

CITY OF EAST PROVIDENCE
MINUTES—REGULAR COUNCIL MEETING
TUESDAY, JULY 16, 2019
CALL TO ORDER: 6:30 P.M.
Council May Call Executive Session in Room 101
OPEN SESSION: 7:00 P.M.
145 TAUNTON AVENUE – CITY COUNCIL CHAMBERS
EAST PROVIDENCE, RHODE ISLAND

City Council:
Council President, Robert Britto – Ward 1
Council Vice-President: Bob Rodericks – At Large
Councilwoman Anna Sousa – Ward 2
Councilman Nate Cahoon – Ward 3
Councilman Ricardo Mourato – Ward 4

I. CALL TO ORDER 

*President Britto calls the meeting to order.
Councilwoman Sousa is not present for the meeting.*

II. INVOCATION OF EXECUTIVE SESSION – FOR VOTE

The City Council of East Providence may meet in Executive Session pursuant to Rhode Island General Laws §42-46-5 (a) (2)

a) Litigation

Brian Faria v. City of East Providence City Council
C.A. NO. PC-2018-4406
Status Update

b) Complaint by the City of East Providence Against National Grid – Electric

Division of Public Utilities & Carriers
Docket No. D-19-04
Dylan Conley, Assistant Solicitor – City of East Providence
Status Update

c) Providence Country Day School vs. Steven Hazard in his capacity as the Tax Assessor of the City of East Providence

C.A. No. PC-2019-3605
Consideration of Settlement Agreement

d) Approval of Executive Session Minutes – January 2019-March 2019

e) NEW CLAIMS – FOR VOTE

1. Thomas George Associates, LTD.
(Liberty Mutual/Lucy Fontaine)
RM No. 19-011, Claim No. 19-049
2. Jocelyn Senecal
RM. No. 19-029, Claim 19-048

f) Cancellation/Abatements (Assessor)

2017	117.98
2019	72116.29
TOTAL	72234.27

g) SEWER CHARGE ABATEMENTS – FOR VOTE

Robert Baffaro
Zeferino and Maria Costa
Anthony Farah
Nancy Martineau
Gerald Roderick
Jeanne Spira

III. OPEN SESSION

*Motion to seal minutes from Executive Session by Councilman Cahoon.
Motion seconded by Council Vice President Rodericks.
Motion passes 4-0.*

IV. PLEDGE OF ALLEGIANCE 

V. APPROVAL OF CONSENT CALENDAR – FOR VOTE 

All items under, "Consent Calendar" are considered to be of a routine and noncontroversial nature by the City Council and will be enacted by one motion. There will be no separate discussion on these items unless a Council members so requests, in which event the item will be removed from said Consent Calendar and will be considered in its normal sequence in the docket.

No consent calendar.

a) Application for Holiday Sales License

1. Edward Thimas
DBA: Fork N' Sammich
1055 South Broadway
02914

Motion to approve made by: Council Vice President Rodericks
Motion seconded made by: Councilman Mourato
Motion passes 4-0.

2. Van Le
DBA: Grab N Go
350 North Broadway
02916

Motion to approve made by: Councilman Cahoon
Motion to seconded made by: Council Vice President Rodericks
Motion passes 4-0.

3. Debra Kennedy
DBA: Archies
292 Bullocks Point Avenue
02914

Motion to approve made by: Councilman Cahoon.
Motion seconded by: Council Vice President Rodericks.
Motion passes 4-0.

b) Class F: Application for Special Event-Alcoholic Beverage – FOR VOTE

1. John Perry
Teofilo Braga Club Feast of the Holy Ghost
Date: July 12-14, 2019
Location: 26 Teofilo Braga Way
Motion to approve made by: Council Vice President Rodericks
Motion seconded by: Councilman Mourato
Motion passes 4-0.

2. Tony Amaral
Holy Ghost Feast
Date: July 26-28, 2019
Location: 846 Broadway
Motion to approve made by: Council Vice President Rodericks
Motion seconded by: Councilman Cahoon
Motion passes 4-0.

3. Lidia M. Alves
Holy Ghost Brotherhood Feast
Date: July 19-21, 2019
Location: 59 Brightridge Avenue
Motion to approve made by: Councilman Mourato
Motion seconded by: Council Vice President Rodericks
Motion passes 4-0.

c) Application for One Day Entertainment License – FOR VOTE

1. John Perry
Teofilo Braga Club Feast of the Holy Ghost
Location: 26 Teofilo Braga Way
Motion to approve made by: Council Cahoon
Motion seconded by: Councilman Mourato
Motion passes 4-0.

2. Tony Amaral
Holy Ghost Feast
Date: July 26-28, 2019
Location: 846 Broadway
Motion to approve made by: Council Cahoon
Motion seconded by: Councilman Mourato
Motion passes 4-0. Location: 846 Broadway

3. Lidia M. Alves
Holy Ghost Brotherhood Feast
Date: July 19-21, 2019
Location: 59 Brightridge Avenue
Motion to approve made by: Council Cahoon
Motion seconded by: Councilman Mourato
Motion passes 4-0.

4. Gregory S. Dias, Esquire

19th Annual Block Party

Date: July 20, 2019

Location: Tryon Avenue, Gibb Street, Estelle Street

Motion to approve made by: Councilman Cahoon

Motion seconded by: Council Vice President Rodericks

Motion passes 4-0.

5. Tara Machado
Live Band
Date: September 1, 2019
Location: 79 Narragansett Avenue
Motion to approve made by: Council Vice President Rodericks
Motion seconded by: Councilman Cahoon
Motion passes 4-0.

VII. LICENSES REQUIRING PUBLIC HEARING – FOR VOTE

a) Application for Victualing License

1. Edward Thimas
DBA: Fork N’ Sammich
1055 South Broadway
East Providence 02914
Motion to approve made by: Council Vice President Rodericks
Motion seconded by Councilman Cahoon.
Motion passes 4-0.
2. Van Le
DBA: Grab N Go
350 North Broadway
02916
Motion to approve made by Council Vice President Rodericks
Motion seconded by Councilman Cahoon
Motion passes 4-0.

VIII. COMMUNICATIONS

a) Mayoral Communications

1. Mayoral Letter in Response to Councilman Mourato’s proposed Resolution:
RESOLUTION ESTABLISHING THE LANGUAGE OF A PROPOSED AMENDMENT TO THE EAST PROVIDENCE CITY CHARTER AS WILL BE VOTED ON AT THE SUBSEQUENT CHARTER REFERENDUM
Marc Furtado, of the Mayor’s Office addressed the Council and stated he will table his conversation to a later date.

b) Rhode Races – Providence Marathon

(Riley Rancourt)

Race being held on 8:00 am-1:00 p.m. on Saturday and he does not have the date, but he is stating it is the first Saturday in May.

Approvals will be made at a later date. No obstacles seen by the Council.

PUBLIC COMMENT

All persons wishing to make public comment shall sign a public comment sheet stating their name, address and the subject of their docket related item to speak on. This sheet shall be available on a desk at the entrance of the City Hall Chambers no later than forty five (45) minutes before the call to order of any regularly scheduled council meeting and shall be delivered by the City Clerk to the presiding officer no earlier than five (5) minutes before the call to order of the meeting. Each speaker will be limited to three (3) minutes. The order of the speakers will be on a first come, first serve basis and the maximum time for public comment shall be limited to thirty (30) minutes per meeting.

1. *Matthew Barber – Building Inspector and Police Department*
2. *Kirby Furtado – Good Neighbor’s Soup Kitchen*

IX. COUNCIL MEMBER COMMUNICATIONS

1. Status of Bonding for New High School Construction Bond, (to include anticipated bonding schedule, amounts and projected financing rate)-
Discussion Only
Councilman Cahoon
Councilman Cahoon addressed the Council regarding this matter. Open discussion had with the Council.
2. Status of Fiscal Year 2017 and 2018 Financial Audits-Discussion Only
Councilman Cahoon
Councilman Cahoon addressed the Council regarding this matter. Open discussion had with the Council.
3. School Committee Four Year Terms- Discussion Only
Council President Britto
Council President Britto addressed the Council regarding this matter. Open discussion had with the Council.
4. City Wide Dedication-Discussion Only
Councilwoman Sousa
Councilwoman Sousa was absent for the meeting. No discussion was had on this topic.
5. Ward 4 Wire Drop – Discussion Only
Councilman Mourato

X. APPOINTMENTS 

- a) Planning Board –Dr. Alan D’Aiello, Jr.
(New Appointment)
FOR VOTE
*Mayor appointed. Council approved. Letter received from Mayor.
Motion to approve made by: Councilman Cahoon
Motion seconded made by: Council Vice President Rodericks
Motion passes 4-0.*
- b) Assessment Review – Darlene Andrade
(New Appointment)
FOR VOTE
*Mayor appointed. Council approved. Term is 6 years.
Motion to approve by: Council Vice President Rodericks
Motion seconded by: Councilman Cahoon
Motion passes 4-0.*
- c) Conservation Commission – James Boyd
(Reappointment) – Council President Britto
FOR VOTE
*Council appointment. .
Motion to approve by: Council Vice President Rodericks
Motion seconded by: Councilman Cahoon
Motion passes 4-0.*
- d) Historical Commission – Leo Cassie
(Reappointment) – Council President Britto
FOR VOTE
*Council appointment.
Motion to approve by: Council Vice President Rodericks
Motion seconded by: Councilman Cahoon
Motion passes 4-0.*

XI. ORDINANCES 

1. FIRST PASSAGE – FOR VOTE

- a) AN [ORDINANCE](#) IN AMENDMENT OF CHAPTER 2 OF THE REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE, RHODE ISLAND, 1998, AS AMENDED, ENTITLED “ADMINISTRATION”
Section 116-150
Sponsored by Councilman Cahoon

SEE ATTACHED FOR FULL ORDINANCE

*Introduced by: Councilman Cahoon
Motion to approve made by: Councilman Vice President Rodericks
Motion seconded by: Councilman Mourato
Motion passes 4-0.*
- b) AN [ORDINANCE](#) IN AMENDMENT OF CHAPTER 2 OF THE REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE, RHODE ISLAND, 1998, AS AMENDED, ENTITLED “ADMINISTRATION”
Section 166-178
Sponsored by Councilman Cahoon

SEE ATTACHED FOR FULL ORDINANCE

*Introduced by: Councilman Cahoon
Motion to approve made by: Council Vice President Rodericks
Motion seconded by: Councilman Mourato
Motion passes 4-0.*

2. PUBLIC HEARING, SECOND PASSAGE – FOR VOTE

- a) AN [ORDINANCE](#) IN AMENDMENT OF CHAPTER 14 OF THE REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE, RHODE ISLAND, 1998, AS AMENDED, ENTITLED “STREETS AND SIDEWALKS”
Section 14-40
(Co-sponsored by Councilwoman Sousa and Councilman Cahoon)
SECOND PASSAGE – FOR VOTE

SEE ATTACHED FOR FULL ORDINANCE

*Introduced by: Councilman Cahoon. Open discussion by the Council. Public Hearing offered by Council President Britto.
Resident, Peter Midgley objected to the ordinance and exercised his right to speak on this ordinance.
After the conversation with Mr. Midgley, Councilman Cahoon would like to make some revisions to this ordinance.
Motion to table ordinance to revise ordinance by: Councilman Cahoon
Motion seconded by: Councilman Mourato*
- b) AN [ORDINANCE](#) IN AMENDMENT OF CHAPTER 17 OF THE REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE, RHODE ISLAND, 1998, AS AMENDED, ENTITLED “UTILITIES”
Section 17-183
(Councilman Mourato)
SECOND PASSAGE
FOR VOTE

*Ordinance introduced by Councilman Mourato.
This ordinance, if passed, will be in effect on October 1, 2019
Motion to approve made by: Councilman Cahoon
Motion seconded by: Council Vice President Rodericks
Motion passes 4-0.*

XII. NEW BUSINESS

a. REPORTS OF OTHER CITY OFFICIALS

1. City Solicitor, Michael J. Marcello - Claims Committee Report

City Solicitor discussed the Claims Committee Report and any actions of votes taken.
Motion to approve the Solicitor's report made by: Council Cahoon
Motion seconded by: Council Vice President Rodericks
Motion passes 4-0.

XIII. RESOLUTIONS

1. RESOLUTION AUTHORIZING THE MAYOR TO PAY [INVOICES](#) FOR PRECONSTRUCTION EXPENSES FOR THE NEW EAST PROVIDENCE HIGH SCHOOL (April 2019)
Sponsored by Councilman Cahoon
Introduced by: Councilman Cahoon. This resolution for expenses that were actually paid in April. Checks were cut and the City not in arrears or having to pay late fees.
Motion to approve: Council Vice President Rodericks
Motion to seconded made by: Councilman Cahoon
Motion passes 4-0.
2. [RESOLUTION](#) AUTHORIZING THE MAYOR TO PAY INVOICES FOR PRECONSTRUCTION EXPENSES FOR THE NEW EAST PROVIDENCE HIGH SCHOOL (June 2019)
Sponsored by Councilman Cahoon
Introduced by: Councilman Cahoon
This is for approval to pay for the June invoices.
Motion to approve by: Council Vice President Rodericks
Motion seconded by: Councilman Mourato
3. RESOLUTION ESTABLISHING THE LANGUAGE OF A PROPOSED AMENDMENT TO THE EAST PROVIDENCE CITY CHARTER AS WILL BE VOTED ON AT THE SUBSEQUENT CHARTER REFERENDUM
Sponsored by Councilman Mourato
*Introduced by: Councilman Mourato
Open discussion was had with the Council and the City Solicitor. Item being tabled.*

XIV. Reconvene in Executive Session (if necessary) to Complete Items Under Section II, Executive Session

There was no need for this item.

XV. [ADJOURNMENT - FOR VOTE](#)

*Motion to adjourn made by Councilman Cahoon
Motion seconded by Council Vice President Rodericks
Motion passes. Meeting adjourned.*

If communication assistance is needed or any other accommodations to ensure equal participation, please contact the City Clerk, Samantha Burnett at 401.435.7596

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CITY OF EAST PROVIDENCE

CHAPTER

**AN ORDINANCE IN AMENDMENT OF CHAPTER 2 OF THE
REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE,
RHODE ISLAND, 1998, AS AMENDED, ENTITLED “ADMINISTRATION”**

THE COUNCIL OF THE CITY OF EAST PROVIDENCE HEREBY ORDAINS:

SECTION I. Division 5 entitled “Economic Development Commission” of Article III entitled “Boards, Committees, Commissions” of Chapter 2 of the Revised Ordinances of the City of East Providence, Rhode Island, 1998, as amended, entitled “Administration” is amended to read as follows:

Sec. 2-116. Established; composition.

An economic development commission is hereby established in and for the city to consist of nine regular members and the ~~city manager~~ Mayor or designee, the director of planning and economic development or designee and a liaison from the East Providence Chamber of Commerce who shall be ex officio, voting members. Each of the nine regular members of the commission shall be a qualified elector of the city at the time of their appointment and during their incumbency. A strong preference in appointing members shall be given to nominees who have a strong financial background with experience in the fields of banking, accounting, insurance and commercial real estate.

Sec. 2-117. Appointment, term and compensation of members.

The members of the economic development commission shall be appointed by the mayor, subject to approval by the city council, and shall serve without compensation for a term of five years, provided that the original selections for the nine-member commission shall serve staggered terms. Thereafter each appointment shall be made at the expiration of each term and shall be effective for five years from the date of appointment. The mayor, with the advice and consent of the council, shall have the authority to reappoint members.

Sec. 2-118. Filling of vacancies.

Vacancies occurring in the economic development commission shall be filled for the unexpired term by an appointment by the Mayor and confirmation by a majority of the city council.

Sec. 2-119. Removal of members.

The city council, by a majority vote, shall have the authority to remove any member of the economic development commission from office whenever, in its discretion, the best interests of the city shall be served thereby.

Sec. 2-120. Election of officers.

Within 30 days after their appointment, the members of the economic development commission shall meet in regular session and shall organize by electing from their members a chair and secretary. The commission shall elect a chair and a secretary who shall hold office until December 31 of the following year. The commission shall have the authority to elect such other officers as it may deem necessary.

Sec. 2-121. Duties of officers.

- (a) It shall be the duty of the chair to preside over all meetings of the economic development commission. In his **or her** absence, an acting chair may be elected to preside.
- (b) It shall be the duty of the secretary to keep a record of all proceedings of the commission, transmit its recommendations to the mayor and the city council and perform such other duties as are usually performed by the secretary of a deliberative body.

Sec. 2-122. Rules and procedures.

The economic development commission, by the affirmative vote of a majority of its regular members, may adopt rules to govern its meetings and procedures. The rules may be amended from time to time, but only upon notice to all members that such proposed amendments shall be acted upon at a specified meeting. The affirmative vote of a majority of the regular members of the commission shall be required for the approval of the proposed amendment.

Sec. 2-123. Quorum.

A quorum, which shall consist of a majority of current, actively appointed members of the economic development commission, shall be necessary for the conduct of any business of the commission. Ex-officio members in attendance shall also be included as part of the quorum count.

Sec. 2-124. Regular and special meetings.

The chair of the economic development commission shall have the authority to call regular meetings, and special meetings may be called by the ~~city council~~ **Director of Planning and Economic Development or his or her designee**, the chair or any five members of the commission, provided that written notice shall be given to all members.

Sec. 2-125. Absence from four consecutive regular meetings to constitute retirement of member; filling vacancy of retired member.

Absence from four consecutive regular meetings without the formal consent of the economic development commission shall be deemed to constitute retirement of a member, and the vacancy thus created shall be filled thereafter by the appointment, in accordance with the provisions of section 2-117, of a successor to fill the unexpired term of office.

Sec. 2-126. Powers and duties—Generally.

The economic development commission shall have the following powers and duties:

- (1) To confer with and advise the city council and mayor on all matters concerning economic development in the city;
- (2) To advertise the economic advantages and opportunities of the city within the means provided by any appropriations made therefor by the council;
- (3) To study, investigate and appraise economic conditions and trends affecting the city's industry, business and commerce;
- (4) To collect data and information as to the type of industries best suited to the city;
- (5) To compile, coordinate and promulgate information regarding available areas suitable for commercial development in the city;
- (6) To encourage the proper zoning and orderly development of areas suitable for commercial development of the city;
- (7) To aid the city administration, city council and mayor in the attraction of new businesses and encouraging the expansion of existing industries and businesses;
- (8) To cooperate with all community groups that are dedicated to the orderly economic expansion of the city and to furnish them such aid and advice as is deemed appropriate;
- (9) To cooperate with all industries and businesses in the city in the solution of any community problems which they might have and to encourage the management of such concerns to have a healthy and constructive interest in the city's welfare;
- (10) To periodically survey the overall condition of the city from the standpoint of determining whether the city has the climate and furnishes services and facilities that are conducive to economic expansion;
- (11) The commission may advertise, prepare, print or distribute maps, charts, plans and pamphlets which in its judgment it deems necessary to the performance of its duties as set forth in this section within the limit of any funds that may be provided for such purposes.
- (12) To confer with and to provide an advisory opinion to the ~~city manager~~ **Mayor** regarding all commercial and micro loan applications for loans in an amount under \$100,000.00.
- (13) To confer with and to provide an advisory opinion to the ~~city manager~~ **Mayor** and city council regarding all commercial and micro loan applications in an amount over \$100,000.00.

(14) To confer with and to provide an advisory opinion to the city council on extended tax stabilization applications pursuant to the authority given to the commission under city ordinance section 16-68(a)(5).

Sec. 2-127. Same—Limitations.

Except as may otherwise be provided by ordinance, the powers and duties of the economic development commission are of an advisory nature only, and the commission shall not have any powers or duties which conflict with or supersede the powers and duties of other city commissions or boards.

Sec. 2-128. City officials to cooperate.

All officers and department heads of the city shall cooperate with the economic development commission and render all reasonable assistance.

Sec. 2-129. Commission not to incur financial liability in name of city.

Neither the economic development commission nor any member thereof shall incur any financial liability in the name of the city.

Sec. 2-130. Annual report.

The economic development commission shall render annually in the month of January a full report of its activities to the city council.

Secs. 2-131—2-150. Reserved.

SECTION II. This ordinance shall take effect upon its second passage and all ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Given first passage _____ and referred to _____ at 7:00 p.m. for a hearing
and consideration of final passage and adopted

Attest:

City Clerk of the City of East Providence, RI

Introduced by: Councilman Cahoon

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CITY OF EAST PROVIDENCE

CHAPTER

AN ORDINANCE IN AMENDMENT OF CHAPTER 2 OF THE
REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE,
RHODE ISLAND, 1998, AS AMENDED, ENTITLED "ADMINISTRATION"

THE COUNCIL OF THE CITY OF EAST PROVIDENCE HEREBY ORDAINS:

SECTION I. Division 7 entitled "Planning Board" of Article III entitled "Boards, Committees, Commissions" of Chapter 2 of the Revised Ordinances of the City of East Providence, Rhode Island, 1998, as amended, entitled "Administration" is amended to read as follows:

Sec. 2-166. Created; composition; appointment of members generally; qualifications and compensation of members.

- (a) There is hereby created a planning board consisting of ~~five~~ **seven (7)** members who shall be qualified electors of the city and who shall not be public officeholders of the city, except that one of them may be a member of the zoning board of review. The ~~five~~ **seven (7)** members shall be appointed in accordance with the provisions of the city charter and shall receive remuneration for their service on the board as established by the city council.
- (b) ~~In addition to the members of the board provided for in this section, the mayor, subject to confirmation by the city council, shall appoint two alternates to be designated as the first and second alternate members. Alternates shall be qualified electors of the city and shall not reside in the same ward. The alternate members shall serve a term of five years. These alternate members shall sit and may actively participate in hearings. The first alternate shall vote if a member of the board is unable to serve at a hearing and the second shall vote if two members of the board are unable to serve at the hearing. In the absence of the first alternate member, the second alternate member shall serve in the position of the first alternate. The alternate members shall exercise the same duties and functions of a regular member when serving on the board and may be removed from office by the city council in the same manner as a regular member.~~

Sec. 2-167. Ex officio members.

In addition to the planning board members provided for in section 2-166, there shall be three **(3)** ex officio members consisting of the ~~city manager~~ **Mayor** or his **or her** authorized representative, a member of the city council selected by the council and a member of the school committee or its superintendent, who may be appointed by the school committee. All of the ex officio members shall sit with the planning board and shall serve in such capacity for and during their term of office, provided that such ex officio members of the board shall have no voting powers as members of the board.

Sec. 2-168. Appointment of first members; term of office; vacancies; removal from office.

- (a) The four members of the ~~city council~~ **planning board** who are ~~elected~~ **appointed** by ward ~~and the three (3) members appointed city-wide~~ shall appoint one qualified elector of the city from their ward to the planning board subject to approval by a majority of the city council; the ~~remaining at-large member of the council~~ shall appoint one qualified elector of the city to the planning board subject to approval by a majority of the council. The members appointed to the planning board shall serve for a period of five (5) years, except that the initial appointments for members of the planning board pursuant to this division shall be made as follows: The member appointed ~~for~~ **from** Ward 1 shall be appointed for a term of one (1) year, whose term shall expire January 15, 1997; the member appointed ~~for~~ **from** Ward 2 shall be appointed for a term of two (2) years, whose term shall expire January 15, 1998; the member appointed ~~for~~ **from** Ward 3 shall be appointed for a term of three (3) years, whose term shall expire January 15, 1999; the member appointed ~~for~~ **from** Ward 4 shall be appointed for a term of four (4) years, whose term shall expire January 15, 2000; and ~~one (1) the member appointed by the at-large council member~~ **city-wide** shall be appointed for a term of five (5) years, whose term shall expire January 15, 2001. **Two (2) additional city-wide members shall also be appointed. The term of the first appointment shall expire January 15, 2023, and the term of the second appointment shall expire January 15, 2024.**
- (b) Each member shall continue in office until his **or her** successor has been duly appointed and qualified. In case any vacancy shall occur in the board for any cause, the vacancy shall be filled in the manner provided above, and the appointed shall serve for and during the unexpired term of his **or her** predecessor.
- (c) Any member of the board may be removed by the city council for due cause including malfeasance, misfeasance, or nonfeasance generally and in particular:
- (1) Failure to maintain reasonable familiarity with state statutes and local ordinances and rules affecting the board;
 - (2) Failure to disclose conflict of interest for purposes of disqualification when a member has personal or monetary interest in the matter involved or will be affected by a decision of the board.

Sec. 2-169. Election of officers.

The planning board shall elect a chair from its members whose term of office shall be for one (1) year and who may be eligible for reelection. The board may, at its discretion, likewise elect a vice-chair. The board shall also elect a secretary in the same manner as the chair.

Sec. 2-170. Rules of transaction of business; record of resolutions, transactions, etc.

The planning board shall adopt rules for the transaction of its business and shall keep a permanent record of all the resolutions, transactions, findings, determinations and recommendations; and all such records shall become public records.

Sec. 2-171. Duties of officers.

- (a) The chair of the planning board shall preside over all its meetings, and in his **or her** absence the vice-chair, if such office exists, shall take over the duties of the chair. If the board fails to elect a vice-chair, the members of the board shall appoint a temporary chair to conduct the meeting in the absence of the chair.
- (b) It shall be the duty of the secretary to keep minutes of all board meetings, record all its transactions and authenticate such minutes and records. All of the records shall be kept by the secretary as the board's permanent records, which shall be available to the general public for inspection at all times after the authentication of such records.

Sec. 2-172. Powers and duties of board.

- (a) The planning board shall make careful studies of the construction, resources, possibilities and needs of the city with reference to its future and progressive development, and particularly shall investigate and consider any present or pending civic problems involving the physical construction, arrangement or equipment of the city. The board shall also study the causes and prevention of congestion of population, habitation or travel in the city, study the causes and prevention of slum districts and the improvements of any districts in the city which are run down or decreasing in value and study the public health or sanitary condition or public means and facilities for promoting the public health, comfort or welfare of the city.
- (b) It shall be the function and duty of the planning board to make and recommend to the city council for adoption a comprehensive plan for the physical development of the municipality which shall fulfill the requirements of G.L. 1956, § 45-22.2-1 et seq., and cover the following areas: Economic development, land use, housing, natural resources, circulation, cultural and natural resources, and services and facilities.
- (c) The planning board may make reports and recommendations relating to the comprehensive plan and development of the city to public officials and agencies, public utility companies, civic, educational, professional and other organizations and citizens.
- (d) It shall be a function of the planning board to adopt, modify and amend regulations and rules governing land development and subdivision projects within the city and to control land development and subdivision projects pursuant to these regulations and rules. These regulations and amendments thereto, shall be adopted after a public hearing in accordance with G.L. 1956, § 45-23-25 et seq. Printed copies of the regulations shall be available to the general public and shall be revised to include amendments. Any appendices shall also be available. A reasonable charge may be made for copies.
- (e) It shall recommend to the ~~city manager~~ **Mayor**, for inclusion by the ~~manager~~ **Mayor** in his **or her** annual budget, a capital program of proposed capital projects for the five fiscal years next succeeding the budget year, the proposed projects to be arranged in order of preference with recommendations as to which projects should be constructed and in which year. The program of financing the capital projects shall also be presented. All public officials shall upon request furnish to the board, within a reasonable time, such available information as it may require for its work.
- (f) The board shall have authority and be required to perform the following functions:

- (1) Prepare plans for the clearance and rebuilding of slum districts in blighted areas within the city;
- (2) Promote public interest in the understanding of the board's planning, zoning, slum clearance and all other phases of the comprehensive plan;
- (3) Meet at least once each month and more often if necessary to accomplish its purposes and objectives;
- (4) Request additional assistance for special survey work from the ~~city manager~~ Mayor who may, at this discretion, assign to any department or direct such department to make such special studies as the board may request;
- (5) Make and recommend plans for the planning, improving and redeveloping of neighborhoods within the city;
- (6) Make and recommend plans for the re-planning, reconstruction and redeveloping of any district which may be destroyed in whole or in part or seriously damaged by fire, earthquake, flood or other disaster;
- (7) Receive and review all applications for change of zoning made to the city council and consider the applications for recommendation to the council.

~~Sec. 2-173. Entry upon land; placing markings, etc., upon land.~~

~~The members of the planning board in the performance of their functions are hereby empowered to enter upon any land within the city for the purpose of examining and surveying the land without being subjected to damages in an action of trespass by such owners. The members are also authorized to place and maintain any necessary staking and markings thereon in the performance of their duties.~~

Sec. 2-174. Comprehensive plan—Purpose.

The comprehensive plan shall be made for the purpose of guiding and accomplishing coordinated, adjusted and harmonious development of the physical ground of the city which will, in accordance with the future and existing needs, best promote public health, safety prosperity, the general welfare of the people and the economy and efficiency of communal life.

Sec. 2-175. Same—Preparation.

- (a) The comprehensive planning process shall be undertaken in accordance with G.L. 1956, § 45-22.2-1 et seq. After a comprehensive study is made by the planning board, it shall prepare a comprehensive plan with accompanying maps, plats, charts and descriptive explanatory matter showing the board's recommendations for physical development of the general location, character and extent of streets, bridges, viaducts, parks, parkways, waterway and waterfront developments, playgrounds and other public ways, grounds, public places or areas, the general location of public buildings and other public property, the general location and extent of public utilities and terminals, whether publicly or privately owned, for water, light, power, heat, sanitation, transportation, communication and other purposes and the acceptance, widening, removal, extension, relocation, narrowing, vacation, abandonment or change of use

of any of the foregoing public ways, grounds, places, areas, buildings, properties, utilities or terminals.

- (b) The comprehensive plan may be prepared by the board for recommendation to the **Mayor and city council in accordance with G.L. 1956, § 45-22.2-1**, either as a whole plan or in parts from time to time, which shall correspond generally with one or more of the functional subdivisions of the subject matter of the comprehensive plan.
- (c) The board may, from time to time, recommend additional amendments, extensions, deletions or additions to the comprehensive plan.
- (d) The preparation of the plan or any part, amendment or addition thereof shall be approved by a vote of the majority members of the board. Such vote shall refer expressly to the maps, descriptive matter and other matters intended by the board to form the whole or part or parts of the plan. The vote shall be recorded on the prepared plan, part or parts thereof by the identifying signature of the secretary of the board, and the plan, part or parts thereof shall be submitted to the city council for approval or rejection or to be returned to the planning board for further study and revision.
- (e) In the study for the preparation of the comprehensive plan, part or parts thereof, the planning board may recommend to the **Mayor and city council** for approval the letting out of contracts for professional services and consultants which the board deems necessary. The engagement of professional services and consultants shall be within the limits of the amounts appropriated for those services by the city council in its annual budget.

Sec. 2-176. Same—Adoption.

- (a) Upon completion of the comprehensive plan, part or parts thereof, the planning board may recommend the plan, part or parts thereof, to the city council for its consideration to either adopt, reject or refer the plan, part or parts thereof, back to the planning board with instructions to amend, modify or expand the plan, or parts thereof. After complying with the city council's directive, the board shall submit the modified plan, part or parts thereof to the council for adoption in its final form. ~~The adoption of the comprehensive plan, part or parts thereof, in its final form shall be a majority vote of the city council.~~
- (b) The city comprehensive plan consisting of an inventory and analysis of existing conditions; land use plan element; housing plan element; economic development plan element; natural, historical and cultural resources plan element; recreation, conservation and open space plan element; community services and facilities plan element; and circulation plan element is hereby adopted as the comprehensive plan for the city. The comprehensive plan shall become effective upon approval by the state pursuant to the laws of the state contained in G.L. 1956, § 45-22.2-1 et seq., and any rules and regulations adopted by the state pursuant to such statute.

Sec. 2-177. Same—Construction, etc., of streets, parks, etc., after adoption of plan.

- (a) Whenever the city council shall have adopted the comprehensive plan of the city, or any part or parts thereof, then and henceforth no street, park or other public way, ground, place or area, no public building or structure and no public utility, whether publicly or privately owned, shall be constructed or authorized in the city until and unless the location and extent thereof shall

have been submitted to the planning board for its recommendation of approval or disapproval to the city council. If the planning board shall recommend its disapproval of such projects, the board shall communicate its reasons of disapproval to the city council, and the city council may either adopt or reject the decision of the planning board. The city council may refer any matter relative to the comprehensive plan, part or parts thereof to the appropriate board, commission or department head with instructions to proceed in accordance with the council's directive.

- (b) The acceptance, widening, removal, extension, relocation, narrowing, vacation, abandonment, change of use or acquisition of land for sale or lease of any street or other public way, ground, place, property or structure shall be submitted to the planning board for its approval or disapproval and such recommendations, with the board's reasons, to the city council as it may deem proper. Failure of the board to act on matters presented to it contained in this section within 30 days from the date of its filing shall constitute an approval and recommendation of the matters presented to the city council.

Sec. 2-178. Department of planning and economic development; director of planning and economic development; division of planning; division of economic development.

- (a) There shall be a department of planning and economic development, the head of which shall be known as the director of planning and economic development who shall be appointed by the city manager Mayor. ~~and who shall be qualified by special training and experience in the field of city planning.~~ The director of planning and economic development shall possess a bachelor's degree in public or business administration, economics, finance, urban planning, or a related field.

- (b) The department of planning and economic development shall be divided into two (2) divisions, the division of planning and the division of economic development.

- 1) The division of planning shall create, maintain, and implement all neighborhood, redevelopment and special area plans, and oversee environmental planning, historic preservation planning, and transportation planning and transit initiatives.
- 2) The division of economic development shall be responsible for identifying and promoting development opportunities for business growth and development in the city. The division is also responsible for disbursing and monitoring the expenditure of federal community development funding. The division shall be responsible for identifying opportunities to expand development for arts and culture within the city.
- 3) The director of planning and economic development shall work with the division of building inspection for the purpose of coordinating permitting for developments from the design phase to final inspection.
- 4) The director of planning and economic development shall work with the director of finance and other members of the finance department as may be necessary for the purpose of maximizing economic development initiatives in the city and to promote the long term

financial wellbeing of the city which shall include the formulation of a multi-year financial forecast.

(b c) The director of planning and economic development or his or her designee shall be the technical advisor of the planning board and shall be responsible for the preparation of all records of the board, which records shall be authenticated by the board's secretary. The director shall also have the power to call a special meeting of the planning board.

(e d) The director of planning and economic development shall be the administrative head of the department of planning and economic development who, in addition to such other duties fixed by the ~~city manager or the city council~~ Mayor, shall prepare a fiscal department budget for presentation to the ~~city manager~~ Mayor. Such budget shall set forth the necessary funds for the department of planning and economic development, as well as the funds for the use of the planning board.

SECTION II. This ordinance shall take effect upon its second passage and all ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Given first passage and referred to at 7:00 p.m. for a hearing
and consideration of final passage and adopted

Attest:

City Clerk of the City of East Providence, RI

Introduced by: Councilman Cahoon

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CITY OF EAST PROVIDENCE

CHAPTER

AN ORDINANCE IN AMENDMENT OF CHAPTER 14 OF THE
REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE,
RHODE ISLAND, 1998, AS AMENDED, ENTITLED
"STREETS AND SIDEWALKS"

THE COUNCIL OF THE CITY OF EAST PROVIDENCE HEREBY ORDAINS:

SECTION I. Sec. 14-40 entitled "Removal of snow and ice" of Article III entitled "Sidewalks" of Chapter 14 entitled "Streets and Sidewalks" of the Revised Ordinances of the City of East Providence, Rhode Island, 1998, is amended to read as follows:

Sec. 14-40. Removal of snow and ice.

(a) *Definitions.* For the purpose of this section, the following definitions shall apply:

(1) *Sidewalk* means any portion of the sidewalk area which has been made smooth by the application of cement, concrete, asphalt, brick, or other substance, or compacted and made smooth.

(2) *Sidewalk area* means that portion of the street between the property line and the curb line of the street which is set aside, laid out or used for pedestrian traffic.

(3) *School pedestrian area* means any sidewalk or sidewalk area abutting within five-hundred (500) feet of the property on which any public or private school resides.

(4) *Curb cut* means any break in the curb line between a sidewalk or sidewalk area, a street, highway or public place.

~~(b) — Removal of snow and ice required. The owner, occupant or any person having the care of any building or lot of land bordering on any street, highway, square or public space within the city where there is a sidewalk shall, within the first 24 hours after any snow has ceased to fall, remove the snow and ice from said sidewalk.~~

~~(c) — Depositing snow. Snow and ice removed from a sidewalk, private yard or private driveway shall not be thrown or deposited on any street, sidewalk or any real property of another property owner.~~

~~(d) — Penalties. All violations of this section shall be subject to a written warning placed upon the front entrance of the property for a first offense following the 24 hour period after any snow has ceased to fall. A fine of \$25.00 for a second offense, and a fine of \$75.00 for a third and subsequent offenses. If snow and ice is not cleared following 48 hours after any snow has ceased to fall, and a written warning has been issued, a fine of \$25.00 will follow. If snow and ice is not cleared following 72 hours after any snow has ceased to fall and the issuance of a written warning, a fine of \$75.00 will follow. Any additional 24 hour periods beyond the first 72 hours will be followed with an additional \$25.00 fine for each day snow and ice remains on the sidewalk.~~

(b) All owners of any property bordering any street, highway, or public place within the city shall, within the first 24 hours after the end of any snowfall, or the fall or deposit of snow and ice on the sidewalk or sidewalk area bordering said property, from any cause whatsoever shall:

(1) Remove, or cause to be removed all snow or ice from a path not less than three (3) feet in width from the entire length of said sidewalk adjacent to the sidewalk area.

(2) Remove, or cause to be removed all snow or ice from a path not less than three (3) feet in width from any curb cut in said sidewalk adjacent to the sidewalk area.

(3) For corner lots, remove or cause to be removed all snow or ice from a path not less than three (3) feet in width, extending the length of the sidewalk adjacent to the sidewalk area, and including the street curbs occurring at the intersection forming the street corner.

(4) Remove, or cause to be removed all snow and ice form a path not less than three (3) feet in width from any street curb abutting a painted crosswalk.

(5) Remove or cause to be removed all snow or ice deposited on or within one (1) foot of any fire hydrant on the sidewalk or sidewalk area bordering said property.

(6) Not cause any snow or ice removed from any sidewalk, sidewalk area, curb cut, street curb, or driveway to be deposited in any street, highway or public place; or upon a sidewalk or sidewalk area bordering another owner's property.

(7) Treat any such area from which snow or ice has been removed with sand, salt or other suitable material.

(c) Penalties for violation. All violations of this section shall be subject to a written notice issued by city officials as set forth in Sec. 14-41, and placed upon the property in violation of this ordinance. Issued notices will be accompanied by fines as follows:

(1) If snow and ice is not cleared in accordance with this section within the first 24 hours after the end of any snowfall, or the fall or deposit of snow or ice, the property owner shall be fined \$25.00.

(2) For the first 24-hour period occurring after a written notice is issued that snow and ice is not cleared in accordance with this section, the property owner shall be issued a second notice, and fined an additional \$75.00.

(3) For each 24-hour period occurring after a second notice is issued that snow and ice is not cleared in accordance with this section, the property owner shall be issued an additional notice and fined an additional \$25.00.

(4) For all violations of this section occurring within a school pedestrian area, the fines established within subsection (c) of this ordinance shall be doubled.

(d) Hardship. Any owner of any property bordering any street, highway, or public place within the city, who is physically incapable of removing snow or ice in accordance with this section, may apply to the Director of Public Works for a hardship waiver from this ordinance. Upon such application, the Director of Public Works will recommend approval or denial of the hardship waiver to the City Council. The City Council shall approve or deny the hardship waiver. The following conditions shall warrant consideration for approval of a hardship waiver:

(i) If the owner furnishes documentation from a board certified physician indicating that the owner suffers from a medical condition that prevents him or her from shoveling snow;

(ii) If the owner furnishes evidence of 30% or greater military disability rating;

(iii) If the owner furnishes documentation, such as a Social Security benefits statement, demonstrating that the owner is 100% disabled.

(e) City discretion. The city may at its discretion remove the snow and ice from the sidewalk if the owner, ~~occupant~~ or person refuses to comply with subsection (b), ~~or if the owner has been granted a hardship waiver in accordance with subsection (d).~~ If the city and/or its agents removes the snow and ice from the sidewalk area, the city may recover the ~~actual costs of such removal~~ whole cost incurred for such removal by imposing a lien on the property as authorized by law for the enforcement of common liens and property. Such lien will be recorded to ensure payment of such cost, unless such person has been granted a hardship waiver in accordance with subsection (d).

SECTION II. This ordinance shall take effect upon its second passage and all ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Given first passage and referred to
hearing and consideration of final passage; and adopted

at 7:00 P.M. for a

Attest:

City Clerk of the City of East Providence, Rhode Island

Introduced by: Councilman Cahoon & Councilwoman Sousa

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CITY OF EAST PROVIDENCE

CHAPTER

**AN ORDINANCE IN AMENDMENT OF CHAPTER 17 OF THE
REVISED ORDINANCES OF THE CITY OF EAST PROVIDENCE,
RHODE ISLAND, 1998, AS AMENDED, ENTITLED "UTILITIES"**

THE COUNCIL OF THE CITY OF EAST PROVIDENCE HEREBY ORDAINS:

SECTION I. Subsection (f)(7) of Sec. 17-183 entitled "Charges to be based upon water consumption; rate" of Article III entitled "Sanitary Sewer System" of Chapter 17 of the Revised Ordinances of the City of East Providence, Rhode Island, 1998, as amended, entitled "Utilities" is amended to read as follows:

- (f) Any property using city water or using other than city water which makes use of a so-called "deduct" meter shall not be entitled to the 3,500 cubic foot exemption provided for herein.
- (1) The owner is to install and bear the associated costs of a deduct meter;
 - (2) The deduct meter is to meet customary minimum standards as established by the city department of public works;
 - (3) The deduct meter is to be installed by a licensed plumber;
 - (4) The owner is to submit a certification by a licensed plumber to the city department of public works covering the date of meter installation; the type and specifications of the installed meter; location of the installed meter; and that the meter reads solely extraneous water use;
 - (5) The owner is to submit a certification, permission and acknowledgment document to the city department of public works:
 - a. Guaranteeing access of unscheduled random meter inspections by authorized agents of the city department of public works; and
 - b. Agreement and understanding that sewer use credits will be granted only if all stated owner requirements for deduct meters are met and owner uses city department of public works provided reading cards in reading the deduct meter and submitting the readings to the city department of public works by a prescribed deadline.
 - (6) The owner is to submit a certification by a licensed plumber at the ten-year anniversary date of deduct meter installation (and at ten-year intervals thereafter) that either:
 - a. A new meter has been installed; or
 - b. The meter has received major maintenance and recalibration.
 - (7) For filling swimming pools, a property owner may be eligible for a one-time reduction of the sewer charge in the amount of ~~\$30.00~~ **100.00**. The owner is to submit a certification to the city department of public works which states the following:

- a. Date of new pool installation (including submission of the approved building permit), or proof of pool repair (i.e., receipt from repair contractor) which necessitated the draining and refilling of the pool.
- b. Pool must contain a minimum of 7,480 gallons (1,000 cubic feet) which is comparable to an 18-foot diameter above-ground pool, or greater.
- c. That, when emptied, the pool water will not discharge into a city sewer.
- d. **Additional credit may not be applied for under the sewer abatement ordinance.**

SECTION II. Subsection (g) of Sec. 17-183 entitled “Charges to be based upon water consumption; rate” of Article III entitled “Sanitary Sewer System” of Chapter 17 of the Revised Ordinances of the City of East Providence, Rhode Island, 1998, as amended, entitled “Utilities” is amended to read as follows:

- (g) **Upon written request of the property owner, an adjustment of an excessive sewer consumption charge of \$250.00 or less may be approved by the director of public works** ~~Upon written request of the property owner, and any requests above \$250.00 an adjustment of an excessive sewer consumption charge may be approved by the city council sitting as the claims committee with a review and recommendation by the director of public works if the request meets all of the following conditions:~~

- (1) **The property owner submits his or her written request within ninety (90) days of any occurrence giving rise to a claim for excessive sewer consumption.**
- ~~(1)~~(2) The excessive consumption must exceed the average of three (3) prior years same period consumption at the property by ~~33~~ **50** percent.
- ~~(2)~~(3) Excessive use cannot be caused by change in use, i.e., added living units or conversion from residential to commercial.
- ~~(3)~~(4) If the property was billed for water that did not enter the sewer system during a specific time period, the customer shall provide documentation from a licensed plumber supporting the occurrence and repair of the leak, along with a copy of the paid repair receipt. The customer may also provide additional documentation to prove that water did not enter the sewer system to the satisfaction of the director of public works. The average usage for the property will be determined by meter readings. This average will be compared to the period in question, to establish whether or not an adjustment is warranted.
- ~~(4)~~(5) If the customer is unable to provide documentation as noted in the section above, the adjustment to the sewer consumption charge will be computed in accordance with the following formula:

Total billed consumption, minus prior year same period consumption, equals excessive consumption. Excessive consumption divided by two, plus normal consumption, equals the total adjusted consumption upon which the adjusted sewer consumption charge will be calculated. The calculation will be made using the sewer charges in effect for the billing period in question.

- ~~(5)~~(6) The adjusted amount will be deducted from the amount owed if the bill is unpaid or credited to the account if the bill has been paid. There will be no adjustment of interest charges unless the written request had been received prior to the due date of the bill.
- (7) The property owner shall not be more than thirty (30) days delinquent on their water or sewer bill at the time of a request for a sewer charge abatement.
- (8) Any request for a sewer charge abatement caused in connection with water use associated with leaking toilets, faucets, or other internal fixtures where the water was discharged into the City's wastewater system will not be eligible for a sewer charge abatement.
- (h) On a quarterly basis, the director of public works shall provide to the Mayor and the City Council a written report stating the total amount of sewer charge abatements requested and the total amount approved by him/her pursuant to Sec. 17-183(g).

SECTION III. This ordinance shall take effect on October 1, 2019 after second passage and all ordinances or parts of ordinances inconsistent herewith are hereby repealed.

Given first passage _____ and referred to _____ at 7:00 p.m.
for a hearing and consideration of final passage and adopted

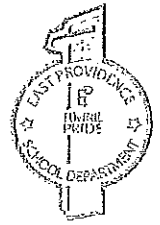
Attest:

City Clerk of the City of East Providence, Rhode Island

Introduced by: Councilman Mourato



East Providence School Department



145 TAUNTON AVENUE
EAST PROVIDENCE, RHODE ISLAND 02914-4505

KATHRYN M. CROWLEY
SUPERINTENDENT OF SCHOOLS

CRAIG T. ENOS
DIRECTOR OF FINANCE

MEMO

To: Malcolm Moore, Director of Finance

From: Craig Enos, Director of Finance *CEnos*

Date: May 15, 2019

RE: Architect, OPM and Commissioning Agent Invoices

The following invoices have been approved for payment by the East Providence High School Building Committee and the East Providence School Committee. Total amount for the invoices is \$658,049.41.

Firm	Amount
Ai3 Basic Services April 2019	\$886,078.80
Ai3 Extra Services April 2019	\$33,318.84
Peregrine Group LLC April 2019	\$59,000.00
Stephen Turner Inc., February 2019	\$1,960.00
Stephen Turner, Inc., April 2019	\$4,385.00
TOTAL	\$984,742.64

Thank you for your assistance in processing these invoices.

The East Providence School Department, in partnership with families and the community, is committed to provide a comprehensive, inclusive program of academic excellence in a safe, nurturing environment preparing all students to become responsible, life-long learners able to meet the challenges of the 21st century.

Telephone 401-383-2224 X30051 • Fax 401-415-8956 • E-mail: cenos@epschoolsri.com • TTY 800-745-5555 • Voice 800-745-6575

The East Providence School Department does not discriminate on the basis of age, sex, sexual orientation, race, religion, national origin, color or handicap in accordance with applicable laws and regulations

PA \$ 1902833



Peregrine Group LLC
20 Newman Avenue, Ste. 1005
Rumford, RI 02916
(401) 270-0600
Rumford Center Bldg. 3

Invoice

Date	Invoice #
4/30/2019	2019-0193

Bill To
East Providence School District 145 Taunton Avenue East Providence, RI 02914

Project

Terms	Due Date
	4/30/2019

Description	Amount
Real estate advisory and consulting services for April 2019 *Detail Attached	59,000.00
<p style="text-align: right;"><i>5/13/19 Building Committee approved CEM</i></p> <p style="text-align: right;"><i>EPSD School Committee 5/16/19 CEM</i></p> <p style="text-align: right;">Total Due</p>	\$59,000.00

If you have any questions about this invoice please call 401-270-0600 or email info@peregrinegrp.com.

PEREGRINE



GROUP LLC

MEMORANDUM

To: EP District Office
From: Peregrine Group
Date: 5.1.19
Subj: **EPHS April Project Meetings/Activities**

- Contract Coordination Meetings
 - 4.1.19
 - 4.15.19
 - 4.25.19

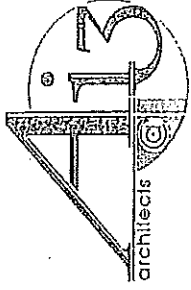
- Budget/Cashflow Preparation
 - 4.8 -4.9.19

- Committee Meetings and Preparation
 - 4.2.19 Building Committee
 - 4.9.19 School Committee

- Project Team Meetings
 - 4.2.19 – Coordination/Planning
 - 4.4.19 – Site Electrical
 - 4.10.19 – NECHPS/Utility Coordination
 - 4.15.19 - Coordination
 - 4.18.19 – Pre-Bid Walk Through
 - 4.22.19 – Coordination
 - 4.23.19 – Bid List Review/Coordination
 - 4.24.19 – Culinary Walk-Through
 - 4.30.19 – City Department Coordination

- Meeting with Mayor
 - 4.10.19

PO 1401939



ARCHITECT / ENGINEER REQUEST FOR PAYMENT

AI3 Architects, Inc.
526 Boston Post Road
Wayland, MA 01778

East Providence School District
ATTN: Mr. Craig T. Enos, Director of Finance
145 Taunton Avenue
East Providence, RI 02914

Telephone: 508-358-0790
Fax: 508-358-0791

Telephone: (401) 383-2224
Email: cenos@epschooalst.com

Contract for: East Providence High School

Period Ending: **April 30, 2019**
BASIC SERVICES
Invoice 0006B-1801.00

Project Phase	Approved Budget	Percent of Total	Previously Approved Payments	Request This Period	Total Complete to Date	% Complete	Balance to Finish
Schematic Design Phase	\$ 1,999,831.00	13.00%	\$ 1,999,831.00	\$ -	\$ 1,999,831.00	100.00%	\$ -
Design Development Phase	\$ 3,691,995.00	24.00%	\$ 738,399.00	\$ 886,078.80	\$ 1,624,477.80	44.00%	\$ 2,067,517.20
Construction Documents Phase	\$ 5,691,826.00	37.00%	\$ -	\$ -	\$ -	\$ -	\$ 5,691,826.00
Procurement Phase	\$ 461,499.00	3.00%	\$ -	\$ -	\$ -	\$ -	\$ 461,499.00
Construction Phase	\$ 3,538,162.00	23.00%	\$ -	\$ -	\$ -	\$ -	\$ 3,538,162.00
Totals	\$ 15,383,313.00	100.00%	\$ 2,738,230.00	\$ 886,078.80	\$ 3,624,308.80	23.56%	\$ 11,759,004.20

Architect:
Firm: AI3 Architects, Inc.

Reviewed: Project Manager
Firm: Reregine Group LLC / CGA Project Management

Approved:
LGU: East Providence School District

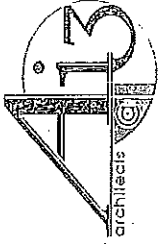
By:
Date: 5-6-19

By:
Date: 5/14/19

526 Boston Post Road Wayland, MA 01778

P 508.358.0790 F 508.358.0791 www.ai3architects.com

190212



ARCHITECT / ENGINEER REQUEST FOR PAYMENT

A13 Architects, Inc.
526 Boston Post Road
Wayland, MA 01778

East Providence School District
ATTN: Mr. Craig T. Enos, Director of Finance
145 Taunton Avenue
East Providence, RI 02914

Telephone: 508-358-0790
Fax: 508-358-0791

Telephone: (401) 383-2224
Email: cenos@epschoolsfd.com

Period Ending: **April 30, 2019**
EXTRA SERVICES
Invoice 0005E-1801.00

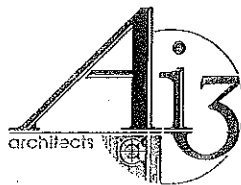
Contract for: East Providence High School

Project Phase	Approved Budget	Percent of Total	Previously Approved Payments	Request This Period	Total Complete to Date	% Complete	Balance to Finish
Site Survey - Topographical & Boundary Survey	\$ 50,215.00	9.48%	\$ 50,215.00	\$ -	\$ 50,215.00	100.00%	\$ -
Geotechnical Investigation, Subsurface Explorations, Recommendations, and Report	\$ 100,782.00	19.03%	\$ 41,320.62	\$ -	\$ 41,320.62	41.00%	\$ 59,461.38
Traffic Survey, Analysis, Recommendations, and Report	\$ 40,656.00	7.68%	\$ 15,488.00	\$ -	\$ 15,488.00	38.10%	\$ 25,168.00
Hydrant Flow Testing	\$ 3,448.00	0.65%	\$ 3,448.50	\$ -	\$ 3,448.50	100.00%	\$ 0.50
Regulatory Permitting	\$ 22,385.00	4.23%	\$ 726.00	\$ 2,808.15	\$ 3,534.15	15.79%	\$ 18,850.85
Environmental Permitting	\$ 9,983.00	1.88%	\$ 2,715.24	\$ -	\$ 2,715.24	27.20%	\$ 7,267.76
Environmental Engineering	\$ 72,702.00	13.73%	\$ 21,850.03	\$ 30,510.69	\$ 52,360.72	72.02%	\$ 20,341.28
Hazardous Materials Destructive and Roofing Testing	\$ 3,080.00	0.58%	\$ 3,080.00	\$ -	\$ 3,080.00	100.00%	\$ -
Hazardous Materials Inspection and Design: Investigation, Recommendations, Quantity Analysis, Report, and Specifications	\$ 5,720.00	1.08%	\$ 3,850.00	\$ -	\$ 3,850.00	67.31%	\$ 1,870.00
Hazardous Materials Construction Monitoring and Air Sampling	\$ 203,500.00	38.42%	\$ -	\$ -	\$ -		\$ 203,500.00
Hazardous Materials: CTC Building	\$ 1,210.00	0.23%	\$ 1,210.00	\$ -	\$ 1,210.00	100.00%	\$ -
Phase 2: Geoenvironmental Analysis of Soils for Contamination and Disposal Restrictions (ONLY if required)	\$ 16,000.00	3.02%	\$ -	\$ -	\$ -		\$ 16,000.00
Preparation of Educational Specifications	included at no additional charge						
Programming and Conceptual Design for Renovation of the Existing CTC Building	included at no additional charge						
Totals	\$ 529,682.00	100.00%	\$ 143,903.39	\$ 33,318.84	\$ 177,222.23	33.46%	\$ 352,459.77

Architect: **Firm: A13-Architects, Inc.**
By: *[Signature]*
Date: **4-30-19**

Reviewed: Project Manager
Firm: Peregrine Group LLC / GGA Project Management
By: *[Signature]*
Date: **5-6-19**

Approved:
LGU: East Providence School District
By: *[Signature]*
Date: **5/14/19**



April 30, 2019

Mr. Sam Bradner
Peregrine Group LLC
20 Newman Avenue
Rumford Center, Building #3
Suite 1005
Rumford, RI 02916

Dear Sam,

The following invoice is for Traverse Landscape Architect's time spent-to-date on the "Regulatory Permitting" item for the East Providence High School:

TRAVERSE LANDSCAPE ARCHITECTS	
<u>04/16/19 Invoice #2697 Task 3.0 – East Providence High School</u>	<u>\$ 2,552.86</u>
SUBTOTAL	\$ 2,552.86

Designer Fees associated with the coordination and execution of these services
as per the not-to-exceed fee as identified in the Contract for Designer Services: \$ 255.29

This GRAND TOTAL amount of **\$2,808.15** is shown in our Architect / Engineer Request For Payment 0005E-1801.00 for the period ending April 30, 2019 for EXTRA Services.

If you have any questions please feel free to contact me.

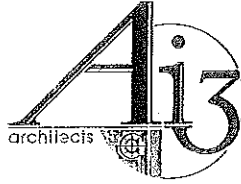
Sincerely,

A handwritten signature in black ink, appearing to read 'Kristen Baker', written over a horizontal line.

Kristen Baker, Associate | Office Manager
Ai3 Architects, Inc.

cc: Craig Enos, EPSD
Dan Tavares, CGA
James Jordan, Ai3
Scott Dunlap, Ai3





April 30, 2019

Mr. Sam Bradner
Peregrine Group LLC
20 Newman Avenue
Rumford Center, Building #3
Suite 1005
Rumford, RI 02916

Dear Sam,

The following invoice is for Traverse Landscape Architect's time spent-to-date on the "Environmental Engineering" item for the East Providence High School:

TRAVERSE LANDSCAPE ARCHITECTS	
04/16/19 Invoice #2697 Task 6.0 – East Providence High School	\$ 27,736.99
SUBTOTAL	\$ 27,736.99

Designer Fees associated with the coordination and execution of these services
as per the not-to-exceed fee as identified in the Contract for Designer Services: \$ 2,773.70

This GRAND TOTAL amount of **\$30,510.69** is shown in our Architect / Engineer Request For Payment 0005E-1801.00 for the period ending April 30, 2019 for EXTRA Services.

If you have any questions please feel free to contact me.

Sincerely,

A handwritten signature in cursive script, appearing to read 'Kristen Baker', is written over a horizontal line.

Kristen Baker, Associate | Office Manager
Ai3 Architects, Inc.

cc: Craig Enos, EPSD
Dan Tavares, CGA
James Jordan, Ai3
Scott Dunlap, Ai3





TRAVERSE

landscape architects

DATE	INVOICE#
4/16/2019	2697
TERMS	DUE DATE
Net 30	5/16/2019

Traverse Landscape Architects
 150 Chestnut Street, 4th Floor
 Providence, RI 02903

Project: East Providence High School-Schematic through Construction Observations
 Period: March 1, 2019 to March 30, 2019

BILL TO:
Company: A13 Architects
Attn: Mr. Scott Dunlap
Address: 526 Boston Post Road
Wayland, MA 01778

AMOUNT DUE	ENCLOSED
\$30,289.85	

Please detach top portion and return with your payment

Task	Fee	% Complete	Earned	Project #	
				K1006	Billing
1.0 Land Survey	\$ 45,650.00	100%	\$ 45,650.00	\$	-
2.0 Hydrant Flow Test	\$ 3,135.00	100%	\$ 3,135.00	\$	-
3.0 Regulatory Permitting	\$ 20,350.00	16%	\$ 3,212.86	\$	2,552.86
4.0 Environmental Permitting	\$ 9,075.00	27%	\$ 2,468.40	\$	-
5.0 Traffic Engineering	\$ 36,960.00	38%	\$ 14,080.00	\$	-
6.0 Environmental Engineering	\$ 66,092.00	72%	\$ 47,600.65	\$	27,736.99
Total Fee \$ 181,262.00			Total Billing \$		30,289.85

Outstanding Invoices:

Invoice #	Date	Amount
2677	3/17/2018	\$ 16,588.00

4/30/19
 0005E-1801.00

City of East Providence

145 Taunton Avenue
East Providence, RI 02914

23602

DATE	PURCHASE ORDER NUMBER
2/25/2019	1901939
AMOUNT	ACCOUNT CODE
\$15,383,313.00	1-30026-000-53408

PURCHASE ORDER COPY

COPY

A13 ARCHITECTS, INC.
526 Boston Post Road
Wayland, MA 01778

Purchase Terms and Conditions

1. Show Purchase Order number on all invoices and packages
2. All shipments are FOB point East Providence unless otherwise instructed
3. Please see attached City of East Providence Standard Purchase Order Terms & Conditions

SHIP PREPAID TO:

CONTROL AND ACCOUNTS DIVISION
CITY OF EAST PROVIDENCE
145 TAUNTON AVENUE
EAST PROVIDENCE, RI 02914

Vendor Phone (508) 358-0790 Vendor Fax (508) 358-0791 Vendor Code 789540

Delivery Required	Terms	Bid or Quote No.	# Attachments
			0

ITEM	ORDER	RCV	DESCRIPTION	Unit Price	TOTAL PRICE
1	1.00		Schematic Design Phase for the new high school	1,999,831.00	\$1,999,831.00
2	1.00		Design Development Phase	3,691,995.00	\$3,691,995.00
3	1.00		Construction Documents Phase	5,691,826.00	\$5,691,826.00
4	1.00		Procurement Phase	\$461,499.00	\$461,499.00
5	1.00		Construction Phase	3,538,162.00	\$3,538,162.00
TOTAL					\$15,383,313.00

pay partial \$ 886,078.80
Line # 2

APPROVED
City of East Providence
Mayor Roberto M. DuSilva
[Signature]
Signature

Requisition Quotes

Override Reason: City Bid

- 1 None Available
- 2 None Available
- 3 None Available

CERTIFICATION OF RECEIPT

I CERTIFY THAT I HAVE PERSONAL KNOWLEDGE THAT THE MATERIAL AND/OR SERVICES ITEMIZED ABOVE HAVE BEEN RECEIVED. PLEASE REMIT PAYMENT.

AUTHORIZED SIGNATURE

DATE

[Signature]
4/17/19

RECEIVING REPORT

1903535



STEPHEN TURNER INC.
Building Better Performance

East Providence School District
East Providence High School

For period ending: 28-Feb-19

Invoice # 2643

Project/Phase	Approved Budget	Previously approved payments	Request this period	Total completed to date	Balance to finish
Design Development and Construction Documents Phases	\$ 16,000.00	\$ -	\$ 1,960.00	\$ 1,960.00	\$ 14,040.00
Bidding Phase	\$ 690.00	\$ -			\$ 690.00
Construction Phase	\$ 44,000.00	\$ -			\$ 44,000.00
Acceptance Phase	\$ 65,400.00	\$ -			\$ 65,400.00
Project Closeout	\$ 4,700.00	\$ -			\$ 4,700.00
Post Commissioning	\$ 21,000.00	\$ -			\$ 21,000.00
Building Envelope/Roofing Systems	\$ 43,200.00	\$ -			\$ 43,200.00
Sub-Total	\$ 194,990.00	\$ -	\$ 1,960.00	\$ 1,960.00	\$ 193,030.00
Allowance for Paging or other limited services as directed	\$ 20,000.00	\$ -			\$ 20,000.00
TOTAL	\$ 214,990.00	\$ -	\$ 1,960.00	\$ 1,960.00	\$ 213,030.00

Please see attached page for a description of activities completed in this period.
 Reviewed by: *Samuel R* 5.14.19
 Approved by: *ETS Building Committee 5/13/19*
EPSD School Committee 5/14/19



STEPHEN TURNER INC.
Building Better Performance

East Providence School District
East Providence High School

For period ending: 28-Feb-19
Invoice # 2643

Date	Activity
	Prepare for energy charrette. Project correspondence.
2/21/19	Participate in kick-off energy charrette.



STEPHEN TURNER INC.
Building Better Performance

East Providence School District
East Providence High School

For period ending: 30-Apr-19

Invoice # 2695

Project/Phase	Approved Budget	Previously approved payments	Request this period	Total completed to date	Balance to finish
Design Development and Construction Documents Phases	\$ 16,000.00	\$ 1,960.00	\$ 4,385.00	\$ 6,345.00	\$ 9,655.00
Bidding Phase	\$ 690.00	\$ -	\$ -	\$ -	\$ 690.00
Construction Phase	\$ 44,000.00	\$ -	\$ -	\$ -	\$ 44,000.00
Acceptance Phase	\$ 65,400.00	\$ -	\$ -	\$ -	\$ 65,400.00
Project Closeout	\$ 4,700.00	\$ -	\$ -	\$ -	\$ 4,700.00
Post Commissioning	\$ 21,000.00	\$ -	\$ -	\$ -	\$ 21,000.00
Building Envelope/Roofing Systems	\$ 43,200.00	\$ -	\$ -	\$ -	\$ 43,200.00
Sub-Total	\$ 194,990.00	\$ 1,960.00	\$ 4,385.00	\$ 6,345.00	\$ 188,645.00
Allowance for Paging or other limited services as directed	\$ 20,000.00	\$ -	\$ -	\$ -	\$ 20,000.00
TOTAL	\$ 214,990.00	\$ 1,960.00	\$ 4,385.00	\$ 6,345.00	\$ 208,645.00

Please see attached page for a description of activities completed in this period.

Reviewed by: Peregrine Group LLC
Samuel R 5.6.19
 Approved by: EHS Building Committee 5/13/19
 EPSD School Committee 5/16/19

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

CITY OF EAST PROVIDENCE

RESOLUTION NO.

**RESOLUTION AUTHORIZING THE MAYOR TO PAY INVOICES
FOR PRECONSTRUCTION EXPENSES FOR THE NEW
EAST PROVIDENCE HIGH SCHOOL**

WHEREAS, the voters of the City of East Providence approved the passage of a bond for the construction of a new high school on November 6, 2018 in the amount of \$189,500,000; and

WHEREAS, the City is in the process of issuing the bonds for said project; and

WHEREAS, prior to the bonds being sold, the City has incurred and will continue to incur preconstruction expenses related to design and architectural review; and

WHEREAS, the School Department has requested payment of invoices for June 2019 from Ai3 Architects, Inc. in the amount of \$736,929.22 and the Peregrine Group (the owner's program manager) in the amount of \$59,000.00 for a total amount of \$795,929.22; and

WHEREAS, the City will be reimbursed for any outlay of funds from the bond proceeds or bond anticipation notes.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of East Providence hereby authorizes the Mayor of the City of East Providence acting through and by the City Finance Director to pay the attached invoices not to exceed \$795,929.22.

Adopted by the City Council: _____

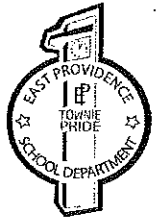
Attest:

City Clerk of East Providence, Rhode Island

Introduced by: Councilman Nathan Cahoon



East Providence School Department



145 TAUNTON AVENUE
EAST PROVIDENCE, RHODE ISLAND 02914-4505

KATHRYN M. CROWLEY
SUPERINTENDENT OF SCHOOLS

CRAIG T. ENOS
DIRECTOR OF FINANCE

MEMO

To: Malcolm Moore, Director of Finance

From: Craig Enos, Director of Finance 

Date: July 10, 2019

RE: Invoices for payment

The following invoices have been approved for payment by the East Providence High School Building Committee and the East Providence School Committee. Total amount for the invoices is \$795,929.22.

In addition, I am attaching the OPM Update from our July 8, 2019 Building Committee meeting for your review.

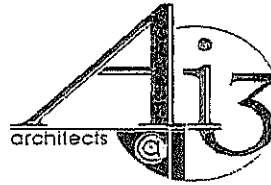
Firm	Amount
Ai3 Basic Services June 2019	\$712,247.35
Ai3 Extra Services June 2019	\$19,148.58
Ai3 Reimbursable June 2019	\$5,533.29
Peregrine Group LLC June 2019	\$59,000.00
TOTAL	\$795,929.22

Thank you for your assistance in processing these invoices.

The East Providence School Department, in partnership with families and the community, is committed to provide a comprehensive, inclusive program of academic excellence in a safe, nurturing environment preparing all students to become responsible, life-long learners able to meet the challenges of the 21st century.

Telephone 401-383-2224 X30051 • Fax 401-415-8956 • E-mail: cenos@epschoolsri.com • TTY 800-745-5555 • Voice 800-745-6575

The East Providence School Department does not discriminate on the basis of age, sex, sexual orientation, race, religion, national origin, color or handicap in accordance with applicable laws and regulations



ARCHITECT / ENGINEER REQUEST FOR PAYMENT

Ai3 Architects, Inc.
 526 Boston Post Road
 Wayland, MA 01778

East Providence School District
 ATTN: Mr. Craig T. Enos, Director of Finance
 145 Taunton Avenue
 East Providence, RI 02914

Telephone: 508-358-0790
 Fax: 508-358-0791

Telephone: (401) 383-2224
 Email: cenos@epschoolsri.com

Contract for: East Providence High School

Period Ending: **June 30, 2019**
BASIC SERVICES
Invoice 0008B-1801.00

Project Phase	Approved Budget	Percent of Total	Previously Approved Payments	Request This Period	Total Complete to Date	% Complete	Balance to Finish
Schematic Design Phase	\$ 1,999,831.00	13.00%	\$ 1,999,831.00	\$ -	\$ 1,999,831.00	100.00%	\$ -
Design Development Phase	\$ 3,691,995.00	24.00%	\$ 2,313,650.20	\$ 689,172.40	\$ 3,002,822.60	81.33%	\$ 689,172.40
Construction Documents Phase	\$ 5,691,826.00	37.00%	\$ -	\$ -	\$ -		\$ 5,691,826.00
Procurement Phase	\$ 461,499.00	3.00%	\$ 23,074.95	\$ 23,074.95	\$ 46,149.90	10.00%	\$ 415,349.10
Construction Phase	\$ 3,538,162.00	23.00%	\$ -	\$ -	\$ -		\$ 3,538,162.00
Totals	\$ 15,383,313.00	100.00%	\$ 4,336,556.15	\$ 712,247.35	\$ 5,048,803.50	32.82%	\$ 10,334,509.50

Architect:
 Firm: Ai3 Architects, Inc.

Reviewed: Project Manager
 Firm: Peregrine Group LLC / CGA Project Management

Approved:
 LGU: East Providence School District

By: [Signature]
 Date: 7-1-19

By: Samuel J. Braden
 Date: 7.2.19

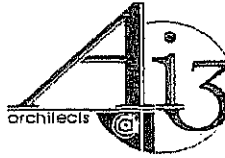
By: [Signature]
 Date: 7/2/19

526 Boston Post Road Wayland, MA 01778



P 508.358.0790 F 508.358.0791 www.ai3architects.com

Approved ERS Bldg Committee 7/8/19



ARCHITECT / ENGINEER REQUEST FOR PAYMENT

Ai3 Architects, Inc.
526 Boston Post Road
Wayland, MA 01778

East Providence School District
ATTN: Mr. Craig T. Enos, Director of Finance
145 Taunton Avenue
East Providence, RI 02914

Telephone: 508-358-0790
Fax: 508-358-0791

Telephone: (401) 383-2224
Email: cenos@epschoolsri.com

Contract for: East Providence High School

Period Ending: **June 30, 2019**
EXTRA SERVICES
Invoice 0007E-1801.00

Project Phase	Approved Budget	Percent of Total	Previously Approved Payments	Request This Period	Total Complete to Date	% Complete	Balance to Finish
Site Surveyor - Topographical & Boundary Survey	\$ 50,215.00	9.48%	\$ 50,215.00	\$ -	\$ 50,215.00	100.00%	\$ -
Geotechnical Investigation, Subsurface Explorations, Recommendations, and Report	\$ 100,782.00	19.03%	\$ 41,320.62	\$ 19,148.58	\$ 60,469.20	60.00%	\$ 40,312.80
Traffic Survey, Analysis, Recommendations, and Report	\$ 40,656.00	7.68%	\$ 15,488.00	\$ -	\$ 15,488.00	38.10%	\$ 25,168.00
Hydrant Flow Testing	\$ 3,449.00	0.65%	\$ 3,448.50	\$ -	\$ 3,448.50	100.00%	\$ 0.50
Regulatory Permitting	\$ 22,385.00	4.23%	\$ 8,506.30	\$ -	\$ 8,506.30	38.00%	\$ 13,878.70
Environmental Permitting	\$ 9,983.00	1.88%	\$ 2,715.24	\$ -	\$ 2,715.24	27.20%	\$ 7,267.76
Environmental Engineering	\$ 72,702.00	13.73%	\$ 69,793.16	\$ -	\$ 69,793.16	96.00%	\$ 2,908.84
Hazardous Materials Destructive and Roofing Testing	\$ 3,080.00	0.58%	\$ 3,080.00	\$ -	\$ 3,080.00	100.00%	\$ -
Hazardous Materials Inspection and Design: Investigation, Recommendations, Quantity Analysis, Report, and Specifications	\$ 5,720.00	1.08%	\$ 3,850.00	\$ -	\$ 3,850.00	67.31%	\$ 1,870.00
Hazardous Materials Construction Monitoring and Air Sampling	\$ 203,500.00	38.42%	\$ -	\$ -	\$ -		\$ 203,500.00
Hazardous Materials: CTC Building	\$ 1,210.00	0.23%	\$ 1,210.00	\$ -	\$ 1,210.00	100.00%	\$ -
Phase 2: Geoenvironmental Analysis of Soils for Contamination and Disposal Restrictions (ONLY if required)	\$ 16,000.00	3.02%	\$ -	\$ -	\$ -		\$ 16,000.00
Preparation of Educational Specifications	included at no additional charge						
Programming and Conceptual Design for Renovation of the Existing CTC Building	included at no additional charge						
Totals	\$ 529,682.00	100.00%	\$ 199,626.62	\$ 19,148.58	\$ 218,775.40	41.30%	\$ 310,906.60

Architect:
Firm: Ai3 Architects, Inc.

Reviewed: Project Manager
Firm: Peregrine Group LLC / CGA Project Management

Approved:
LGU: East Providence School District

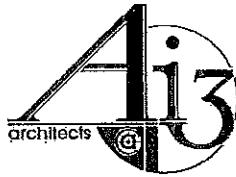
By: [Signature]
Date: 7-1-19

By: James J. Boudin
Date: 7.2.19

By: Craig Enos
Date: 7/1/19



Approved EPHS Building Committee 7/8/19



June 30, 2019

Mr. Sam Bradner
Peregrine Group LLC
20 Newman Avenue
Rumford Center, Building #3
Suite 1005
Rumford, RI 02916

Dear Sam,

The following invoice is for Haley & Aldrich, Inc.'s time spent-to-date on the "Geotechnical Investigation, Subsurface Explorations, Recommendations, and Report" item for the East Providence High School:

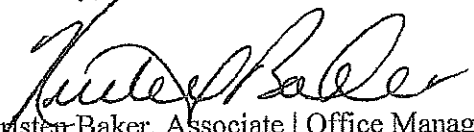
HALEY ALDRICH	
06/26/19 Invoice #IN00041199 – East Providence High School	\$ 10,994.40
06/07/19 Invoice #IN00040560 – East Providence High School	\$ 6,413.40
<u>SUBTOTAL</u>	<u>\$ 17,407.80</u>

Designer Fees associated with the coordination and execution of these services
as per the not-to-exceed fee as identified in the Contract for Designer Services: \$ 1,740.78

This GRAND TOTAL amount of **\$19,148.58** is shown in our Architect / Engineer Request For Payment 0007E-1801.00 for the period ending June 30, 2019 for EXTRA Services.

If you have any questions please feel free to contact me.

Sincerely,



Kristen Baker, Associate | Office Manager
Ai3 Architects, Inc.

cc: Craig Enos, EPSD
Dan Tavares, CGA
James Jordan, Ai3
Scott Dunlap, Ai3



INVOICE



Ai3 Architects, LLC
 526 Boston Post Rd
 Wayland, MA 01778
 USA
 Attention: James Jordan

Haley & Aldrich, Inc.
 70 Blanchard Road, Suite 204
 Burlington, MA 01803
 USA
 Tax ID 04-2295689

Project Number: 133031
 Project Name: East Providence High School, E. Providence, RI
 Customer account: 00002193
 For Services performed through 6/14/2019

Invoice Total: \$ 10,994.40
 Invoice #: IN00041199
 Invoice Date: 06/26/2019
 Due Date: 07/26/2019

133031-002 - Geotechnical Investigations, New East Providence High School	\$ 10,994.40
	<u>Amount</u>
60% of Lump Sum \$91,620.00	\$ 54,972.00
Less Previously Billed	(\$ 43,977.60)
Subtotal	<u>\$ 10,994.40</u>

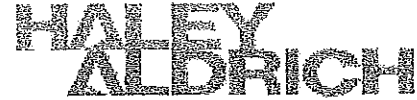
Invoice Subtotal:	\$ 10,994.40
Sales Tax:	\$ 0.00
Subtotal including Tax:	\$ 10,994.40
Invoice Total:	\$ 10,994.40

6/30/19
 0007E-1801.00

Remit To: Haley & Aldrich, Inc. PO Box 843044 Boston, MA 02284-3044

Wiring/ACH Instructions: Eastern Bank Group. Routing Number: 011301798. Account Number: 601014525

INVOICE



Ai3 Architects, LLC
526 Boston Post Rd
Wayland, MA 01778
USA
Attention: James Jordan

Haley & Aldrich, Inc.
70 Blanchard Road, Suite 204
Burlington, MA 01803
USA
Tax ID 04-2295689

Project Number: 133031
Project Name: East Providence High School, E. Providence, RI
Customer account: 00002193
For Services performed through 5/17/2019

Invoice Total: \$ 6,413.40
Invoice #: IN00040560
Invoice Date: 06/07/2019
Due Date: 07/07/2019

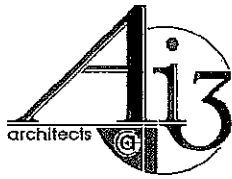
133031-002 - Geotechnical Investigations, New East Providence High School		\$ 6,413.40
	<u>Amount</u>	
48% of Lump Sum	\$ 43,977.60	
Less Previously Billed	(\$ 37,564.20)	
Subtotal	\$ 6,413.40	

Invoice Subtotal:	\$ 6,413.40
Sales Tax:	\$ 0.00
Subtotal Including Tax:	\$ 6,413.40
Invoice Total:	\$ 6,413.40

6/30/19
0007E-1801.00

Remit To: Haley & Aldrich, Inc. PO Box 843044 Boston, MA 02284-3044

Wiring/ACH Instructions: Eastern Bank Group. Routing Number: 011301798. Account Number: 601014525



Invoice Statement

June 30, 2019

Mr. Sam Bradner
Peregrine Group LLC
20 Newman Avenue
Rumford Center, Building #3
Suite 1005
Rumford, RI 02916

Ai3 Architects Project No. 1801.00

Invoice No. **0003R-1801.00**
Reimbursable Expenses – **East Providence High School**

The following reimbursable expenses are submitted for payment as per the provisions of Article 11.8 of the Designer Services Contract.

For the printing and delivery of presentation boards for the East Providence High School.

ANDREW T. JOHNSON CO., INC.
Invoice #IVC115374 – East Providence High School \$ 658.89
SUBTOTAL \$ 658.89

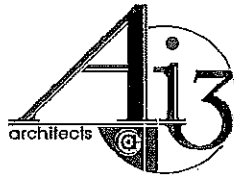
For the printing and delivery of four (4) full-size East Providence High School permitting sets (Bid Package #1 drawings and specs; Bid Package #2 drawings and specs).

ANDREW T. JOHNSON CO., INC.
Invoice #IVC115353 – East Providence High School \$ 768.71
SUBTOTAL \$ 768.71

For the printing and delivery of eight (8) full-size East Providence High School Design Development sets for review by the City of East Providence.

ANDREW T. JOHNSON CO., INC.
Invoice #IVC115635 – East Providence High School \$ 1,615.19
SUBTOTAL \$ 1,615.19





For the printing and delivery of three (3) half-size sets of East Providence High School Bid Package #1 drawings and specs, Bid Package #2 drawings and specs, and Design Development submission drawings and specs.

ANDREW T. JOHNSON CO., INC.

Invoice #IVC115635 – East Providence High School

\$ 2,490.50

SUBTOTAL

\$ 2,490.50

GRAND TOTAL THIS INVOICE

\$ 5,533.29

CEM 7/9/19

*Approved EVHS Building Committee
7/8/19*



INVOICE

ANDREW T. JOHNSON CO., INC.

15 TREMONT PLACE
 BOSTON MA 02108
 (617) 742-1610 - Phone.
 (617) 523-0719 - Fax



Bill To:

AI3 ARCHITECTS LLC
 526 BOSTON POST ROAD
 WAYLAND MA 01778

Ship To:

PARE CORPORATION
 DAVID POTTER
 8 BLACKSTONE VALLEY PLACE
 LINCOLN RI 02865

Purchase Order No.		Customer ID		Ship Date	Shipping Method	Payment Terms	Date	Invoice	
EPHS		000000010750		6/14/2019	COURIER	Net 30	6/14/2019	IVC115635	
Ordered	Shipped	B/O	Item Number	Description			Discount	Unit Price	Ext. Price
1,125	1,125	0	4008A-100	6-13-19 / Justin Thibeault Eas Providence High School City Review: 125 Plots onto Bond 30x42			\$0.0000	\$0.3500	\$393.75
7,875	7,875	0	4009A-100	875 E/Prints 30x42			\$0.0000	\$0.1300	\$1,023.75
8	8	0	100A-100	Collar Bind			\$0.0000	\$1.5000	\$12.00
1	1	0	BHCSI	Deliver (Pare Corporation, Lincoln, RI)			\$0.0000	\$96.3500	\$96.35

*EPHS City Review DD sets
(8 full size)*

Subtotal	\$1,525.85
Tax	\$89.34
Total	\$1,615.19

Please provide account numbers and/or invoice numbers when making payments. Thank you.

6/30/19
 00032-1801.00

INVOICE

ANDREW T. JOHNSON CO., INC.

15 TREMONT PLACE
 BOSTON MA 02108
 (617) 742-1610 - Phone
 (617) 523-0719 - Fax



Bill To:

Ai3 ARCHITECTS LLC
 526 BOSTON POST ROAD
 WAYLAND MA 01778

Ship To:

SEE BELOW

Purchase Order No.	Customer ID	Ship Date	Shipping Method	Payment Terms	Date	Invoice	
E PROVIDENCE	000000010750	5/29/2019	SEE BELOW	Net 30	5/29/2019	IVC115353	
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1,264	1,264	0	4002A-100	5-29-19 / Justin Thibeault East Providence High School (Vol. #1): 316 Originals For 4 Sets = 1,264 Xerox 8-1/2x11, 2-Sided	\$0.0000	\$0.0900	\$113.76
1,848	1,848	0	4002A-100	(Vol. #2): 462 Originals For 4 Sets = 1,848 Xerox 8-1/2x11, 2-Sided	\$0.0000	\$0.0900	\$166.32
24	24	0	4002C-100	6 Originals For 4 Sets = 24 Xerox 11x17	\$0.0000	\$0.2700	\$6.48
24	24	0	800F-100	Fan Fold 11x17's	\$0.0000	\$0.0750	\$1.80
8	8	0	4002LC1-100	Laser Color Copies 8-1/2x11 onto Front Covers	\$0.0000	\$0.7900	\$6.32
4	4	0	300A-100	White Back Covers	\$0.0000	\$0.7000	\$2.80
8	8	0	100F-100	Screwpost Bind	\$0.0000	\$2.2000	\$17.60
414	414	0	4008A-100	46 Plots onto Bond 30x42 - 414 Total Sqft.	\$0.0000	\$0.3500	\$144.90
1,242	1,242	0	4009A-100	46 Originals For 3 Sets = 138 E/Prints 30x42 1,242 Total Sqft.	\$0.0000	\$0.1700	\$211.14
8	8	0	100A-100	Collar Bind	\$0.0000	\$1.5000	\$12.00
1	1	0	4005B-100	Deliver (Ai3 Architects LLC, Wayland)	\$0.0000	\$10.5000	\$10.50
1	1	0	UPS	UPS (GROUND) Pare Corporation, Lincoln, RI	\$0.0000	\$32.3900	\$32.39

*4 full size sets of EPHS
 permitting sets (BP #1
 dwgs & specs, BP #2
 dwgs & specs)*

Subtotal	\$726.01
Tax	\$42.70
Total	\$768.71

Please provide account numbers and/or invoice numbers when making payments. Thank you.

6/30/19
 00032-1801-02

INVOICE

ANDREW T. JOHNSON CO., INC.

15 TREMONT PLACE
 BOSTON MA 02108
 (617) 742-1610 - Phone
 (617) 523-0719 - Fax



Bill To:

AI3 ARCHITECTS LLC
 526 BOSTON POST ROAD
 WAYLAND MA 01778

Ship To:

PEREGRINE GROUP
 SAM BRADNER
 20 NEWMAN AVENUE, SUITE 1005
 RUMFORD RI 02916

Purchase Order No.		Customer ID		Ship Date	Shipping Method	Payment Terms	Date	Invoice
E PROVIDENCE		000000010750		5/30/2019	COURIER	Net 30	5/30/2019	IVC115374
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price	
36	36	0	4015A-100	5-29-19 / James Jordan East Providence High School: 4 Full Color Prints 30x42 onto Satin	\$0.0000	\$7.5000	\$270.00	
36	36	0	4014A-100	4 Prints Drymounted onto 1/2" Black Foamcore Boards 30x42	\$0.0000	\$6.8500	\$246.60	
1	1	0	BHCSI	Deliver (Peregrine Group, Rumford, RI)	\$0.0000	\$110.0000	\$110.00	

6/30/19
 00032-1801.00

Subtotal	\$626.60
Tax	\$32.29
Total	\$658.89

Please provide account numbers and/or invoice numbers when making payments. Thank you.

INVOICE

ANDREW T. JOHNSON CO., INC.

15 TREMONT PLACE
BOSTON MA 02108
(617) 742-1610 - Phone
(617) 523-0719 - Fax



Bill To:

Ai3 ARCHITECTS LLC
526 BOSTON POST ROAD
WAYLAND MA 01778

Ship To:

Ai3 ARCHITECTS LLC
JUSTIN THIBEAULT
526 BOSTON POST ROAD
WAYLAND MA 01778

Purchase Order No.	Customer ID	Ship Date	Shipping Method	Payment Terms	Date	Invoice	
E. PROVIDENCE	00000010750	6/21/2019	COURIER	Net 30	6/21/2019	IVC115766	
Ordered	Shipped	B/O	Item Number	Description	Discount	Unit Price	Ext. Price
1,944	1,944	0	4008A-100	6-20-19 / Justin Thibeault East Providence High School: 648 Plots onto Bond 15x21 - 1,944 Total Sqft.	\$0.0000	\$0.3500	\$680.40
3,888	3,888	0	4009A-100	648 Originals For 2 Sets = 1,296 E/Prints 15x21 - 3,888 Total Sqft.	\$0.0000	\$0.1700	\$660.96
6	6	0	100F-100	Screwpost Bind	\$0.0000	\$2.2000	\$13.20
138	138	0	4008A-100	46 Plots onto Bond 15x21 - 138 Total Sqft.	\$0.0000	\$0.3500	\$48.30
276	276	0	4009A-100	46 Originals For 2 Sets = 92 E/Prints 15x21 276 Total Sqft.	\$0.0000	\$0.1700	\$46.92
6	6	0	100A-100	Collar Bind	\$0.0000	\$1.5000	\$9.00
3,882	3,882	0	4002A-100	(Vol. #1): 1,294 Originals For 3 Sets = 3,882 Xerox 8-1/2x11, 2-Sided	\$0.0000	\$0.0900	\$349.38
3,060	3,060	0	4002A-100	(Vol. #2): 1,020 Originals For 3 Sets = 3,060 Xerox 8-1/2x11, 2-Sided	\$0.0000	\$0.0900	\$275.40
1,344	1,344	0	4002A-100	(Vol. #3): 448 Originals For 3 Sets = 1,344 Xerox 8-1/2x11, 2-Sided	\$0.0000	\$0.0900	\$120.96
948	948	0	4002A-100	(Vol. #4): 316 Originals For 3 Sets = 948 Xerox 8-1/2x11, 2-Sided	\$0.0000	\$0.0900	\$85.32
12	12	0	4002LC1-100	Laser Color Copies 8-1/2x11 onto Front Covers	\$0.0000	\$0.7900	\$9.48
12	12	0	300A-100	White Back Covers	\$0.0000	\$0.7000	\$8.40
12	12	0	100F-100	Screwpost Bind	\$0.0000	\$2.2000	\$26.40
1	1	0	4005B-100	Deliver (Ai3 Architects LLC, Wayland)	\$0.0000	\$10.5000	\$10.50

EPHS bid package # 1 dwgs & specs, bid package # 2 dwgs & specs, DD submission dwgs & specs (3 half-size sets)

Subtotal	\$2,344.62
Tax	\$145.88
Total	\$2,490.50

Please provide account numbers and/or invoice numbers when making payments. Thank you.

6/30/19
00032-1801.00



Peregrine Group LLC
20 Newman Avenue, Ste. 1005
Rumford, RI 02916
(401) 270-0600
Rumford Center Bldg. 3

Invoice

Date	Invoice #
6/30/2019	2019-0291

Bill To
East Providence School District 145 Taunton Avenue East Providence, RI 02914

Project

Terms	Due Date
	6/30/2019

Description	Amount
Real estate advisory and consulting services for June 2019 *Detail Attached	59,000.00
Total Due	\$59,000.00

If you have any questions about this invoice please call 401-270-0600 or email info@peregrinegrp.com.



MEMORANDUM

To: EP District Office
From: Peregrine Group
Date: 7.1.19
Subj: **EPHS June Project Meetings/Activities**

- Committee Meetings and Preparation
 - 6.10.19 Building Committee
 - 6.11.19 School Committee

- Project Team Meetings
 - Team Coordination Meeting – 6.11.19
 - Team Coordination Meeting – 6.18.19
 - OAC – 6.25.19
 - Owner-A/E Kickoff – 6.25.19

- Design Team Meetings
 - EPHS District Kitchen and Culinary Arts Meetings – 6.13.19
 - Safety & Security Design Meeting – 6.18.19
 - Technology Design Meeting – 6.18.19
 - Cox Planning Discussion – 6.19.19
 - PARE Site Meeting – 6.20.19
 - JSJ EPHS Site Lighting – 6.25.19
 - Site Enabling Pre-Construction Meeting – 6.26.19

- City Coordination
 - Monthly EPHS Building Project Status Meeting @ City Hall – 6.12.19
 - Local Permitting Process – 6.24.19

- Construction/Contract Activities
 - Recommendation to Award
 - Site Enabling and Field Office Trailers – 6.4.19
 - RTA-004 Demo and Abatement – 6.19.19
 - 02B Scope Review – AA Wrecking – 6.7.19

PEREGRINE



GROUP LLC

- JSJ EPHS Coordination Meeting – 6.11.19
- RAP's + Temp Water Alternate + Temp Wall at Pool Demo – 6.11.19

- Groundbreaking Event
 - Groundbreaking Prep – 6.3 – 6.5.19
 - Groundbreaking Subcommittee Meeting – 6.4.19
 - Groundbreaking – 6.5.19