500,000 interest bearing or discounted notes in anticipation of the issue of said bonds or in anticipation of the receipt of federal or state aid for the purpose specified in Section 1 hereof.

SECTION 3. The manner of sale, amount, denominations, maturities, conversion or registration privileges, interest rates, medium of payment, and other terms, conditions and details of the bonds or notes may be fixed by the officers authorized to sign the bonds. The City may enter into a financing and/or other agreements with the Rhode Island Health and Educational Building Corporation pursuant to Title 45, Chapter 38.1 of the General Laws or the Rhode Island Infrastructure Bank pursuant to the provisions of Title 46, Chapter 12.2 of the General Laws.

SECTION 4. The said officers from time to time may, apply for, contract for and expend any federal or state advances or other grants or assistance which may be available for the purposes specified in Section 1 hereof.

SECTION 5. Pending the issuance of the bonds under Section 1 hereof, the City Council may, by resolution, authorize the City Finance Director to expend funds from the general treasury of the City or other monies on hand for the purposes specified in Section 1 hereof. Any advances made under this section shall be repaid without interest from the proceeds of the bonds or notes issued hereunder or from the proceeds of applicable federal or state assistance or from other available funds.

SECTION 6. The City Finance Director and the Mayor of the City are also authorized, empowered and directed, on behalf of the City, to: (i) execute, acknowledge and deliver any and all other documents, certificates or instruments necessary to effectuate such borrowing, including, without limitation, a Preliminary Official Statement, a final Official Statement, all in such form and with such provisions as such officer shall deem advisable; (ii) amend, modify or supplement the bonds any and all other documents, certificates or instruments at any time and from time to time, in such manner and for such purposes as such officers shall deem necessary, desirable or advisable; (iii) do and perform all such other acts and things deemed by such officers to be necessary, desirable or advisable with respect to any matters contemplated by this resolution in order to carry out said borrowing and the intent hereof.

SECTION 7. The City Finance Director and the Mayor are authorized to take all actions necessary to comply with federal tax and securities laws including Rule 15c2-12 of the Securities and Exchange Commission (the "SEC Rule") and to execute and deliver a Continuing Disclosure Certificate in connection with the bonds or notes in the form as shall be deemed advisable by the City Finance Director and the Mayor in order to comply with the SEC Rule. The City hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Certificate, as it may be amended from time to time. Notwithstanding any other provision of this resolution or the bonds, failure of the City to comply with the Continuing Disclosure Certificate shall not be considered an event of default; however, any bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the City to comply with its obligations under this Section and under the Continuing Disclosure Certificate.

SECTION 8. This ordinance is an affirmative action of the City Council of the City toward the issuance of the bonds or notes in accordance with the purposes of the laws of the State of Rhode Island. This ordinance constitutes the City's declaration of official intent, pursuant to Treasury Regulation §1.150(2), to reimburse the City for certain capital expenditures for the Project paid on or after the date which is sixty (60) days prior to the date of this ordinance but prior to the issuance of the bonds or notes. Such amounts to be reimbursed shall not exceed \$189,500,000 and shall be reimbursed not later than eighteen (18) months after the later of (a) the date on which the expenditure is paid or (b) the date the Project is placed in service or abandoned but in no event later than three (3) years after the date the expenditure is paid.

SECTION 9. The City Finance Director and the Mayor are hereby authorized to take all lawful action necessary or desirable under the Internal Revenue Code of 1986, as amended (the "Code"), to insure that the interest on the bonds and notes will remain exempt from federal income taxation to the extent provided in Section 103 of the Code, and to refrain from taking any action which will cause interest on the bonds or notes to lose the benefit of exclusion from gross income provided by Section 103(a) of the Code.

SECTION 10. The issuance of the Bonds and Notes hereunder is subject to approval of state housing aid at a reimbursement rate or state share ratio of not less than 50% for expenditures eligible for state aid and this authorization shall be reduced by any grant received from the school building authority capital fund.

SECTION 11. This ordinance shall take effect upon its second passage and all ordinances and parts of ordinances inconsistent herewith are hereby repealed.

Given first passage _____ and referred to _____ at 7:00
p.m. for a hearing and consideration of final passage; and adopted _____ .

Attest:

City Clerk of East Providence, Rhode Island

Sponsored by: Councilman Cahoon, Council Vice President Rodericks

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CITY OF EAST PROVIDENCE

CHAPTER

**AN ORDINANCE IN AMENDMENT OF CHAPTER 11 OF THE
REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE,
RHODE ISLAND, 1998, AS AMENDED ENTITLED "PERSONNEL"**

THE COUNCIL OF THE CITY OF EAST PROVIDENCE HEREBY ORDAINS:

SECTION I. Sec. 11-4 entitled "Duties of personnel director" of Article I entitled "In General" of Chapter 11 of the Revised Ordinances of the City of East Providence, Rhode Island, 1998, as amended, entitled "Personnel" is amended to read as follows:

Sec. 11-4. Duties of personnel director.

The director, as head of the department of personnel, shall direct and supervise all its administrative and technical activities. In addition to the duties imposed upon him elsewhere in this chapter, it shall be his duty:

- (1) To apply and carry out this chapter and the rules adopted thereunder;
- (2) To establish and maintain a roster of all employees in the city service in which there shall be set forth as to each employee the class title, pay or status and other pertinent data;
- (3) To prepare a position classification plan and class specifications and revisions thereof for the consideration of the ~~city manager~~ **mayor**;
- (4) To prepare a compensation plan for the city service for consideration and approval by the ~~city manager~~ **mayor** and city council;
- (5) To foster and develop programs for the improvement of employee effectiveness, including training, safety, health and counseling;
- (6) To investigate from time to time the operation and effect of this chapter and of the rules made thereunder and to report his findings and recommendations to the ~~city manager~~ **mayor** and city council;
- (7) **To certify to the appointing authority employment and promotional lists. In the absence of the personnel director, due to vacancy of position, leave of absence, or extended leave, the Mayor or his or her designee may certify the employment and promotional lists.**

SECTION II. Sec. 11-31 entitled "Duties" of Article II entitled "Hearing Board" of Chapter 11 of the Revised Ordinances of the City of East Providence, Rhode Island, 1998, as amended, entitled "Personnel" is amended to read as follows:

Sec. 11-31. Duties.

In addition to the duties set forth elsewhere in the Charter and this article, the hearing board shall:

- ~~(1)~~ Certify to the appointing authority employment and promotional lists;
- ~~(2)~~ (1) Hear appeals of employees in the classified service who appeal from a decision of the ~~city manager~~ mayor in event of removal, suspension, demotion or transfer;
- ~~(3)~~ (2) Advise the personnel director, the ~~city manager~~ mayor and the city council on matters of personnel policy and problems of personnel administration;
- ~~(4)~~ (3) Represent the public interest in the improvement of personnel administration in the city service;
- ~~(5)~~ (4) Make annual reports and such special reports as are necessary to the ~~city manager~~ mayor and city council.

SECTION III. This ordinance shall take effect upon its second passage and all ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Given first passage _____ and referred to _____ at 7:00 P.M. for a hearing and consideration of final passage and adopted

Attest:

City Clerk of East Providence, Rhode Island

Introduced by: Council Vice President Rodericks

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CITY OF EAST PROVIDENCE

RESOLUTION NO.

RESOLUTION AUTHORIZING THE MAYOR TO ALLOCATE THE CAPITAL IMPROVEMENT ACCOUNT FOR THE PURCHASE OF A NEW RESCUE VEHICLE, FIRST LEAST PAYMENT, AND COSTS AND REPAIRS FOR THE NEWLY PURCHASED LADDER TRUCK FOR THE FIRE DEPARTMENT

WHEREAS, the Fire Department requested \$1,500,000 for the purchase of a new ladder truck during the 2018-2019 Capital Improvement Budget process; and

WHEREAS, the City Council approved \$750,000 with the intention of approving the remaining balance during the 2019-2020 Capital Improvement Budget process; and

WHEREAS, to date, the Fire Department has spent \$57,483.00 for the purchase of a used ladder truck in the amount of \$24,158.00 and a used Pierce Tower/Ladder truck in the amount of \$33,325.00; and

WHEREAS, the Fire Department is requesting the allocation of the balance of the 2019 Capital Improvement funds in the amount of \$692,517.00 as follows:

1. Purchase of a new rescue vehicle in the amount of \$327,000.00;
2. First lease payment on a new E-1 Metro Ladder Truck in the amount of \$212,764.52;
3. Minor ancillary cost and repairs and equipment and tools for the purchased used ladder trucks in the amount of \$152,752.48.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of East Providence hereby authorizes the Mayor of the City of East Providence to allocate the 2019 Capital Improvement funds in an amount not to exceed \$692,517.00.

This Resolution shall take effect upon passage.

Adopted by the City Council: _____

Attest:

City Clerk of East Providence, Rhode Island

Introduced by: Council President Britto

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CITY OF EAST PROVIDENCE

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE MAYOR TO PAY INVOICES
FOR PRECONSTRUCTION EXPENSES FOR THE NEW
EAST PROVIDENCE HIGH SCHOOL**

WHEREAS, the voters of the City of East Providence approved the passage of a bond for the construction of a new high school on November 6, 2018 in the amount of \$189,500,000; and

WHEREAS, the City is in the process of issuing the bonds for said project; and

WHEREAS, prior to the bonds being sold, the City has incurred and will continue to incur preconstruction expenses related to design and architectural review; and

WHEREAS, the School Department has requested payment of invoices for August 2019 from Ai3 Architects, Inc. in the amount of \$1,586,611.93, the Peregrine Group (the owner's program manager) in the amount of \$59,000.00, Gilbane Building Company in the amount of \$918,467.84, Stephen Turner, Inc. in the amount of \$87.50, Thielsch Engineering in the amount of \$11,536.26 and the East Providence School Department (reimbursable) in the amount of \$20,105.48 for a total amount of \$2,595,809.01; and

WHEREAS, the City will be reimbursed for any outlay of funds from the bond proceeds or bond anticipation notes.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of East Providence hereby authorizes the Mayor of the City of East Providence acting through and by the City Finance Director to pay the attached invoices not to exceed \$2,595,809.01.

Adopted by the City Council: _____

Attest:

City Clerk of East Providence, Rhode Island

Introduced by: Councilman Nathan Cahoon

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CITY OF EAST PROVIDENCE

RESOLUTION NO.

**RESOLUTION IN SUPPORT OF FUNDING FOR THE
WATCHEMOKET/WATERFRONT GATEWAY PROJECT**

WHEREAS, the City of East Providence is the recipient of an Economic Adjustment Assistance Program Grant in the amount of \$144,410 from the United States Economic Development Administration with additional matching funds provided through municipal economic development funding resources and funding associated with the Commerce Rhode Island Main Streetscape Improvement grant; and

WHEREAS, these funds will be used to complete an analysis and set of final recommendations that develop physical enhancement and remedial recommendations associated with the study area; and

WHEREAS, the analysis and final recommendations study report will advance improvement recommendations that lead to the development of a more vibrant, diverse and economically resilient study area that promotes economic investment and job growth and supports the initiative to develop this area as a commercial arts and entertainment district; and

WHEREAS, the City's selection committee has selected Beta Group, Inc. for the completion of a design recommendation report for urban design improvements at Watchemoket Square in the amount of \$96,730.00.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of East Providence hereby authorizes the Mayor to enter into the necessary contract in an amount not to exceed \$96,730.00 for the Watchemoket/Waterfront Gateway Project.

This Resolution shall take effect upon passage.

Adopted by the City Council: _____

Attest:

City Clerk of East Providence, Rhode Island

Introduced by:

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CITY OF EAST PROVIDENCE

RESOLUTION NO.

**RESOLUTION TO AUTHORIZE DUTIES AND TIME OFF PROCEDURE
FOR THE CITY CLERK FOR**

THE CITY OF EAST PROVIDENCE

WHEREAS, the City Council of East Providence is the sole appointing authority of the City Clerk pursuant to 2-12 of the East Providence Home Rule Charter; and

WHEREAS, the City Clerk shall serve under the auspice of the City Council; and

WHEREAS, the City Clerk serves as a department head and supervisor for the Municipal Clerk, Municipal Court Administrator and Deputy Clerk; and

WHEREAS, the City Clerk oversees the Probate Court, including inspection and keeper of all records of the City; and

WHEREAS, the City Clerk oversees all boards and commissions, ensuring records are properly filed with the Secretary of State and serve as keeper of the City archives; and

WHEREAS, in matters of time off and work schedule, will be approved solely by the City Council, with time off slips submitted to the Director of Personnel for recording purposes only.

NOW, THEREFORE BE IT RESOLVED, that:

The City Council of the City of East Providence authorizes the City Clerk to fully exercise her privilege to serve the City Council under the definitions given in Section 2-12 of the City of East Providence Charter and the Revised Ordinances for the City of East Providence, Chapter 2, Article IV, Division 3, Sections 2-211-225.

The City Council authorizes the City Council President to approve the discharge of any and all earned time of the City Clerk, including vacation, compensation, sick and other such time;

Once approved the City Clerk shall submit said approval in writing to the Director of Personnel who shall record said time;

This Resolution shall take effect upon passage.

Adopted by the City Council: _____

Attest:

City Clerk of East Providence

Introduced by: Council President Britto, Council Vice President Rodericks, Councilwoman Sousa,
Councilman Cahoon and Councilman Mourato